



Application for a Premises Licence under the Gambling Act 2005

(Form last revised May 2024)

Gambling Act 2005

The Licensing Section, East Lindsey District Council, The Hub,
Mareham Road, Horncastle, Lincolnshire LN9 6PH

Telephone 01507 601111

Email: licensing@e-lindsey.gov.uk

www.e-lindsey.gov.uk

Premises Licence Application (Gambling)

Please read the following instructions and guidance before completing your application form.

1. If you are completing the form by hand please write legibly in **BLOCK CAPITALS** and write in **BLACK INK**.
2. In all cases ensure that your answers are inside the boxes. Use additional sheets as necessary.
3. The licence application must be advertised on the premises and in the local newspaper, in the manner described later in this form.
4. The Licensing Team will notify you of any error or omission in the application. If you fail to rectify any error the Licensing Authority may refuse your application.
5. The completed application must be returned, with the relevant application fee, to: The Licensing Team, East Lindsey District Council, The Hub, Mareham Road, Horncastle, Lincolnshire, LN9 6PH.
6. You must notify all the Responsible Authorities of the licence application. The details of the Responsible Authorities are given later in this form. The required notification, which must be completed and copied to all the Responsible Authorities within 7 days of the licence application, is attached to the rear of this form.
 - **Use Form A** for the notification if only one individual or company is making the licence application.
 - **Use Form B** for the notification if the application is being made jointly by two or more individuals and/or companies.
7. The licence application must be accompanied by a scaled plan of the premises, which meets the requirements described, in the note, to the rear of this licence application form.
8. Licence Application Fee: Cheques should be made payable to 'East Lindsey District Council'. The Licensing Team is able to provide facilities for licence payments by credit and debit cards. Further information on payment by credit or debit card is available by contacting the Licensing Team by email: licensing@e-lindsey.gov.uk.

Please note that this Authority no longer accepts cash for the payment of licence applications.

9. Licence Application Fee: A list of the application fees set by this Authority can be obtained from the Gambling Act 2005 section of our website:

www.e-lindsey.gov.uk

Further Information - Premises Licence (Gambling)

Licence Summary: The Licensing Authority (the Council) is responsible for licensing premises that offer facilities for gambling. These gambling facilities are broken down into six premises licence types. These premises licence types are:

- Casino premises*
- Bingo premises
- Betting tracks premises
- Betting (other) premises (e.g. betting shops)
- Adult Gaming Centres (AGCs)
- Family Entertainment Centres (FECs)

*Contact the Licensing Team for further information regarding casino licensing.

Eligibility Criteria: To apply for a premises licence you must:

- be 18 years old or older,
- if applying on behalf of a company or partnership be authorised to make such an application, and
- hold or have applied for an Operators Licence from the Gambling Commission for that gambling activity*
- complete and submit a Gambling Local Area Risk Assessment.

* Except in the case of tracks (where the occupier of the track who gets the premises licence may not be the person who actually offers the gambling).

Application Evaluation Process: Applications must be made using this statutory application form. The form must be completed in full and contain all of the relevant information requested in the form. A scaled plan of the premises must also accompany the application.

Applicants must also serve a notice of their application on each Responsible Authority. A detailed list of the Responsible Authorities is available later in this form.

Applications for a premises licence must be advertised and are open to the Responsible Authorities and the public to make representations. The consultation period for these application types are 28 calendar days from the day the application is received by the Licensing Authority.

Applicants must place a public notice on the premises in a place so it can be clearly read by members of the public - if the premise is open or not. The notice must be displayed for a period of 28 consecutive days. The public notice must meet the requirements of the prescribed regulations and state the last date for representations. If the premise has a frontage of more than 50 metres a notice must be displayed every 50 metres around the premises frontage.

The applicant must also publish notice of the application in a local newspaper on at least one occasion during the period of ten working days starting with the day after the day on which the application is made to the Licensing Authority.

The format, in which the notice must be published, in the newspaper and on site, is attached to the rear of this licence application form.

Following submission of the licence application the Responsible Authorities and interested parties have 28 days to object to the grant of the licence.

Application Fees: The application fee is dependent on the type of premises licence you are applying for. All premises licence fees are set by the Licensing Authority, up to a maximum amount prescribed by regulations. A list of the application fees set by this Authority can be obtained from the Gambling Act 2005 section of our website:

www.e-lindsey.gov.uk

Mandatory and Default Licensing Conditions: Each premises licence that is issued by the Licensing Authority will be subject to the Mandatory and/or Default conditions associated with that gambling activity. The Mandatory and Default conditions are as set out in the Gambling Act 2005 (Mandatory and Default Conditions) (England and Wales) Regulations 2007 and can be found on the following website:

www.legislation.gov.uk

Mandatory conditions cannot be varied or removed in any way. However, applicants for new licences can request in their application to have the default conditions either removed from the licence or amended. For existing licensees a licence variation application is required to make changes or remove these default conditions.

Operators and Personal Licences: The Gambling Commission is responsible for issuing operating and personal licences under the 2005 Act. Operator licences are issued to organisations and individuals who are providing facilities for gambling. Personal licences are issued to certain categories of people who work in the gambling industry.

For further information on Operators and Personal Licences please visit the Gambling Commissions website at:

www.gamblingcommission.gov.uk.

Gambling Premises Licences - Local Risk Assessments

It is a requirement of the Gambling Commission's Licence Conditions and Codes of Practice (LCCP) for licensees to assess the local risks to the licensing objectives posed by the provision of gambling facilities at their premises and have policies, procedures and control measures to mitigate those risks.

In making risk assessments, licensees must take into account relevant matters identified in this Authority's Gambling Policy document. The document can be found on the Gambling Act 2005 section of our website: www.e-lindsey.gov.uk

The LCCP goes on to say licensees must review (and update as necessary) their local risk assessments:

- to take account of significant changes in local circumstance, including those identified in the Council's gambling policy;
- when there are significant changes at a licensee's premises that may affect their mitigation of local risks;
- when applying for a variation of a premises licence.

In addition, operators must undertake a local risk assessment when applying for a new premises licence.

The Local Risk Assessment should indicate the provision of gambling facilities at each individual premises, and set out the policies, procedures and control measures that the operator has in place to mitigate those risks.

This Authority will expect that the manager of the gambling premises in question (and wherever possible the local staff) are involved in the formulation of the local risk assessment. It is also expected that a copy of the finalised local risk assessment will be kept at the gambling premises in question and be made available to staff (and inspecting officers) at all times.

This Authority will expect the local risk assessment to consider as a minimum:

- whether the premises is in an area of deprivation;
- whether the premises is in an area subject to high levels of crime and/or disorder;
- the demographics of the area in relation to vulnerable groups;
- the location of services for children such as schools, playgrounds, toy shops, leisure centres and other areas where children will gather;
- significant presence of young children, both residents and visitors;
- high unemployment area;
- nearby homeless hostels;
- nearby gambling, alcohol, drug or mental health support facility;
- whether the area has a high number of rough sleepers/homeless people;

- whether the area has a specific ethnic population;
- pawn broker/pay day loan businesses in the vicinity;
- other gambling premises in the vicinity.

The local risk assessment should show how vulnerable people, including people with gambling dependencies, are protected.

Other matters that the assessment may include:

- The training of staff in brief intervention when customers show signs of excessive gambling, the ability of staff to offer brief intervention and how the manning of premises affects this.
- Details as to the location and coverage of working CCTV cameras, and how the system will be monitored.
- The layout of the premises so that staff have an unobstructed view of persons using the premises.
- The number of staff that will be available on the premises at anyone time. If at any time that number is one, confirm the supervisory and monitoring arrangements when that person is absent from the licensed area or distracted from supervising the premises and observing those persons using the premises.
- Arrangements for monitoring and dealing with under age persons and vulnerable persons, which may include dedicated and trained personnel, leaflets, posters, self- exclusion schemes, window displays and advertisements not to entice passers-by, etc.
- The provision of signage and documents relating to games rules, gambling care providers and other relevant information be provided in both English and the other prominent first language for that locality.
- Where the application is for a betting premises licence, other than in respect of a track, the location and extent of any part of the premises which will be used to provide facilities for gambling in reliance on the licence.

Such information may be used to inform the decision the Licensing Authority makes about whether to grant the licence, to grant the licence with special conditions or to refuse the application.

This policy does not preclude any licence application being made and each application will be decided on its merits, with the onus being upon the applicant to show how the concerns can be overcome.

A copy of the Local Risk Assessment should be submitted to the Licensing Authority when an operator applies for a new gambling premises licence or a variation to an existing premises licence. The Local Risk Assessment should also be presented at such other time as the Licensing Authority may require (e.g. during the annual premises compliance check).

Other than at the time of applications and annual compliance checks, this Authority may also require risk assessments to be submitted (or revisited) when there has been a significant change in local circumstances or at a particular premise that might affect the mitigation of local risk.

NOTIFICATION, OF THE LICENCE APPLICATION, MUST BE SENT TO THE RESPONSIBLE AUTHORITIES

TO: The Licensing Team, East Lindsey District Council, The Hub, Mareham Road, Horncastle, LN9 6PH.

I refer to the application for the grant of a premises licence under the Gambling Act 2005 and would confirm that notification of the application will be forwarded to the following Responsible Authorities:

Licensing (Alcohol) Team, Lincolnshire Police, Deepdale Lane, Nettleham, LINCOLN, LN2 2LT (Email: countylicensing@lincs.police.uk).

Gambling Commission, Victoria Square House, Victoria Square, BIRMINGHAM, B2 4BP (Email: info@gamblingcommission.gov.uk).

Environmental Health, East Lindsey District Council, The Hub, Mareham Road, HORNCASTLE, LN6 6PH (Email: commercial.team@e-lindsey.gov.uk).

Development Control Manager, East Lindsey District Council, The Hub, Mareham Road, HORNCASTLE, LN6 6PH (Email: dev.control@e-lindsey.gov.uk).

CFP, Lincolnshire Fire & Rescue, Harlaxton Road, Grantham, NG31 7SG (Email: fire.safety@lincoln.fire-uk.org).

Lincolnshire Safeguarding Children Board, Lincolnshire County Council, Room 131, County Offices, Newland, Lincoln, LN1 1YL (Email: LSCB@lincolnshire.gov.uk)

HM Revenue and Customs, National Registration Unit, Portcullis House, 21 India Street, Glasgow, G2 4PZ (Email: nrubetting&gaming@hmrc.gsi.gov.uk)

Other:

Signature:

Name:

Date:

The notification must be sent to the Responsible Authorities within 7 days of the application being made to the Licensing Authority.



Application for a Premises Licence under the Gambling Act 2005 (Standard Form)

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

If you are completing this form by hand, please write legibly in block capitals using ink. Use additional sheets if necessary (marked with the number of the relevant question). You may wish to keep a copy of the completed form for your records.

Where the application is—

- In respect of a vessel, or
- To convert an authorisation granted under the Betting, Gaming and Lotteries Act 1963 or the Gaming Act 1968,

the application should be made on the relevant form for that type of premises or application.

Part 1 – Type of premises licence applied for

Regional Casino

Large Casino

Small Casino

Bingo

Adult Gaming Centre

Family Entertainment Centre

Betting (Track)

Betting (Other)

Do you hold a provisional statement in respect of the premises? Yes No

If the answer is "yes", please give the unique reference number for the provisional statement (as set out at the top of the first page of the statement):

Part 2 – Applicant Details

If you are an individual, please fill in Section A. If the application is being made on behalf of an organisation (such as a company or partnership), please fill in Section B.

Section A

Individual applicant

1. Title: Mr Mrs Miss Ms Dr Other (please specify)

2. Surname: _____ Other name(s): _____

[Use the names given in the applicant's operating licence or, if the applicant does not hold an operating licence, as given in any application for an operating licence]

3. Applicant's address (home or business – *[delete as appropriate]*):

Postcode:

4(a) The number of the applicant's operating licence (as set out in the operating licence):

4(b) If the applicant does not hold an operating licence but is in the process of applying for one, give the date on which the application was made:

5. Tick the box if the application is being made by more than one person.

[Where there are further applicants, the information required in questions 1 to 4 should be included on additional sheets attached to this form, and those sheets should be clearly marked "Details of further applicants".]

Section B

Application on behalf of an organisation

6. Name of applicant business or organisation:

[Use the names given in the applicant's operating licence or, if the applicant does not hold an operating licence, as given in any application for an operating licence.]

7. The applicant's registered or principal address:

Postcode:

8(a) The number of the applicant's operating licence (as given in the operating licence):

8(b) If the applicant does not hold an operating licence but is in the process of applying for one, give the date on which the application was made:

9. Tick the box if the application is being made by more than one organisation.

[Where there are further applicants, the information required in questions 6 to 8 should be included on additional sheets attached to this form, and those sheets should be clearly marked "Details of further applicants".]

Part 3 – Premises Details

10. Proposed trading name to be used at the premises (if known):

11. Address of the premises (or, if none, give a description of the premises and their location):

Postcode:

12. Telephone number at premises (if known):

13. If the premises are in only a part of a building, please describe the nature of the building (for example, a shopping centre or office block). The description should include the number of floors within the building and the floor(s) on which the premises are located.

14(a) Are the premises situated in more than one licensing authority area?

Yes/No *[delete as appropriate]*

14(b). If the answer to question 14(a) is yes, please give the names of all the licensing authorities within whose area the premises are partly located, **other than the licensing authority to which this application is made:**

Part 4 – Times of operation

15(a). Do you want the licensing authority to exclude a default condition so that the premises may be used for longer periods than would otherwise be the case? Yes/No *[delete as appropriate]* *[Where the relevant kind of premises licence is not subject to any default conditions, the answer to this question will be no.]*

15(b). If the answer to question 15(a) is yes, please complete the table below to indicate the times when you want the premises to be available for use under the premises licence.

	<i>Start</i>	<i>Finish</i>	<i>Details of any seasonal variation</i>
Mon	<i>hh:mm</i>	<i>hh:mm</i>	
Tue			
Wed			
Thurs			
Fri			
Sat			
Sun			

16. If you wish to apply for a premises licence with a condition restricting gambling to specific periods in a year, please state the periods below using calendar dates:

Part 5 – Miscellaneous

17. Proposed commencement date for licence (leave blank if you want the licence to commence as soon as it is issued): (dd/mm/yyyy)

18(a). Does the application relate to premises which are part of a track or other sporting venue which already has a premises licence? Yes/No [delete as appropriate]

18(b). If the answer to question 18(a) is yes, please confirm by ticking the box that an application to vary the main track premises licence has been submitted with this application.

19(a). Do you hold any other premises licences that have been issued by this licensing authority?

Yes/ No [delete as appropriate]

19(b). If the answer to question 19(a) is yes, please provide full details:

20. Please set out any other matters which you consider to be relevant to your application:

Part 6 – Declarations and Checklist (Please tick)

I/ We confirm that, to the best of my/ our knowledge, the information contained in this application is true. I/ We understand that it is an offence under section 342 of the Gambling Act 2005 to give information which is false or misleading in, or in relation to, this application.

I/ We confirm that the applicant(s) have the right to occupy the premises.

Checklist:

- Payment of the appropriate fee has been made/is enclosed
- A plan of the premises is enclosed
- I/ we understand that if the above requirements are not complied with the application may be rejected
- I/ we understand that it is now necessary to advertise the application and give the appropriate notice to the responsible authorities

Part 7 – Signatures

21. Signature of applicant or applicant's solicitor or other duly authorised agent. If signing on behalf of the applicant, please state in what capacity:

Signature:

Print Name: _____

Date: _____ (dd/mm/yyyy) Capacity: _____

22. For joint applications, signature of 2nd applicant, or 2nd applicant's solicitor or other authorised agent. If signing on behalf of the applicant, please state in what capacity:

Signature:

Print Name: _____

Date: _____ (dd/mm/yyyy) Capacity: _____

[Where there are more than two applicants, please use an additional sheet clearly marked "Signature(s) of further applicant(s)". The sheet should include all the information requested in paragraphs 21 and 22.]

[Where the application is to be submitted in an electronic form, the signature should be generated electronically and should be a copy of the person's written signature.]

Part 8 – Contact Details

23(a) Please give the name of a person who can be contacted about the application:

23(b) Please give one or more telephone numbers at which the person identified in question 23(a) can be contacted:

24. Postal address for correspondence associated with this application:

Postcode:

25. If you are happy for correspondence in relation to your application to be sent via e-mail, please give the e-mail address to which you would like correspondence to be sent:

TO BE RETURNED TO:

The Licensing Team, East Lindsey District Council, The Hub, Mareham Road, HORNCastle, LN6 6PH.

Notification of the application must be sent to the Responsible Authorities within 7 days of the application being made to the Licensing Authority.

DATA PROTECTION NOTICE – LICENCE, PERMIT OR REGISTRATION APPLICATION UNDER THE GAMBLING ACT 2005

East Lindsey District Council is a Data Controller and can be contacted at: The Hub, Mareham Road, HORNCastle, LN6 6PH. Tel: 01507 601111. The Data Protection Officer for this Authority can be contacted at the same address.

We are collecting your personal data in order to process your licence, permit or registration application under the Gambling Act 2005 as we are the Licensing Authority.

Your personal data may be shared in the following ways as part of this application:

The Council may share personal information with the Police and the other Responsible Authorities as part of the licensing process. Any information sharing will be managed in accordance with relevant privacy and data protection legislation.

Your data will not be shared with third parties but may be used for Council purposes, in order to prevent or detect crime, to protect public funds or where we are required or permitted to share data under other legislation.

Some limited licence, permit or registration holder information will be made available to the public as the Gaming Act 2005 requires us to maintain a Register of Applications. The Register includes the name of the licence, permit or registration holder.

In line with our retention policy your data will be kept for the period of time that you hold an authorisation with this Authority and then for a further 6 years after your authorisation expires. The data will then be deleted / destroyed.

We also keep data for six years from the resolution of an unsuccessful application or the resolution of legal proceedings.

You have the right to access your data and to rectify mistakes, erase, restrict, object or move your data in certain circumstances. Please contact the Data Protection Officer for further information or go to our website where your rights are explained in more detail. If you would like to receive an explanation of your rights in paper format please contact the Data Protection Officer.

Any complaints regarding your data should be addressed to the Data Protection Officer in the first instance. If the matter is not resolved you can contact the Information Commissioner's Office at:

Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Tel: 0303 123 1113

If you do not provide the information required on the application form then we will not be able to process your licence application.

For further information on our Data Protection Policies please go to our website:

www.e-lindsey.gov.uk

GAMBLING ACT 2005 – PLANS FOR PREMISES LICENCES:

An application for a premises licence must be accompanied by a scaled plan of the premises. The plan must comply with the following requirements and show:

- (a) the extent of the boundary or perimeter of the premises;
- (b) where the premises include, or consist of, one or more buildings, the location of any external or internal walls of each such building;
- (c) where the premises form part of a building, the location of any external or internal walls of the building, which are included in the premises;
- (d) where the premises are a vessel or a part of a vessel, the location of any part of the sides of the vessel, and of any internal walls of the vessel, which are included in the premises;
- (e) the location of each point of entry to and exit from the premises, including in each case a description of the place from which entry is made or to which the exit leads; and

Where the application is for a **Bingo Premises Licence** in respect of premises to which children or young persons will be permitted to have access, the plan must show:

- the location and extent of any part of the premises which will be used to provide facilities for gaming in reliance on the licence (other than those parts which include Category B or C gaming machines);
- the location and extent of any part of the premises in which Category B or C gaming machines will be made available for use in reliance on the licence;
- the nature and location of any barrier or other thing separating any part of the premises in which Category B or C gaming machines will be made available for use from any other part of the premises.

Where the application is for an **Adult Gaming Centre (AGC)** premises licence, the plan must also show the location and extent of any part of the premises in which gaming machines will be made available.

Where the application is for a **Family Entertainment Centre (FEC)** premises licence, the plan must also show:

- the location and extent of any part of the premises in which Category C gaming machines will be made available for use;

- the location and extent of any part of the premises in which Category D gaming machines will be made available for use; and
- the nature and location of any barrier or other thing separating any part of the premises in which Category C gaming machines will be made available for use from any other part of the premises.

Where the application is for a **Betting Premises Licence** (other than in respect of a track), the plan must show the location and extent of any part of the premises, which will be used to provide facilities for gambling in reliance on the licence.

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NOTICE OF APPLICATION FOR A PREMISES LICENCE UNDER THE GAMBLING ACT 2005

Notice is hereby given that:

[Give the full name of the applicant(s)]

of the following address:

is/ are applying for a premises licence under Section 159 of the Gambling Act 2005. *[Insert kind of premises licence being applied for]*

The application relates to the following premises:

[Give the trading name to be used at the premises, and the address of the premises (or, if none, give a description of the premises and their location)]

The application has been made to: **East Lindsey District Council, The Hub, Mareham Road, Horncastle, LN6 6PH (Tel: 01507 601111) (Email: licensing@e-lindsey.gov.uk).**

Information about the application is available from the licensing authority, including the arrangements for viewing the details of the application.

Any of the following persons may make representations in writing to the licensing authority about the application:

- A person who lives sufficiently close to the premises to be likely to be affected by the authorised activities
- A person who has business interests that might be affected by the authorised activities
- A person who represents someone in any of the above two categories.

Any representations must be made by the following date: *

It is an offence under Section 342 of the Gambling Act 2005 if a person, without reasonable excuse, gives to a Licensing Authority for a purpose connected with that Act information which is false or misleading.

**Insert correct date (this must be 28 days after the day on which the application was given to the Council)*

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EAST LINDSEY DISTRICT

**GAMBLING ACT 2005
NOTICE OF APPLICATION FOR A PREMISES LICENCE**

FORM A - To be used where the application is made by one applicant

This Notice is issued in accordance with regulations made under Section 160 of the Gambling Act 2005

Notice is hereby given that:

[Give the full name of the applicant as set out in Part 2 of the application for a premises licence]

of the following address:

Postcode:

[Give the full address of the applicant as set out in Part 2 of the application for a premises licence]

the number of whose operating licence is
who applied for an operating licence on

[Delete as appropriate. Insert the reference number of the applicant's operating licence (as set out in the operating licence). Where an application for an operating licence is in the process of being made, indicate the date on which the application was made.]

has made an application for a
premises licence.

[Insert here the kind of premises licence being applied for]

The application relates to the following premises:

[Give the trading name to be used at the premises, and the address of the premises (or, if none, give a description of the premises and their location).]

The application for a premises licence has been made to the following Licensing Authority:

East Lindsey District Council, The Hub, Mareham Road, Horncastle

Postcode: **LN9 6PH**

Website: **www.e-lindsey.gov.uk**

Information about the application is available from the licensing authority, including the arrangements for viewing the details of the application.

The following person connected with the applicant is able to give further information about the application:

[This entry is optional and is to be included if the applicant wishes to provide the name, telephone number and (if available) e-mail address of a person connected with the applicant who is able to answer questions and provide further information about the application.]

Any representations under Section 161 of the Gambling Act 2005 must be made no later than the following date:

[Please insert last day on which representations may be made in relation to the application. The period for making representations is 28 days (inclusive) starting with the day on which the application for the premises licence was made to the licensing authority.]

Within 7 days of making the licence application a completed copy of this notification must be submitted to all the following Responsible Authorities:

Licensing (Alcohol) Team, Lincolnshire Police, Deepdale Lane, Nettleham, LINCOLN, LN2 2LT
(Email: countylicensing@lincs.police.uk).

Gambling Commission, Victoria Square House, Victoria Square, BIRMINGHAM, B2 4BP (Email: info@gamblingcommission.gov.uk).

Environmental Health, East Lindsey District Council, The Hub, Mareham Road, HORNCastle, LN6 6PH (Email: commercial.team@e-lindsey.gov.uk).

Development Control Manager, East Lindsey District Council, The Hub, Mareham Road, HORNCastle, LN6 6PH (Email: dev.control@e-lindsey.gov.uk).

CFP, Lincolnshire Fire & Rescue, Harlaxton Road, Grantham, NG31 7SG
(Email: fire.safety@lincoln.fire-uk.org).

Lincolnshire Safeguarding Children Board, Lincolnshire County Council, Room 131, County Offices, Newland, Lincoln, LN1 1YL (Email: LSCB@lincolnshire.gov.uk)

HM Revenue and Customs, National Registration Unit, Portcullis House, 21 India Street, Glasgow, G2 4PZ (Email: nrubetting&gaming@hmrc.gsi.gov.uk)

EAST LINDSEY DISTRICT

**GAMBLING ACT 2005
NOTICE OF APPLICATION FOR A PREMISES LICENCE**

FORM B - To be used where there is more than one applicant

This Notice is issued in accordance with regulations made under section 160 of the Gambling Act 2005

Notice is hereby given that the persons or organisations whose details are given in the Schedule to

this notice have made an application for a premises licence.

[Insert here the kind of premises licence being applied for]

The application relates to the following premises:

[Give the trading name to be used at the premises, and the address of the premises (or, if none, give a description of the premises and their location).]

The application for a premises licence has been made to the following licensing authority:

East Lindsey District Council, The Hub, Mareham Road, Horncastle

Postcode: **LN9 6PH**

Website: **www.e-lindsey.gov.uk**

Information about the application is available from the licensing authority, including the arrangements for viewing the details of the application.

The following person connected with the applicant is able to give further information about the application:

[This entry is optional and is to be included if the applicant wishes to provide the name, telephone number and (if available) e-mail address of a person connected with the applicant who is able to answer questions and provide further information about the application.]

Any representations under Section 161 of the Gambling Act 2005 must be made no later than the following date:

[Please insert last day on which representations may be made in relation to the application. The period for making representations is 28 days (inclusive) starting with the day on which the application for the premises licence was made to the Licensing Authority.]

Schedule of Applicants

The persons or organisations making the application are as follows:

Name of 1st Applicant:

[Give the full name of the applicant as set out in Part 2 of the application for a premises licence is more than one applicant]

Address of 1st Applicant:

Postcode:

[Give the full address of the applicant as set out in Part 2 of the application for a premises licence]

The number of the operating licence held by 1st Applicant is:

The 1st Applicant applied for an operating licence on

[Delete as appropriate. Insert the reference number of the applicant's operating licence (as set out in the operating licence). Where an application for an operating licence is in the process of being made, indicate the date on which the application was made.]

Name of 2nd Applicant:

[Give the full name of the applicant as set out in Part 2 of the application for a premises licence is more than one applicant]

Address of 2nd Applicant:

Postcode:

[Give the full address of the applicant as set out in Part 2 of the application for a premises licence]

The number of the operating licence held by 2nd Applicant is:

The 2nd Applicant applied for an operating licence on

[Delete as appropriate. Insert the reference number of the applicant's operating licence (as set out in the operating licence). Where an application for an operating licence is in the process of being made, indicate the date on which the application was made.]

[Where there are more than two applicants, also give the same information for the other applicants.]

Within 7 days of making the licence application a completed copy of this notification must be submitted to all the following Responsible Authorities:

Licensing (Alcohol) Team, Lincolnshire Police, Deepdale Lane, Nettleham, LINCOLN, LN2 2LT
(Email: countylicensing@lincs.police.uk).

Gambling Commission, Victoria Square House, Victoria Square, BIRMINGHAM, B2 4BP (Email: info@gamblingcommission.gov.uk).

Environmental Health, East Lindsey District Council, The Hub, Mareham Road, HORNCastle, LN6 6PH (Email: commercial.team@e-lindsey.gov.uk).

Development Control Manager, East Lindsey District Council, The Hub, Mareham Road, HORNCastle, LN6 6PH (Email: dev.control@e-lindsey.gov.uk).

CFP, Lincolnshire Fire & Rescue, Harlaxton Road, Grantham, NG31 7SG
(Email: fire.safety@lincoln.fire-uk.org).

Lincolnshire Safeguarding Children Board, Lincolnshire County Council, Room 131, County Offices, Newland, Lincoln, LN1 1YL (Email: LSCB@lincolnshire.gov.uk)

HM Revenue and Customs, National Registration Unit, Portcullis House, 21 India Street, Glasgow, G2 4PZ (Email: nrubetting&gaming@hmrc.gsi.gov.uk)

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