



LINCS BUILDING
CONSULTANCY

Do I need Building Regulations Approval?



PLEASE NOTE: This form relates only to BUILDING REGULATIONS. You are advised to contact the Development Control Department at East Lindsey District Council to determine whether this proposed development requires Planning Permission. The information that you provide will only be used for Council purposes unless there is a legal authority to do otherwise.

1. Applicant's details

Name:			
Address:			
Postcode:		Fax:	
Tel:		e-mail:	

2. Location of building to which the work relates:

Address:		
	Postcode:	

3. Proposed Work

Date of Commencement:	
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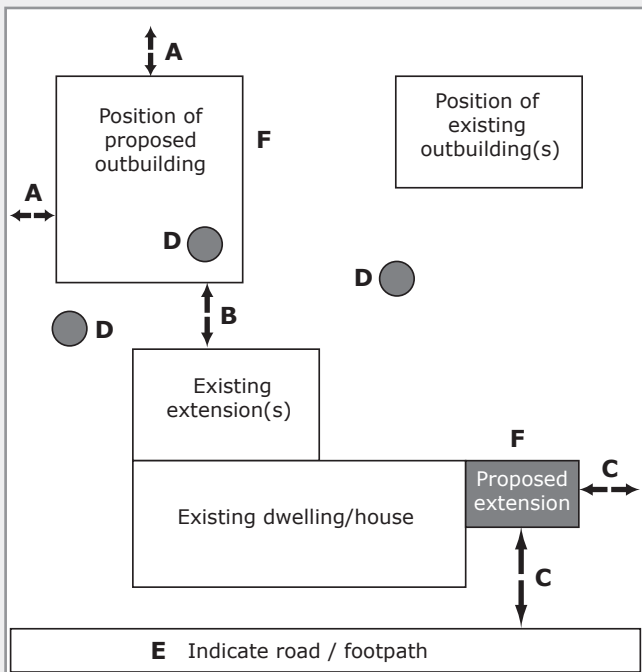
Please tick the type of work proposed and answer questions about the work YES NO

	YES	NO
(a) Domestic Conservatory (single storey) (note all glazing must comply with BS6206 : 1981 – safety glass)		
Will the conservatory be less than 30m ² in floor area?		
Will at least three quarters of the roof and half the walls be polycarbonate or glass?		
Will the conservatory be separated from the dwelling via doors?		
(b) Domestic Porch (single storey to principal entrance) (note all glazing must comply with BS6202 : 1981 – safety glass)		
Will the porch be less than 30m ² in floor area?		
(c) Carport (single storey) (note all glazing must comply with BS6206 : 1981 – safety glass)		
Will the carport be less than 30m ² in floor area?		
Will it be open on at least two sides?		
(d) An extension to your existing dwelling, which is not described above		
What will it be used for? (e.g. utility, playroom)		
(e) Detached Building (e.g. garage, garden shed, stables, kennels etc)		
Please state use:		
Will it be single storey?		
Will it contain any sleeping accommodation?		
Will it be less than 15m ² in floor area?		
If NO , will it be less than 30m ² in floor area?		
Will it be less than 1.0m from the boundary?		
What will the walls be built of?		
What will the roof be built of?		
(f) Electrical Installations		
Please confirm that the proposed installation work is to be undertaken by a person who is a competent person registered with an electrical self-certification scheme.		
(g) Are any electrical works or controlled services (i.e. new boilers, outdoor lighting etc.) being undertaken to any exempt buildings/structures?		
If yes, please indicate:		

4. Please provide a sketch plan

Please provide a sketch plan like the one opposite showing all the details as outlined below. Include dimensions (width, length, height – both internal and external) please include all entrance doors and windows to the existing buildings that are being retained, and any alterations being made to them.

- A Show distance between proposed outbuildings and the property boundaries.
- B Show distance between proposed outbuildings and the existing dwelling.
- C Show distance between proposed extensions and the property boundaries.
- D Position of any trees that may be affected.
- E Does the property border any roads or footpaths (please indicate in sketch plan)?
- F Show the size of any proposed extension or outbuilding.



5. Statement

I/We intend to carry out the works as specified. (You should also check with your Council's Planning Department whether planning permission is required before you start any work.)

Signed: Name: Date:

If you would like to receive this information in a different format, please contact us on 01507 601111.

East Lindsey District Council, The Hub, Mareham Road, Horncastle, Lincolnshire, LN9 6PH
Tel: 01507 613188 www.e-lindsey.gov.uk E-mail: lbc@lincsbc.gov.uk

Lincs Building Consultancy Do I need Buildings Regulations Approval

Data Protection Notice

East Lindsey District Council is a Data Controller and can be contacted at The Hub, Mareham Road, Horncastle, LN9 6PH (Tel: 01507 601111). The Data Protection Officer can be contacted at the same address.

We are collecting your personal data in order to process your enquiry form to ascertain whether Building Regulation approval is required for the building works you propose. This is part of our Public Task under the Building Act 1984 and Building Regulations 2010.

Your data will not be shared with third parties but may be used for Council purposes, in order to prevent or detect crime, to protect public funds or where we are required or permitted to share data under other legislation.

Your data will be kept for 15 years after submission in line with our retention policy, and then will be securely destroyed.

You have the right to access your data and to rectify mistakes, erase, restrict, object or move your data in certain circumstances. Please contact the Data Protection Officer for further information or go to our website where your rights are explained in more detail. If you would like to receive an explanation of your rights in paper format please contact the Data Protection Officer.

Any complaints regarding your data should be addressed to the Data Protection Officer in the first instance. If the matter is not resolved you can contact the Information Commissioner's Office at Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF (Tel: 0303 123 1113)

If you do not provide the information required on the application form then we will not be able to process your application.

For further information on our Data Protection Policy please see our website.

Note: Lincs Building Consultancy deliver the Building Control service for East Lindsey District Council.

Please sketch below the property location in order for us to locate the site