

Application for a Licence Under the Dangerous Wild Animals Act 1976

- Application for Grant of Licence
 Application for Renewal of Licence

The keeping of certain species of wild animals is controlled by the Dangerous Wild Animals Act 1976. No person may keep any dangerous wild animal without first obtaining a licence from their local authority.

The 1976 Act is intended to ensure that dangerous wild animals are kept by private individuals only in circumstances which create no risk to the public on the grounds of safety, nuisance or otherwise.

Each licence application will be treated individually having regard to the conditions laid down in the Act and the particular circumstances of the case.

In many cases the Council may need to obtain advice from a veterinary practitioner or veterinary surgeon; a zoologist; the Police; the Fire Authority and any other competent organisations or individuals; and any expense incurred in so doing may be included in the licence application fee.

The applicant must be the person who intends to own and possess the wild animal(s).

When completing this application form you must give detailed information regarding the construction of any cages, safety barriers etc. In addition, you will be expected to demonstrate your proposed safety precautions to protect persons, including the keeper.

In the event of a licence being granted a number of conditions not mentioned in the application form may be included. These will cover such things as notification of movement of animals, disposal of dead animals, etc.

This application form must be completed in black ink in block letters and returned with the fee of £350.00 to the Licensing Team, East Lindsey District Council, The Hub, Mareham Road, Horncastle, Lincolnshire, LN9 6PH

Licensing Policy

This Authority has adopted a Licensing Policy in relation to the Licensing of Dangerous Wild Animals. The policy is available on the Council's website: www.e-lindsey.gov.uk

Appeals

Any applicant refused a licence has a right of appeal to a Magistrates Court.

Planning Permission

Any premises holding a dangerous wild animal may require planning permission. Applicants are advised therefore to contact this Authority's Development Control Department, for further information regarding planning matters.

Building works may also require approval from the Council's Building Control Section.

Licence Renewal Reminders

All licence holders will normally be sent a reminder and the necessary forms of renewal approximately six weeks in advance of the expiry of a licence.

Please note the responsibility for renewal rests with the licence holder. Reminders are sent purely as a courtesy.

Payment Options

Cheques and postal orders should be made payable to 'East Lindsey District Council'.

The Licensing Team is able to provide facilities for licence payments by credit and debit cards. Further information on payment by credit or debit card is available by contacting the Licensing Team direct.

Please note that we no longer accept cash for the payment of licence application fees.

To: The Licensing Section, East Lindsey District Council, The Hub, Mareham Road, Horncastle, Lincolnshire, LN9 6PH

I/We HEREBY MAKE APPLICATION in pursuance of the provisions of the Dangerous Wild Animals Act 1976, for a LICENCE TO KEEP A DANGEROUS ANIMAL(S) at the premises, of which particulars are given below. I agree to permit an officer, veterinary surgeon or veterinary practitioner authorised by the Council to inspect the premises which are the subject of this application before any licence is granted.

I / We enclose herewith the sum of £350.00 being the amount of the fee payable on the Licence for which the application is made.

Details of Applicant

1. Full name of applicant
(include Mr/Ms/Miss/Mrs):
2. Date of birth:
3. Age:
4. Address of applicant
(including postcode):
5. Email address:
6. Telephone number (including
mobile number):

Name(s) of other person(s) to be included in the licence as keepers

7. Full name of other persons
(include Mr/Ms/Miss/Mrs):
8. Age:
9. Address of applicant
(including postcode):
10. Email address:
11. Telephone number (including
mobile number):

12. Have you (or any other person(s) to be included in the licence) ever been disqualified under this Act from keeping any dangerous wild animal(s):
- YES NO If Yes, give full details.

13. Have you (or any other person(s) to be included in the licence) ever been disqualified from:

(a) Keeping a pet shop? YES NO

(b) Keeping an animal boarding establishment? YES NO

(c) Keeping a dog? YES NO

(d) Having the custody of animals? YES NO

(d) Keeping a dog breeding establishment? YES NO

14. Have you (or any other person(s) to be included in the licence) been convicted of an animal related offence (which is not now spent under the terms of the Rehabilitation of Offenders Act 1974)? YES NO If Yes, give full details of the offence(s) and date(s) of conviction(s) and sentence, penalty or result.

Details of Animal(s)

15. Species of wild animal(s) to be kept (see schedule to the 1976 Act):

16. Number of animals to be kept:

17. Age of animals and sex:

18. Is there an intention to breed: YES NO

19. Address (including postcode) at which animals are to be kept:

20. Telephone number of address:

Emergency Contact Address

21. Emergency contact address (including postcode) and telephone number in absence of keeper:

Continued overleaf

Specify Details of Accommodation

22. Use a separate sheet to provide a detailed and scaled plan of the premises and accommodation. In addition, you should enclose a scaled location plan showing the surrounding area and property.

23. Construction:

Ceiling

Walls

Floor

24. Size:

25. Method of ensuring adequate temperature and proposed temperature:

26. Lighting:

27. Ventilation:

28. Drainage:

29. Cleansing methods:

30. Disposal of refuse:

31. Security (construction, safety precautions, etc.):

32. Arrangements for feeding (storage, preparation, cooking):

33. Fire precautions (equipment, key holders, etc.):

34. Precautions against disease:

35. Facilities for restricting animals:

36. Space for exercise and method of exercise:

37. Security of exercise area:

Transportation

38. Do you anticipate any temporary or permanent movement of the animal(s)? YES NO If Yes, please state circumstances:

39. Transport arrangements:

40. If you do not already possess the animal(s), how will it be transported to your premises?

Further Details

It is necessary for the licensee to hold a current insurance policy covering him or any other person entitled to keep the animal(s) under the terms of the licence against liability for any damage which may be caused by the animal(s).

41. Name and address (including postcode) of Insurance Company:

42. Telephone number of Insurance Company:

43. What are the qualifications of the applicant (and any other persons to be detailed on the licence) for keeping the animals proposed? (For example, membership of animal society, professional qualification, previous experience, etc.)

Continued overleaf

44. Do you hold (or have you held) a dangerous wild animal licence with another Council? YES NO If Yes, give details:

45. Name and address of your usual veterinary surgeon:

I / WE DO HEREBY CERTIFY that to the best of my / our knowledge and belief, the above particulars are true

By typing your name in here you are certifying that to the best of your knowledge and belief, the above particulars are true.

Full name: Date:

Position in company:

Plus if the applicant signs on behalf of a Company or Partnership, capacity should be stated.

This application MUST be accompanied by the appropriate fee.

Further Information

Please use this section to give any additional information which you feel would support your licence application.

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

Your information will be processed in accordance with the law, in particular the Data Protection Act 1998. The information you provide will only be used for Council purposes unless we are required by law to do otherwise.

FOR OFFICE USE ONLY

Recommendation:

Receipt No:

Date of Inspection:

No. of Licence issued:

Payment by: Cheque Postal Order Card

Data Protection Notice – Licensing (Dangerous Wild Animals)

East Lindsey District Council is a Data Controller and can be contacted at:

The Hub, Mareham Road, Horncastle, Lincolnshire, LN9 6PH Tel: 01507 601111

The Data Protection Officer for this Authority can be contacted at the same address.

We are collecting your personal data in order to process your licence application as we are the Licensing Authority.

Your data will not be shared with third parties but may be used for Council purposes, in order to prevent or detect crime, to protect public funds or where we are required or permitted to share data under other legislation.

Some limited licence information will be made available to the public in line with the DEFRA guidance to Licensing Authorities which encourages us to maintain a Register of Licensed Premises.

In line with our retention policy your data will be kept for the period of time that you hold a licence with this Authority and then for a further 6 years after your last licence expires. The data will then be deleted / destroyed.

We also keep data for six years from the resolution of an unsuccessful licence application or the resolution of legal proceedings.

You have the right to access your data and to rectify mistakes, erase, restrict, object or move your data in certain circumstances. Please contact the Data Protection Officer for further information or go to our website where your rights are explained in more detail. If you would like to receive an explanation of your rights in paper format please contact the Data Protection Officer.

Any complaints regarding your data should be addressed to the Data Protection Officer in the first instance. If the matter is not resolved you can contact the Information Commissioner's Office at:

Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Tel: 0303 123 1113

If you do not provide the information required on the form then we will not be able to process your licence application.

For further information on our Data Protection Policies please go to our website: www.e-lindsey.gov.uk