

Representation by an Other Party Licensing Act 2003

Before completing this representation form, please read our guidance leaflet on the Council's website at: <https://www.e-lindsey.gov.uk/article/5539/Alcohol-and-Entertainment>

Please be aware that the completed representation form will be viewed by the premises licence applicant and/or by a representative of the licence applicant. In addition, the details (and suitably redacted copies) of all representations will be included in a Report that will be prepared by Officers from the Council's Licensing Section. These Reports are public documents, and the Council is required to publish them. Copies of the Report and accompanying documentation (including the details of all parties to the licensing hearing) will be placed on the Licensing Committee area of the Council's website.

Representations can be made regarding a premises licence application by an 'Other Party'. Representations may be made on behalf of the above by a representative (e.g., MP, Solicitor, Councillor, Parish Council or a friend).

Please indicate in which capacity you are making this representation by ticking a box below:

- A person living in the vicinity of the premises
- A body representing a person in the vicinity of the premises
- A person involved in a business in the vicinity of the premises
- A body representing a business in the vicinity of the premises
- Any other person or body

Representations are only relevant to a licence application if they relate to at least one of the four Licensing Objectives listed below:

- 1. The Prevention of Crime and Disorder**
- 2. Public Safety**
- 3. Prevention of Public Nuisance**
- 4. The Protection of Children from Harm**

Each objective is of equal significance. It is important to note that there are no other licensing objectives.

Representations may be made at any time during a period of 28 consecutive days starting on the day after the licence application was given to the Licensing Authority.

Please enter contact details of the Other Party below:

Name:

Address:

Postcode:

Tel:

E-mail:

Please confirm name and address of person or business affected in the vicinity, if different from the address given above:

Name:

Address:

Postcode:

Please provide details of the application to which you wish to make a representation:

Name of Applicant:

Address of Premises:

Application Details:

Please give details of your representation in the box below. Indicate which of the Licensing Objectives your representation refers to by ticking the relevant box(es):

■ **The Prevention of Crime and Disorder**

■ **Public Safety**

■ **Prevention of Public Nuisance**

■ **The Protection of Children from Harm**

Details of representation:

A large, empty rectangular box with a thin black border, occupying most of the page. It is intended for the user to provide details of representation.

If possible, please suggest alterations to the application that would resolve the problem mentioned above, again paying attention to the Licensing Objectives:

Once the Licensing Team has received this form you will receive an acknowledgement and you may be contacted to discuss the issue prior to any referral to a Licensing Committee hearing.

If you wish to withdraw any representations you may do so confirming this in writing to the address given below, providing you do so no later than 24 hours before any licensing hearing, or otherwise orally at the hearing.

Signed:

PRINT NAME:

Date:

Please return this form to the following address:

**Licensing Team
East Lindsey District Council
The Hub
Mareham Road
Horncastle
LN9 6PH**

Email: licensing@e-lindsey.gov.uk

(Form Last Revised January 2024)