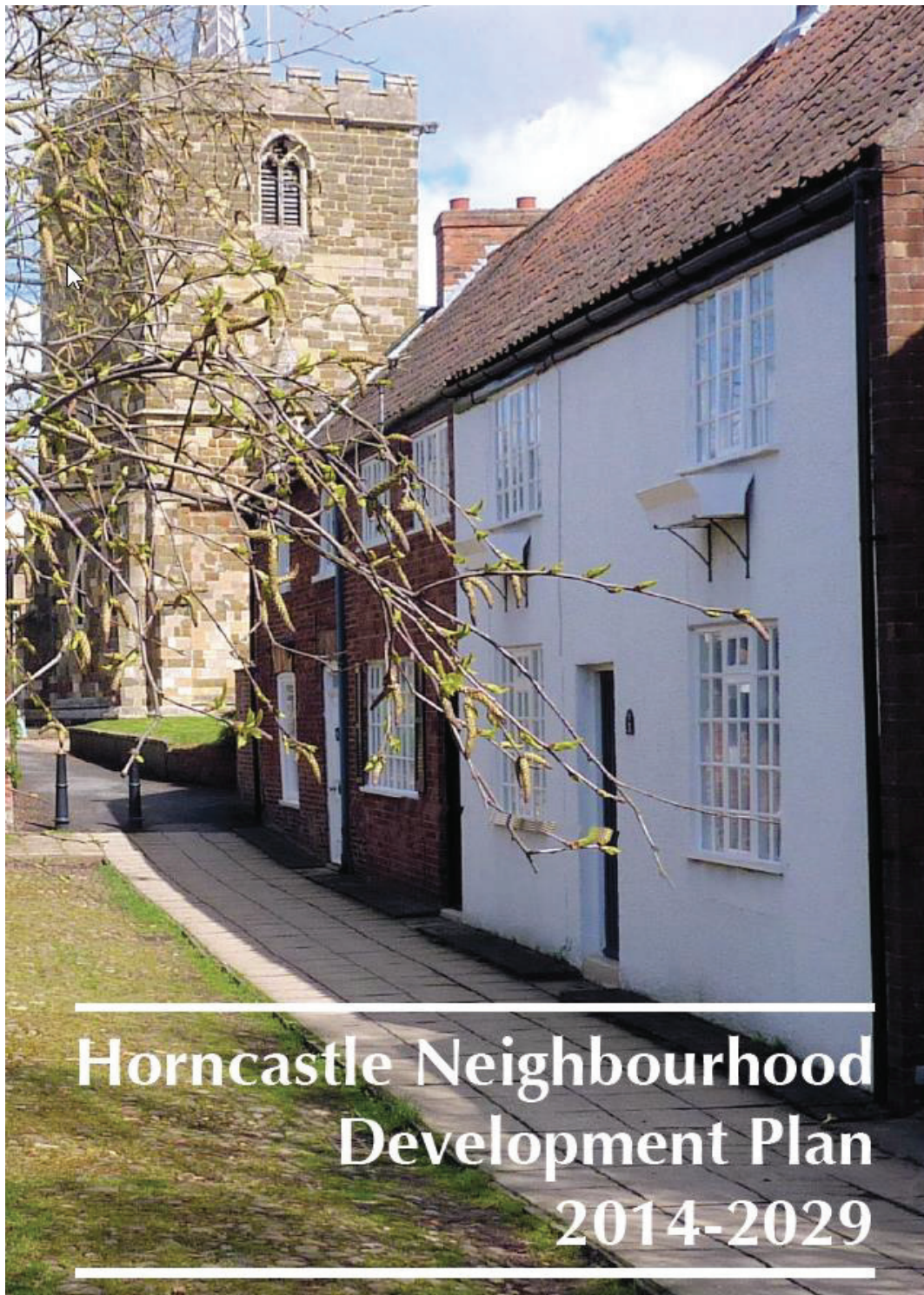


Consultation Statement

Horncastle Neighbourhood Development Plan 2014-2029

April 2015



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Consultation Statement Introduction

This Consultation Statement summarises the community consultation processes undertaken in producing the Horncastle Neighbourhood Development Plan 2014-2029 (referred to in this document as the HNDP). It shows how the requirements of Regulation 15(2) of the Neighbourhood Planning (General) Regulations 2012 have been satisfied while producing the HNDP.

Regulation 15(2) specifies that where a qualifying body submits a plan proposal to the local planning authority it must include a consultation statement document which:

- a) contains details of the persons and bodies who were consulted about the proposed neighbourhood development plan;
- b) explains how they were consulted;
- c) summarises the main issues and concerns raised by the persons consulted; and
- d) describes how these issues and concerns have been considered and, where relevant, addressed in the proposed neighbourhood development plan.

The HNDP Steering Group is confident that its aim that the Neighbourhood Plan should be a plan for the town developed by the people of the town. Consequently efforts have been made to involve the local community in a meaningful way at every stage of the plan-making process.

This Consultation Statement summarises all statutory and non-statutory consultation undertaken within the local community and with other relevant bodies and stakeholders in developing the proposed Plan. In particular, it describes how some of the concerns that arose during the statutory pre-submission consultation have been addressed and the changes have been made to convert the Draft Plan into the Proposed Plan.

This Statement clearly demonstrates that there has been extensive community engagement to inform the community of the progress and content of the HNDP at every stage.

Consultation Methodology

The Horncastle Neighbourhood Development Plan preparation progress has been led by a Steering Group consisting of members of the public and town councillors, all of whom live in Horncastle. The Local Planning Authority has also been closely involved, attending meetings and being regularly consulted, and a wide range of maps, planning documents and data sets have been supplied to the steering group. The Steering Group has undertaken the vast majority of consultation events themselves. Professional planning and design organisations have been consulted and employed to ensure the produced plan is up to date and accurate.

The process up to the Submission Version of the plan has comprised four main stages:

- 1) Setup of the Steering Group, designation of the neighbourhood plan area and general publicity of the HNDP.
- 2) Collection of baseline evidence and consultations helping to shape a draft plan.
- 3) Pre Submission Draft Neighbourhood Plan and draft Sustainability Appraisal. These documents set out the draft vision, objectives, and policies. This was the version of the plan used in the formal public consultation to local residents, local organisations and statutory consultees.
- 4) Submission Version of the Plan. This document takes into account the representations received on the Pre Submission Draft Plan consultation and has been amended as necessary before submission to the District Council, accompanied by a revised Sustainability Appraisal report, Basic Conditions Statement and this Consultation Statement.

These stages are detailed more below.

[Setup of the Steering Group, designation of the neighbourhood plan area and general publicity of the HNDP.](#)

The Steering Group's first official meeting was 5th February 2013 at which time the neighbourhood plan area boundaries were confirmed to be the same as the Horncastle Parish boundary. Approval confirmation of this area is in a letter in Appendix A. Terms of Reference for the Neighbourhood Plan and Steering Group were given and a copy of this is in Appendix B.

The Steering Group met fortnightly which enabled general feedback to be discussed regularly and changes be made to policies if necessary.

Once the steering group had been setup and up until the Pre Submission Draft version of the plan, the following were times when significant promotion of the HNDP was undertaken:

- Winter Consultation 2013 – Questionnaire to every house in town. Nov/Dec 2013
Christmas Market Stall December 2013
- 2-day Public Consultation at Stanhope Hall February/March 2014
- Summer Fair Market Stall
- Christmas Market Stall December 2014
- There were a total of 7 market stalls manned to before the draft submission.

Collection of baseline evidence and consultations helping to shaping a draft plan.

Every effort was made to involve and consult the community as much as possible throughout the plans formation.

After each consultation event (or group of events) a report on the findings was circulated to the Steering Group and made available to the public at future events and on the HNDP website. These documents helped to direct scope and content of the plan, and formation of policies. A significant evidence base was built up on subjects such as buildings of special interest; projects wanted by the community; liked and disliked parts of the town; and design requirements.

Throughout the HNDP preparation process, numerous consultation events were held to engage with the community, including:

- Market stalls on the weekly market, monthly farmers market and special Christmas and summer markets.
- Paper questionnaires delivered to residents and businesses of Horncastle
- Drop in sessions at the Community Centre, Stanhope Hall, the library and numerous cafes and bars.
- Sessions at two primary schools
- Parish council meeting presentation
- Mobile presentation in neighbourhoods areas
- Facebook discussions
- Online questionnaire

Methods of publicising these events included:

- Word of mouth in the build up to events and on the day
- Local newspaper adverts
- Updates and promotion on the HNDP website
- Banners and posters around town in the build up to events and on the day
- Radio Lincolnshire airtime/adverts
- Facebook networking
- Facebook paid advertising
- Contact by Steering Group members with local organisations

The consultation events were followed up by reports. This list includes the follow. More details of these events can be found in Appendix C

- Sustainability review put on website
- Horncastle Urban Structures Study
- Horncastle Green Infrastructure Study
- Strategic Environmental Assessment Screening Opinion for the HNDP
- Findings from the draft policy questionnaire (August-September 2014)
- Findings from business survey (August 2014)
- Findings from community centre consultation (12 April 2014)
- Findings from mapping and key routes consultation (Feb/March 2014)
- Findings from the spring consultation and presentation of winter 2013 survey findings at The Stanhope Hall (Feb/March 2014)
- Presentation and consultation at the Horncastle Annual Parish Meeting (3rd April 2014)
- Findings from the consultation with Banovallum and Horncastle Primary schools (April 2013)
- Findings from the winter 2013 survey at QEGS
- Question & Answer Feedback from Facebook Consultation – Oct '14 -Needs to be added to plan
- Public Consultation Report: Market Stall – 3rd April 2014
- HNDP-Neighbourhood-Van-Consultation-May-2014
- Christmas Market and hand-delivered questionnaire to every house (December 2013) + Appendix i ii iii iv v vi

Pre Submission Draft Neighbourhood Plan and draft Sustainability Appraisal. These documents set out the draft vision, objectives, and policies.

For the formal pre-submission consultation period, a four page summary document of the HNNDP was distributed to residents of Horncastle with a feedback form which could be handed in at various locations in the Town. This contained information about what the plan is and what it's trying to achieve, and included summaries of the draft Community Vision/Objectives and each draft policy.

The summary document, feedback form, full version of the plan and supporting documents were also available online on the HNNDP website and at various locations around town including cafes, the library and a pub. Drop in sessions were also held in the Community Centre, Stanhope Hall and the local Market.

This consultation period was also publicised to statutory consultees and local stakeholders/organisations via email with requests for comments. The email can be found in Appendix D, and the full list of these bodies can be found in Appendix E.

The consultation ran from 3rd November 2014.

The last date for returning the paper feedback form was 9th January 2015.

The online version of the questionnaire closed on 14th January 2015.

There were 137 responses from residents of the town with many comments.

There were 24 responses from local organisation and statutory consultees with many comments.

The East Lindsey District Council also submitted comments.

All of these responses made during the formal consultation are detailed later in this document along with any changes made to the draft version of the plan.

Submission Version of the Plan. This document takes into account the representations received on the Pre Submission Draft Plan consultation and has been amended as necessary.

The Steering Group was very pleased with the number of responses from residents, organisations and the local planning authority. The overwhelming agreement with every community objective and policy was a very positive sign clearly demonstrating that the Plan accurately reflected the needs and desires of the general community in the future development of Horncastle. Beneficial changes were suggested and have been thoroughly discussed by the Steering Group and many changes have been implemented into the submission version of the plan.

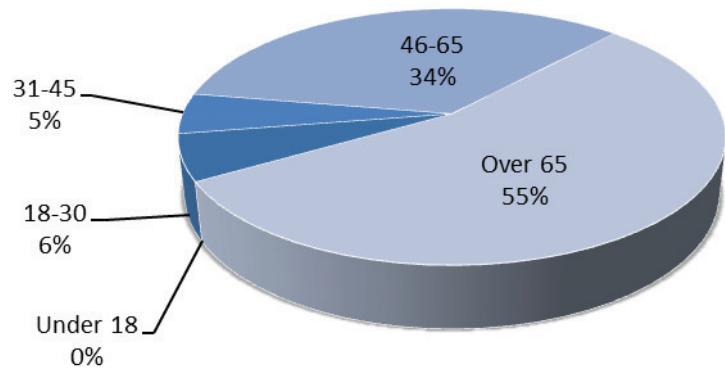
There have been many changes, and they have been split down as follows:

- Summary of Responses from Members of the Public
 - Changes made to the draft HNNDP plan based on feedback from residents.
 - Responses to extended comments sent in by residents
- Changes made to the draft HNNDP plan based on feedback from local and statutory and non-statutory organisations.
 - Planning Aid Healthcheck
- Changes made based on feedback from the Local Planning Authority.
- Other changes made by steering group

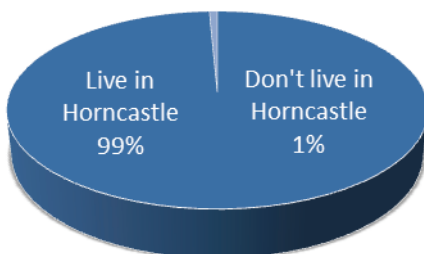
Summary of Responses from Members of the Public

Breakdown of respondents

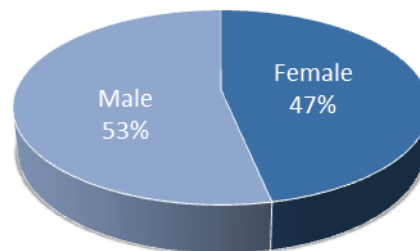
Age of Respondents



Location of Respondents



Gender of Respondents



Summary of respondents' agree / neutral / disagree views on The Community Vision, Community Objectives 1 – 11, and Policies 1 – 15

There was overwhelming support for each proposed Community Objective and Policy.

Community Objectives had a mean 'agree' level of 90% and a mode of 93%.

The highest agree level was 95% and the lowest, 84%.

The Policies had a mean 'agree' level of 86% and a mode of 89%.

The highest agree level was 94% and the lowest, 69%.

Proposal	Subject	Agree	Neutral	Disagree
Community Vision		88%	11%	1%
Community Objective 1 -	Character and heritage	93%	5%	2%
Community Objective 2	Future housing growth	93%	6%	1%
Community Objective 3	New housing developments	95%	4%	1%
Community Objective 4	Shopping, leisure & tourism	84%	14%	2%
Community Objective 5	New housing form	85%	13%	2%
Community Objective 6	Access to countryside	91%	8%	1%
Community Objective 7	Community funding	94%	5%	1%
Community Objective 8	Horncastle Urban Structures Study	86%	12%	2%
Community Objective 9	Community consultation	92%	7%	1%
Community Objective 10	Local businesses	92%	5%	3%
Community Objective 11	Economic vitality	88%	10%	2%
Policy 1	Sustainable Development	94%	4%	2%
Policy 2	Design	93%	6%	1%
Policy 3	Car Parking	80%	18%	2%
Policy 4	Pre Application Consultation	87%	9%	4%
Policy 5	Protecting the Historic Environment	85%	12%	3%
Policy 6	Affordable Housing	89%	8%	3%
Policy 7	Amount of Affordable Housing	69%	22%	9%
Policy 8	A Mix of Housing Types	89%	9%	2%
Policy 9	Green Infrastructure	88%	10%	2%
Policy 10	Developing a Green Wheel around Horncastle	82%	15%	3%
Policy 11	Designating Local Green Spaces	86%	12%	2%
Policy 12	Visual Connections with the Countryside	89%	6%	5%
Policy 13	Strengthening the Retail Core	80%	15%	5%
Policy 14	Supporting Local Business Growth	88%	10%	2%
Policy 15	Reducing the Risk of Flooding	93%	3.5%	3.5%

Summary of all comments condensed into similar topics.

For the sake of keeping this document flowing, 'other' comments have been placed in Appendix H. This is because they fall into the categories, "comments without direction / fact", "already achieved", "definitely outside power of the HNDP", "unacceptable", "miscellaneous".

No. of mentions	"Flooding"
4	Old drainage needs re-assessing
3	Strongly agree [with reducing flooding].
2	Any development should require funds from each developer to improve and enhance existing drainage/sewage systems.
2	All development should assess capacity drainage and include measures to help prevent flooding
	replace 'areas affected by flooding' by 'all areas'
	Properties in Horncastle extremely close to water table, any development should not exacerbate this.
	Flooding is one of the most important requirements by developers if not the most important. Far more than some of the green issues
	no building on flood plains
	Flood prevention proposals need to be enforced
	[consult/define] regarding flood issues
	Priority in view of climate change
	The river needs to be dredged from the basin to the old mill and former trout farm

No. of mentions	"Infrastructure & Services"
3	Sustainable dev. should require improved infrastructure such as roads, jobs
2	Broadband needs to be significantly improved
	Infrastructure and services need updating before development
	Local facilities are poor.
	Better roads (not fit for purposes)

No. of mentions	"Health Services"
4	Medical services need improvement before development
4	Sustainable dev. should require improvements such as doctors, dentists
2	The local GP is overstretched with only 4 doctors and at present 9000 patents registered.

No. of mentions	"Educational Services"
5	School facilities need to be in place before any major development
2	Sustainable dev. should require improvements to schools/capacity

No. of mentions	"Business & Employment"
4	Design/plan to support small cooperative & social enterprise businesses
2	More diversity of shops
2	Design to encourage home working supported
	The community should drive development
	Some local businesses detrimental to the community e.g. wood yard, scrap dealers.
	Employment opportunities required before housing
	Employment needs to be in the town center
	Good communication links are vital.
	With appropriate improvements to allow for additional traffic
	More jobs for all abilities

No. of mentions	"Visual Connections"
5	Must keep high skylines. do not destroy
	Not the most essential
	very important
	Town houses should be built

No. of mentions	"Travel & Transport"
3	With heavy traffic preferably discouraged from travelling on through the town
3	Additional traffic will increase queues at traffic lights, especially at busy times
2	And reduce traffic problems caused by double parking of buses
2	Improve bus services
	Generally better transport links.
	Parking is a nightmare
	Cycle track along Boston Road
	Replace traffic lights with roundabouts
	Bypass supported

No. of mentions	"Community Needs"
	This should be strengthened by assessing the anticipated need from the local population by age figures and stating the number of new housing units needed. It should also identify the areas where new development is most likely to be approved in line with this objective.
	Should be more than just local community

No. of mentions	"Design of Future Development"
3	I do not agree that the design need reflect local character but agree with the rest of the policy.
2	In addition design & orientation of houses should allow future owners the opportunity to gain the max. benefit from installing solar voltaic and/or passive solar panels. Design of houses should max. use of space by using roof (attic) space or using rafter design that will allow the space to be used in future. Gutters & downpipes should be designed to allow for installation of rainwater harvesting units. Where gas boilers are installed these should be CHP units (or its successors).
2	National best practice is not always sensible. Development needs to specific to Horncastle
2	Access to parking areas should be designed for the maximum safety of pedestrians & cyclists.
	Aerials do not blight skyline
	New builds must fit in with the Town's character.
	I suggest that the size of development referred to in para 2 of the Policy should be any development of two or more properties (currently 10), i.e. any commercial property development for >1 property.
	Quality design must be recognised
	Car parking areas & drives should have a permeable surface.
	Agree with objective 5

No. of mentions	"Parking Considerations"
2	Careful consideration to the amount of on-street parking
	One space only
	Car parking should not dominate developments visually or otherwise.
	Not sure parking is needed for all developments
	More resident parking essential

No. of mentions	"Vibrancy of The Town"
2	Control of night time disturbances (late night music)
2	Better facilities for the younger people.
	Hanging baskets down all streets to cheer us up.
	We do not want any more pubs and bars
	Outdoor areas need better maintenance
	More relaxed attitude re restaurant/bar tables on pavements
	Waterside areas need improvement
	play areas a must
	Character needs enhancing

No. of mentions	"General Development"
7	Brownfield sites should be considered a priority over greenfield sites
4	No massive estates
2	50% more 2 bed houses
2	provision for elderly essential e.g. warden controlled
2	Development must provide house for young / 1st time buyers.
2	rent out top floors
2	Recognise need for development, but not to the detriment of the town.
2	[Housing reflecting local needs] What does this mean? Who will decide it and will developers agree to it?
2	Future housing growth must meet the needs of the local community whilst minimising the impact on the natural and built environment.
	The current plans are on greenfield sites not brown.
	Need bungalows/over 55 flats for downsizing
	Gentrification is required
	And more mixing of housing types on same site
	With attention paid to landscape planting
	It should be well built and well designed.

No. of mentions	"Green Areas and Open Space"
8	Any green spaces must be maintained
4	Open space protection proposals too weak. Protect green space as a matter of priority
3	Providing new/improved parks
3	Horncastle is all about the countryside, access to it and its wildlife; let's make sure we don't destroy that.
2	In view of the decreased size of building plots larger development proposals should also include provision of allotments, community gardens and or orchards. This will enable those residents who wish to grow fruit & vegetables. An important consideration in view of the number of active retirees and of those in part time employment that are anticipated during the life of the plan.
2	Parks should include trees as open green spaces can be very sterile and unstimulating
	Preferable to exceed national standards
	Not easy enough access to the countryside at present - especially for the disabled.

No. of mentions	"Town Size"
	Keep town small to maintain the rurality for all.
	Putting constraints on businesses which add cost with little or no benefit, possibly like super-fast broadband, is a sure way of turning business away from Horncastle. Does Horncastle have it anywhere else??
	I am unconvinced that housing in Horncastle needs growth.

No. of mentions	"Shopping"
5	Pedestrianisation
4	Shopping development should be focused on the center
4	Large supermarket / large economy store (Wilko etc.) needed / would also bring business/people into the town
3	Support/encourage small independent interesting creative local shops/businesses
2	Avoid encouraging national "chain" shops into town
	No pedestrianisation of St Lawrence St
	It would also make for a larger weekly market.
	The town is already an attractive shopping centre.
	Primary Shopping Frontages should include (a) the stretch in North Street north of Conging Street (Kemps to Turners) (b) the Lincolnshire Coop building (Claire Blooms) and (c) the Antiques Centre in Bridge Street?
	No more supermarkets

No. of mentions	"Heritage"
	All signage to be in keeping with the age and feel of the town.
	All new development based around the Georgian town aspects.
	Do more houses require listing?
	Conservation areas must be protected.

No. of mentions	"Affordable Housing"
6	Affordable housing must happen
6	<25% requirement
5	≥25% or more requirement
4	priority housing and affordable housing for local people
2	Consideration of affordable housing on each development as some sites more suitable than others - avoid small isolated pockets of affordable homes + need good public transport links
2	Depends what affordable in practice means / how is affordable calculated
	Whereas I agree that there is a need to provide affordable housing, I question whether it is practicable to try to enforce it to be (a) integrated on the same site and (b) "visually indistinguishable from the rest of the development". See also comment above re Policy 6.
	House prices vary regionally, should make sure that the range of houses available here are appropriate for the demographic - as per HNDP 8!

No. of mentions	"Consultation with the Community"
7	Consultation is vital.
5	Pre-application consultation - doubt actually works in practice / outcomes don't reflect consultees' views.
4	Views are not to be ignored by ELDC or central government.
2	Not workable. Not everyone is interested. cost factors
	Threshold should be 5 houses not 10.

No. of mentions	"Funding of Projects"
3	Funding usage needs to be agreed upon by the community, openly and in consultation.
	Money used for practical rather than decorative purposes such as fancy railings, sculptures
	It depends where community funding comes from.
	essential to have projects in mind to enhance the town
	But it's not all about the money.

No. of mentions	"The Green Wheel"
	Why should developers need to do this when local council doesn't? Far more important constraints should be agreed first.
	Include facilities for children
	Strongly supported
	Would wish to a larger area of green space behind Langton Hill!
	Only if creating kept pathways

No. of mentions	"General Plan Agreements / Disagreement"
6	All the Vision, Objectives and Policies are sensible and need to be implemented
2	The HNDP is probably too late
	Far too general in places
	Policy 15 subject should be Policy 1
	In policy 15.2b - replace 'manage' with 'control'
	Some of the objectives seem to contradict each other.
	The steering group needs to get the plan into place ASAP
	As a retired Planner I think the Plan is well thought out. Congratulations to the people who have put this together

Changes made to the draft HNDP plan based on feedback from residents.

Members of the public show overwhelming support for each community objective and policy proposed. The Steering Group have carefully considered each comment and some changes to the plan have been made. These include:

Responses to comments sent in by residents

Comments:	Various comments were made regarding parking issues. Parking issue have been dealt with in section 12, but some wording has been revised. The plan supports several studies/guides that give recommendations on parking which are: Historic Manual for Streets, Manual for Streets, Manual for Streets 2, Parking: What Works Where, and the Lincolnshire Design Guide.	
Comment:	Action:	
Improve healthy transport Enough space for parking	New para 12.2: A careful balance should be achieved between ensuring there is adequate space for cars and motorcycles whilst minimising their use by making cycling and walking direct and safe.	
Cycle storage concerns	"Proposals that provide for safe cycle storage will be particularly encouraged." To policy 3: Parking on new development.	
Concerns of car parking space in the Town	New para: 21.3 The rising population of the Parish and surrounding villages will place increasing demands on car parking spaces in Horncastle and on traffic flow. Residents have expressed concerns about the current lack of car parking spaces. An increase in tourism will exacerbate the situation. The Town Council will continue to work with landowners and businesses to identify suitable sites for use as car parks.	

Comments:	Many comments on drainage and flooding were submitted from residents such as reassessing old drainage, and measures to ensure any development would exacerbate problems.	
Comment:	Action:	
The flood alleviation scheme for Horncastle not referenced	Additional information in para 23.4: "...There are approximately 170 properties in Flood Zone 3 (1% or greater chance of a flood happening each year). The fluvial flooding is associated with the Rivers Bain, Waring and Thunker Drain." New para 23.5: added: 23.5 The Environment Agency, Anglian Water, Lincolnshire County Council, East Lindsey District council, Witham 3rd Internal Drainage Board and Horncastle Town Council are working together to fund and construct a flood alleviation scheme for Horncastle. The scheme will reduce the flood risk from the River Bain and is planned to be operational in 2017.	
Stressing need for use of flood alleviation schemes where necessary and outline management of these schemes.	New para 23.6: added: Flood alleviation schemes and sustainable drainage systems should be used to add to the green infrastructure and enhance biodiversity. Where appropriate, developers should use the sustainable drainage systems to create a biodiverse and visually pleasing facility with public access to enhance the housing development setting. New para 23.6: added: Adequate surface water management is crucial to help Horncastle adapt to, and mitigate for, climate change. At present, the National Sustainable Urban Drainage Systems (SUDS) Standards and Building Regulations Part H set out a clear hierarchy for surface water management. From April 6 2015 under new Government planning regulations, it is expected local planning policies and decisions on planning applications relating to major development– developments of 10 dwellings; or equivalent non-residential or mixed development – to ensure that sustainable drainage systems for the management of run-off are put in place,	

	<p>unless demonstrated to be inappropriate.</p> <p>Amended old para 23.8 (new para 23.11): The policies to reduce flood risk in this Plan are intended to provide a local framework which, as they are in conformity with the NPPF, should be used to bolster policy ENV3 and will sit under and support ELDCs Core Strategy policies when adopted.</p> <p>New para 23.12: In accordance with the 2010 Flood Management Act, all development proposals of more than 10 dwellings will be subject to an assessment of drainage details and Flood Risk by a Multi-Agency Group of representatives from ELDC, LCC, Environment Agency and Drainage Boards. Details such as who maintains what, is an important aspect on every proposal. Robust standards are imposed. The drainage system/infrastructure must be regularly cleared/maintained so as to be effective when a severe rainfall event occurs.</p>
Designing development using latest water discharge solutions	<p>Amended Policy 15.2.b: The development proposed is entirely self-sufficient in its ability to manage surface water run-off should demonstrate its ability to manage surface water run-off, which, unless evidenced, should be self-sufficient to the site.</p> <p>Amended Policy 15.2.c: Development within the flood sensitive areas will be designed to have a minimise predicted water discharge of no more than 80 litres of water per person per day using the latest design solutions.</p>

Comments:	Request for better explanation of local business support, including mentioning support of Greater Lincolnshire Local Enterprise Partnership's (GLLEP) Strategic Economic Plan (SEP) and similar services.	
Comment:	Action:	
Greater Lincolnshire Local Enterprise Partnership produced a plan for the area—we will reference this in the HNDP.	New para 22.3: The Greater Lincolnshire Local Enterprise Partnership's (GLLEP) Strategic Economic Plan (SEP) is the business investment programme across Lincolnshire, North Lincolnshire and North East Lincolnshire. The SEP provides a blueprint for growth. Within it are five priorities and drivers. Due to its importance as a local market town, its local heritage and location to the edge of the Lincolnshire Wolds, it is considered that Horncastle can play a significant part in delivering these priorities	
Increase support for small/home businesses	Wording of paragraphs 22.5-22.7 have been changed with emphasis on small and home businesses and the need for technology to support this.	

	Not understanding the Green Wheel concept or it being too complicated to understand.	
Action:	The Green Wheel is not a simple concept and is explained fully in: Appendix E: Green Wheel Delivery Action Plan. It is worth further reading to fully understand the concept because it is a more technical concept than the general explanation given.	

Comments:	Perhaps the local green space concept could be explained better in the plan.	
Action:	Section 19: Designating Local Green Spaces has been improved with better explanation of the concept with discussion of the designations.	

Comments:	Perhaps the local green space concept could be explained better in the plan.
Action:	Section 19: Designating Local Green Spaces has been improved with better explanation of the concept with discussion of the designations.

Below are comments raised five or more time by residents, and how they have been addressed in the Proposed HNDP	
Comment	Action
8 x Any green spaces must be maintained	Maintenance of green spaces is provided by the owner or managing body of that space. Protection of existing green spaces is a theme of the Neighbourhood Plan and is specifically addressed in different ways in Policies 9, 10, 11 and 12.
7 x Brownfield sites should be considered a priority over greenfield sites	This approach is directed in the National Planning Framework which the Horncastle Neighbourhood Plan follows and supports.
7 x Consultation is vital.	Agreed and our Policy 4 supports this.
6 x All the Vision, Objectives and Policies are sensible and need to be implemented	This is good feedback and with consideration and correct implementation of all other feedback, the Steering Group hopes that the final HNDP will be a good representation of the community and will be supported by the community.
6 x Affordable housing must happen	Affordable housing provision is a requirement of national planning policy.
6 x <25% requirement for affordable housing on new developments 5 x ≥25% or more requirement for affordable housing on new developments	Affordable housing is one of the most commented on topics with affordable housing requirement percentages ranging from 0% to 80%. The Steering Group has decided to maintain ‘...developers will be required to provide up to a 20% contribution towards affordable housing provision on market housing sites of 10 or more dwellings...’
5 x Pedestrianisation (supported)	This plan supports pedestrianisation of the southern stretch of St. Lawrence Street (paragraph 21.5).
5 x School facilities need to be in place before any major development	Unfortunately, a policy like this is beyond the power of a Neighbourhood Plan. However, before any major development schools and medical facilities nearby are always consulted and recommendations as given by those bodies.
5 x Must keep high skylines. Do not destroy.	This is supported in Policy 12: Visual connections with the countryside, “development will be supported on the edge of Horncastle providing it...does not partially or wholly obscure the skyline.”

Comments:	'Major Development' is defined anywhere.
Action:	A definition is now included as footnote 10.

Comment:	Information on affordable housing could do with improving to ease understanding.
Action:	Changes made as below
Para 16.1	Added, "The housing development situation in Horncastle is complicated as major 100% affordable housing sites have been started or are in the planning stage. This has the effect of skewing affordable housing targets."
Para 16.2	Changed part of the text, "Enhancements such as improved community facilities, better design and a greater contribution towards green infrastructure in accordance with the suggestions in the Urban Structures Study and the Green Infrastructure Study are expected at the 20% threshold."
New para 16.3	16.3 East Lindsey District Council keeps a list of those on the waiting list for affordable housing and that shows there is equal demand for both family homes and older person's accommodation ¹² .

Responses to extended comments sent in by residents

Two residents sent extended comments to the Steering Group during the consultation period. Points have been considered with due weight and responses from the Steering Group are detail next to each comment below. The full comments submitted have been omitted from this report due to their length.

Resident A: Comments and Responses

Comments	Actions and Clarifications
Has the Plan been written in accordance with the NPPF, March 2012	The HNDP meets all requirements of the NPPF
The HNDP omits any reference to the allocation of development sites	Owing to the lack of housing numbers target, a 5 year housing supply and the multiplicity of SHLAA sites, the Horncastle Town Council approved the change from a Plan based on site allocation to one based on design policies in January 2014.
What were the credentials of consultants used in the preparation of the Plan?	All consultants employed on aspects of the Plan had significant experience in neighbourhood planning, urban design and green infrastructure. Credentials were checked as per normal business practice.
There are no references as to the number of people who contributed to the public consultations and surveys and the comments/concerns and aspirations they expressed.	The Steering Group adopted the practice of presenting data/reports after each event in following events and on the website. For the Public Consultation all the supporting documents were available for viewing on the HNDP website.
The HNDP was considered to be of "little weight" in the Langton Hill Appeal Report	Neighbourhood Development Plans have little weight in planning decisions until they are formally submitted to the LPA. The degree of weighting then increases over the period to the referendum. A "yes" vote gives the Plan legal status and has full weight when the Plan is "made" by the LPA.

Resident B: Comments and Responses

Numbering, e.g. 2.4, refers to paragraph of the Draft HNDDP.

Comments	Actions and Clarifications
<p>2.4 Scope and limitations: Building for Life 12. Experience shows that developers quote all of these and ‘say’ they comply. By repeating the statement they think that their view of the situation will be accepted. In practice the level of achievement falls far below their statement.</p>	<p>This issue is acknowledged in para 11.11 of the NDP and in Policy 2, point 5, which stress the need for independent assessment of any development proposal against the BfL12 criteria.</p>
<p>3.2 Best connected streets are noted to be the older streets. These are also the rat-runs. They give visual character but lack of traffic management means that they have little feeling of security or tranquillity. Foundry Street and Queen Street are theoretically controlled but in fact are questionable as a pedestrian route for children and are certainly not resident only.</p>	<p>Traffic management is an important issue for any movement network, but one that can be adequately addressed through restrictions and interventions rather than through disconnecting layouts.</p>
<p>3.3 There are various statement made in this section that are flawed. New development should provide streets which do not disrupt movement. (1) Line lengths need to increase. (2) Integration analysis suggests no ‘housing pods’. Ask a resident of Foundry Street, Queen Street or Albert Street what they think of this! (3) Bells Yard is seen as poor but the connection by the mill is still not provided. (4)</p>	<p>(1) An example of a street that disrupts movement might be a perimeter road to a development that has little or no frontage access or footpaths, leading to it being hard to use and cross for pedestrians. Another example is a system using a nested hierarchy of streets, which together act as barriers to joining one area with another.</p> <p>(2) Longer line lengths are integral to the character of the areas of Horncastle identified as most representative of its positive character during the consultation, and they also help way finding and walkability.</p> <p>(3) It is not possible to build a sustainable movement network through the repetition of insular developments. A more connected system distributes traffic and other movement more evenly through the system (see Manual for Streets 1).</p> <p>(4) This sounds like a planning enforcement issue.</p>
<p>3.4 The Green Wheel will add a good leisure network. Will it add anything to circulation? It must be developed further internally and not simply rely on peripheral routes.</p>	<p>Agreed and the GW includes routes that link the town centre to the network at the periphery of the town.</p>
<p>3.5 Care must be taken not to let development dictate or stifle the potential of the wheel. This is agreed but it is already happening because the authorities do not have integrated thought patterns. Policy on layout of the infrastructure should precede any extensive development such as is now the risk for Horncastle now with anything up to 2000 housing units in the pipeline. The Land Availability Map should not be a tentative document half thought through but one of authority.</p>	<p>Agreed in principle but this is outside of the scope of both the NDP and USS.</p>

Comments	Actions and Clarifications
<p>3.7 Has the Qube report been approved? I am not sure that the History & Heritage Society was ever asked to comment.</p>	<p>It's understood this report to be in draft, however many of the observations within seem valid and uncontentious.</p>
<p>Fig. 4.2.9 Sector 1 Green Wheel This seems to be getting pedestrian links muddled with vehicle links. The Wheel is not the Ring Road!</p>	<p>Certain portions of the GW network share the street network to make links between less urban parts.</p>
<p>Fig. 4.2.11 Long Streets and West Street as a model. This is very specific for a huge area. Is it really necessary to specify plot sizes?</p>	<p>The examples cited in the USS are indicative, intended to demonstrate examples of best practice as highlighted in the consultation and also intended to show developers how to 'decode' existing parts of town to act as place-specific pattern books.</p>
<p>Fig. 4.3.11 Routes along the rivers. For what? Cars? Pedestrians?</p>	<p>Pedestrians and cyclists.</p>
<p>4.4 There is no convoluted orbital between Mareham Road and Spilsby Road. The planners and the Highways might like to see that but it is simply a rat run which destroys the quiet enjoyment of the area.</p>	<p>The topography and watercourses of Horncastle make cross-town journeys difficult and this concentrates traffic in the town centre. High levels of town centre traffic were consistently highlighted in consultation as a negative feature of Horncastle that erodes the quality of the town for everyone. A well-managed set of alternative routes is the only solution to this issue.</p>
<p>Fig 4.4.2 Queen Street and Foundry Street are not through routes and should not be so designated simply because a piece of planning software suggests this. Mind over machine might be a good maxim in this exercise!</p>	<p>They are through-routes for pedestrian and cyclists. The Space Syntax model was produced and designed by 'mind', not by machine, and is designed to test the potential of a system for movement attributes.</p>
<p>Fig 4.4.9 Is this really Queen Street? Looks like Foundry Street. They are quite different. Comment is made that parking is a problem in this layout. It is the failure of this layout. The planners have allowed a terrace of 4 in a garden between FSt and QSt and approved only 2 parking spaces. At the same time 2 spaces are lost along what was 6 spaces along the wall without openings. This will have a chain reaction as far as Albert Street. The provision of semi-detached will not produce a QSt environment. The straight street will produce another rat run.</p>	<p>Yes. Note the distinctive green bay windows of Sleaford Villa. Parking for terraced development can include a range of solutions, from allocated and unallocated on-street through to on-plot and rear-plot options. Traffic management can alleviate perceived issues of through-movement. Not all streets can offer only very local access. Street geometry is not the only factor in route choice or experience.</p>
<p>Fig 4.4.11 Less cul-de-sacs and more straighter streets will produce rat runs. This concept is not thought through. What other planning schemes are there? What is happening in other countries? More research is necessary. New Urbanism has been tried for the Mareham Road application now under Inquiry but due to pressure from the planners to provide a through route for buses this was destroyed. It was not perfect before but is a failure now. Through routes without full consideration for the implications is not the way to go. Have the estate agents in town been asked if they like to sell houses on busy rat runs to the more affluent client?</p>	<p>Research undertaken in the production of Manual for Streets indicates that traffic speed is more closely associated with negative attitudes to through-movement and this can be managed through detailed design. Selling price and ease of sale is not the only consideration for planners dealing with residential development. The concept of connected movement systems is the norm in planning exemplar countries such as the Netherlands, but is not the model adopted in carbon-intensive environments such as those generally characterizing American and Australian suburbia.</p>

Comments	Actions and Clarifications
<p>Fig 4.6.11.</p> <p>This area should perhaps have received more consideration. There are several sites shown on the Land Availability Map and therefore it is likely to be developed to a far greater extent than other zones. Not only is there the extensive site on Langton Hill which has just been approved by the Planning Inspector but there are those between the canal and the Woodhall Road one of which has just been sold. Langton Hill Road should not be a model for all these sites. Indeed if the developers of the Gladmans site follow Gladmans plans it will not follow the Neighbourhood Development Plan.</p>	<p>It is reasonable for Langton Hill Road, an area identified during consultation as being a place of high quality, to inform that character of further development in this part of town.</p>
<p>Overall</p> <p>This report proposes a specific style of development hinging around Foundry Street and Queen Street.(1) While cul de sacs have disadvantages so to linear development.(2) This report promotes linear design without outlining any alternatives.(3) The discussion must go further than this. I also hold to question the simplistic suggestion that extensive swathes of Horncastle can be offered as a starting point for design and selection of material.(4) This has merits in some areas but generally it is as superficial as the broad current demands of the planners that generally everything should be built of brick with pantile roofs. (5)</p> <p>No consideration has been given to universal problems of uPVC windows and solar panels. How are these to be integrated? They are a fact of life and sadly even exist across the Conservation Area. (6)</p> <p>I have questioned the validity of the Qube report. It recommends I believe the Foundry Street should become part of the Conservation Area. I agree with this. What is the status of the Conservation Area under the Neighbourhood Development Plan? (7)</p>	<p>(1) The report uses a range of examples from around the town, each with a distinctive spatial configuration (such as Accommodation Road, Lincoln Road, Louth Road, Stanhope Road, Spilsby Road, Queen Street, Boston Road, Mareham Road, Langton Hill).</p> <p>(2) The report does not preclude cul-de-sac development, but highlights the need to move away from an over-reliance on this model.</p> <p>(3) The alternatives available as precedents in town were consistently highlighted as the least characterful parts of town during the consultation.</p> <p>(4) Most vernacular settlements have a narrow range of materials and styles, and this is what gives towns and other settlements distinctive character.</p> <p>(5) The USS deals with character at all scales, from topography through to street geometry to building detail, and materials are just one part of the overall composition in generating character.</p> <p>(6) These issues, whilst important, are beyond the scope of this study.</p> <p>(7) This is dealt with elsewhere in the planning system.</p>

Changes made to the draft HNBP plan based on feedback from local organisations and statutory and non-statutory consultees.

The pre-submission Draft Plan's statutory and community organisations consultation received XXX responses. Changes to the Draft Plan due to these responses are detailed below, and the resulting document is the Proposed Plan which will be submitted to the Local Planning Authority for review.

Comment:	No reference to policing in the Plan	
From:	John Manuel, Force Crime Prevention Design Advisor, Lincolnshire Police	
Comment:	Para 4.6 (h) is incorrect and needs amending	
From:	Inspector Terry Ball, Lincolnshire Police	
Action:	Changes as detailed below:	
	Para 4.6. h. the level of policing of an enlarged Town without a manned police station	Incorrect statement corrected.
	NEW para 11.4 Residents currently view Horncastle as a low crime area. However, in consultation, concerns have been expressed as to the future level of crime in a much enlarged town. To minimise this possibility, developers will be encouraged to liaise with the appropriate Lincolnshire Police Crime Prevention Design Advisor at an early stage of the design or planning process.	Referencing discussion with Police will be encouraged.

Comment:	Alter text re: flooding to include reference to MAG
From:	Alan Gardner, Engineer, Witham First District Internal Drainage Board.
Action:	Agreed good idea. Inserted a new paragraph 23.12 "In accordance with the 2010 Flood Management Act, where proposals are for 10 dwellings or more then developers will be required to work with the Witham Third Drainage Board (a Multi-Agency Group) to ensure that the proposals have fully considered the flood risk, drainage and maintenance issues of the development."

Comment:	Against the designation of land at the Swimming Pool and the Wong as local green spaces. A map supplied by ELDC in 2014 showed these two green areas as protected green spaces. Issue not yet resolved. Does the SG take these two sites out of the Plan?
From:	Gary Sargeant, Corporate Asset Manager, East Lindsey District Council
Action:	Agreed to take out the area behind the swimming pool as a Local Green Space. This has already been leased for sport/recreational purposes and the Steering Group do not want to hinder expansion of the facilities. The Wong is subject to an ongoing dispute as to its use. SG feel it is best to remove as a Local Green Space to avoid being involved in this long running dispute. Para 19.1 to 19.3 have been altered, and three new paragraphs have been created (19.4 to 19.6). Paragraph 19.1 has been split into two, 19.1 and 19.2. Para 19.3 has been created detailing support from the landowner. Old para 19.2 has become 19.4, and old 19.3 has become 19.5. A new para, 19.6 has been created which provides details on The Wong and its listing as a Community Project in Appendix R.

Comment:	Objection to Map 3 – Green Wheel Spaces – area N as may be conflict with future development of northern extension of the Gladman site.
From:	Natalie Dear Planning Consultancy
Action:	New para: 18.17 The proposed green spaces shown on Map 3 are indicative. Developers are required to show how any proposals affecting these sites take into account the requirement to create green connecting spaces that will contribute to the Green Wheel Policy.

Comment:	Believe the “Green Wheel” is an excellent idea. No action necessary by SG
From:	Sarah Helliwell, Roughton Parish Council
Action:	No action required

Comment:	MMO has no comments to make
From:	Marine Management Organisation
Action:	No action required

Comment:	Sent a general enquiry, rather than a response to the consultation.
From:	Andrew Clover, Lincs. Design Consultancy
Action:	No action required

Comment:	Horncastle Parish outside the defined coalfield – no specific comments to make on the NP
From:	The Coal Authority
Action:	No action required

Comment:	Generally positive.
From:	Stephen Jack, Lincolnshire Wolds Management
Action:	No action required.

Comment:	Generally positive
From:	Andrew Wintersgill – David Lock/Larkfleet
Action:	No action required

Comment:	Generally positive.
From:	Lindum Homes, letter from Michael Braithwaite
Action:	No action required.

Comment:	No action necessary by SG
From:	Marty Presdee, Methodist church
Action:	No action required

Comment:	Members welcome the creation of a Green Wheel to extend access to green space and encourage walking/cycling in and around the Town. Asked for consideration of maintenance of the new green spaces and encouraging developers to provide funds for ongoing maintenance.
From:	Gail Dymoke, Walkers are Welcome
Action:	Agreed. New paragraph has been added: 18.22 Where these routes become public rights of way the responsibility for their maintenance will rest with the relevant authority. Otherwise maintenance agreements between developers, landowners ELDC and the Town Council will be decided on a site by site basis.

Comment:	Support overall vision/policies. SG to reference GLLEP in text. Do SG mention other sources such as community funding from developers?
From:	Andrew Norton, Planning Services, Lincoln County Council
Action:	New para added: 22.3 The Greater Lincolnshire Local Enterprise Partnership's (GLLEP) Strategic Economic Plan (SEP) is the business investment programme across Lincolnshire, North Lincolnshire and North East Lincolnshire. The SEP provides a blueprint for growth. Within it are five priorities and drivers. Due to its importance as a local market town, its local heritage and location to the edge of the Lincolnshire Wolds, it is considered that Horncastle can play a significant part in delivering these priorities

Comment:	Generally positive. Comments addressed below.
From:	Sean Johnson, Public Health Lincolnshire County Council
Comment	Action
-	Section 6.0 Changed considerably. Changes include: Additional reference to levels of obesity in the district and healthy design at start of new para 6.5. Levels of obesity are mentioned in new paras 6.5, 11.12 and 18.15.
Suggests in Policy 2 include reference to the TCPA document as a guide for developers.	New section promotion supporting healthy weight environments in Policy 2: "New development will be supported where it demonstrates: e) that the proposals will promote the principles in the TCPA Planning and Healthy Weight Environments"
Para 4.6 talks about concerns of residents - suggests this should also be in Community Objectives.	The Balance between development, employment, infrastructure re-emphasized in para 10.1.
Suggests input from Medical Centre/Schools.	Para 4.6 Checks with the Primary School and the Medical centre have shown they are at capacity but just about coping. These considered have to be made in the planning process for major developments anyway.
Para 11.5 suggests explaining the conflict between connectivity and safety/crime reduction in Secure by Design to aid designers.	New para: 12.2 A careful balance should be achieved between ensuring there is adequate space for cars and motorcycles whilst minimizing their use by making cycling and walking direct and safe.
Does the USS reference dwelling design – space standards, garden areas, wheelchair accessibility?	Dwelling design – space standards etc. now part of new guide from the Government.
Policy 3 – suggests including reference to new dwellings and work spaces having provision for cycle storage and electric charging points.	New section to Policy 3: 2. Proposals that provide for safe cycle storage will be particularly encouraged.
Policy 9 – consider maintenance costs of green spaces.	Added 'maintenance' requirement for green spaces to policy 9.2: Development proposals will be expected to demonstrate how they protect, maintain and enhance existing green infrastructure assets affected by the development and show the opportunities taken to improve linkages improve linkages both between existing and new green infrastructure assets, water course enhancements or sustainable urban drainage systems and to residential areas.
Healthy food options. Comment on allotments/community gardens. Can we prohibit new fast food takeaways close to schools? RMS – can't see this as possible.	HNDP cannot prohibit fast food places near to schools Allotments: Not raised as a particular issue in the consultation, the provision of additional sites via the Green Wheel policy will provide opportunities for initiatives such as this to be developed over the plan period. No amendment made.
Section 24 – implementation and funding. Suggests comments in the text on working	Added new para 13.3 to reflect public health support for pre application consultation: 13.3 Public Health England advocates

with partners other than the developers to meet the aspirations of the Plan.	that the impact of new development on health and wellbeing is thoroughly assessed at the pre-application stage. This requires community participation in the development process. Added to para 24.3 specific ref to Greater Lincolnshire Enterprise Partnership
Plan doesn't mention energy use and affordable warmth. Should the SG include this in the Plan?	Not raised as an issue in community consultation beyond the scope of this NP. This is down to National Standards and is outside the remit of the HNDP.

Comment:	SG to consider comments and make sure the key messages are included in the Plan. SG to ensure Policy is in place to ensure adequate infrastructure is in place to serve development without risk to existing development.
From:	Sue Bull – Anglian Water
Action:	<p>New para added: 23.7 Adequate surface water management is crucial to help Horncastle adapt to, and mitigate for, climate change. At present, the National Sustainable Urban Drainage Systems (SUDS) Standards and Building Regulations Part H set out a clear hierarchy for surface water management. From April 6 2015 under new Government planning regulations, it is expected local planning policies and decisions on planning applications relating to major development – developments of 10 dwellings; or equivalent non-residential or mixed development – to ensure that sustainable drainage systems for the management of run-off are put in place, unless demonstrated to be inappropriate.</p> <p>Changed (new) para 23.14 (old para 23.10): 23.14 Where development is proposed in an area of flood risk (for example south east of Horncastle around Thunker Drain) the design and layout of the proposals must provide imaginative solutions to the known flood risks. Linear parks along the length of the watercourse through a development site can be ways of enabling housing growth in areas likely to flood whilst also providing additional green Infrastructure and enhanced biodiversity.</p>

Comment:	Generally positive. Suggests Policy 2 key is designing for slow traffic speeds. Amend Appendix G to Designated Heritage Assets (NDHA) – take out the Mill on Spilsby Road as listed. Include old Hand Pump on Boston Road.
From:	Rob Walker, Senior Conservation & Design Officer, East Lindsey District Council
Action:	Appendix G – correct heading to Non Designated Heritage Assets (NDHA). In the list removed the mill on Spilsby Road. Add the old hand water pump on Boston Road.

Comment:	<p>Generally positive.</p> <p>Gladman's makes two substantive comments on the HNDP.</p> <ol style="list-style-type: none"> 1. The HNDP cannot be brought forward because there is not an up to date Local Plan in place 2. That the design requirements place an undue policy burden that would threaten the viability of the development.
From:	John Fleming, Gladman
Comment	Action
	<p><u>Response to comment 1. The HNDP cannot be brought forward because there is not an up to date Local Plan in place</u></p> <p>Gladman's will be aware of the National Planning Guidance which at Paragraph: 009 Reference ID: 41-009-20140306 states that</p> <p>Neighbourhood Plans 'can be developed before or at the same time as the local planning authority is producing</p>

its Local Plan.

Where a neighbourhood plan is brought forward before an up-to-date Local Plan is in place the qualifying body and the local planning authority should discuss and aim to agree the relationship between policies in:

the emerging neighbourhood plan

the emerging Local Plan

the adopted development plan with appropriate regard to national policy and guidance.'

The Horncastle Neighbourhood Development Plan has been prepared in close collaboration with East Lindsey District Council. Regular meetings throughout the drafting stages have ensured a clear understanding between the Neighbourhood Plan group and East Lindsey planners about the emerging role of both the Local Plan and the Neighbourhood Plan and how the policies in the HNDP will fit with both the existing saved Local Plan policies and the emerging Local Plan.

Prior to the formal consultation stage on the HNDP East Lindsey planners had significant input into the earlier drafts of the HNDP.

The evidence base for the emerging Local Plan has been used as a basis for the HNDP.

Response to comment 2: That the design requirements place an undue policy burden that would threaten the viability of the development.

Building for Life 12 is the industry owned and Government endorsed guide for new home and neighbourhood design. BfL12 is designed to help local communities become more involved in design conversations and in shaping development proposals. From a house builder's perspective, BfL12 will help build on the significant efforts made in recent years to drive up customer satisfaction levels.

Good design is not more expensive than poor design it just requires a consideration of the local context in relation to things like the topography and local character. The Urban Structures Study provides a detailed analysis of the local context to assist developers identify the key principles that need to be considered when developing sites across the town.

The HNDP also includes a study of the existing green infrastructure and sets out a blue print for the creation of additional GI that will connect with and extend existing routes and link up existing and proposed new open spaces.

In combination the Green Infrastructure Study: How to create a Green Wheel around Horncastle and the Urban Structures Study provide the evidence to justify the design policy and a detailed description of the constraints and opportunities across the Plan area. This will help developers produce locally specific good quality schemes as required by the NPPF.

The design requirements of the Neighbourhood Plan are therefore locally based and derive from targeted work on sustainability and green infrastructure provision and an analysis of the existing urban fabric. The design policies set high standards as required by the NPPF and translate them into a local context. This will not necessarily make development non-viable.

Summary

Gladman's contention is that on points 1 and 2 the HNDP fails the basic conditions. It is our contention that it does pass the basic conditions. Furthermore an NPIERS health check provided as part of the Planning Aid England Support also confirmed that the Plan passed the basic conditions.

Comment:	Generally positive. Comments addressed below.
From:	Clare Sterling, Conservation Assistant, Lincolnshire Wildlife Trust
Comments	Overall agreement Shows the need to bring biodiversity into aspects of the Plan.
Comment	Action
Objective 2 – do we change to include “provide enhancements to the natural environment”	Community Objective 6 refers to protecting and enhancing green connections, green spaces and supporting nature conservation

	No amendment needed.
18.0 Correction on figures 9 and 10 – should be reversed.	Figure 9 to read Non Statutory Sites Figure 10 to read Statutory Sites
Policy 9 – Green Infrastructure. Recommendation that greater mention of biodiversity be made. Also include references to the enhancement of sites to provide biodiversity gain e.g. Point 2 “enhance green linkages... water course enhancements or SUDS.	Biodiversity, agreed; Added: ‘...and enhanced biodiversity’ to end of 18.11 Added to policy 9.2, “...maintain...” and “...water course enhancements or sustainable urban drainage systems...”
Recommended Policy 9.4 amended to read “New green infrastructure or improvements to existing green infrastructure, which provide biodiversity benefits, will be required by the proposed development and will be secured by planning obligation or, where appropriate, via conditions attached to a planning permission.” Is this possible?	Policy 9 part 4 changed from: 4. The provision or improvement of green infrastructure required by the proposed development and/or to mitigate the impact of that development will be secured by planning obligation or, where appropriate, via conditions attached to a planning permission. To: 4. New green infrastructure or improvements to existing green infrastructure, which provide biodiversity benefits, will be required by the proposed development and will be secured by planning obligation or, where appropriate, via conditions attached to a planning permission.
Policy 10 – recommendation reference value of green wheel to biodiversity. Add point e) where it enhances biodiversity and adds to the connectivity between existing green spaces.	Agreed. Implemented as requested.
19.0 Local Green Spaces. Not possible to make the suggested green spaces as Local green Spaces as only a concept design. We need to make this clear in the Plan.	Need to clarify that the suggested green spaces are just that – only a concept. New para: 18.17 The proposed green spaces shown on Map 3 are indicative. Developers are required to show how any proposals affecting these sites take into account the requirement to create green connecting spaces that will contribute to the Green Wheel Policy.
Policy 15 – Risk of Flooding. Flood attenuation and SUDS – recommended features can also provide valuable habitats for wildlife and contribute to biodiversity gains. Suggested reword point 5 to read “Where required, flood attenuation features should be used to positively enhance biodiversity and the public realm. They should be seen as a positive contribution to the other aspirations in this policy”	Agree. Revised policy 15.5: Where required, flood attenuation features should be used positively to enhance biodiversity and the public realm. They should be seen as a positive contribution to the other aspirations in this policy.
Appendix F error in that the list of public green space creation sites ends at site J and the following page (81) instead shows a repeat of page 79 creations.	Agree. Delete page 81
Figures 9 & 10 are difficult to read	This has been improved and Figure 9 is now accompanied with writing information detailing all the sites mentioned.
Why are all spaces on green wheel not designated as local green spaces?	The Green Wheel is a concept only. The green spaces indicated on the Green Wheel are potential green spaces but depend on adjoining developments. To be designated as Local Green Spaces requires the land owner’s agreement. Such designation would preclude any development on the land for fifteen years. This is not likely whilst the land may

be sold for development purposes.

Comment:	Generally positive. Comments addressed below.	
From:	Helen Cattle, Planning Manager, Central hub, Sport England.	
Comment	Action	
Policy 9 considered inconsistent with national policy particularly para 74 of the NPPF and is not underpinned by evidence base in line with para 73 of the NPPF. Also protection should apply to all playing fields not just those recorded in the 2013 Audit.	<p>The evidence base is from a 2013 ELDC audit. This is relatively up to date and an NP can be expected to rely on this sort of evidence gathered at district level for such purposes.</p> <p>I think the confusion relates to playing fields and other green infrastructure all being in one policy.</p> <p>Add point 6 With the exception of playing fields development that will ...</p> <p>Add point 7 The loss of a playing field would only be acceptable where</p> <ol style="list-style-type: none"> the replacement provision would be of equal or greater amenity value for local people and the proposal was in accordance with the National Planning Policy Framework. <p>In replacement of playing fields/outdoor sports provision it should not be an essential requirement for that replacement to provide enhanced biodiversity.</p>	

Comment:	Generally positive.	
From:	Horncastle History & Heritage Society (formerly Civic Society).	
Comment	Conservation Area.	
Comment	Action	
Include a map of the Conservation area?	Agree could include a map of the Conservation Area, but not included as can be easily found on the web.	
I don't believe we can extend the Conservation area as part of the Plan?	No NP cannot amend conservation area boundaries map would provide clarity.	
Protection for walls/railings/paving/trees. It is possible for railings to be included in conservation area designation statements, are they?	<p>Agreed. Various changes have been made to Section 14: History Environment and this is included on new para 14.3:</p> <p>The historic nature of Horncastle is an important economic asset to the community. Tourism is one of the drivers for improving the economic viability of the Town. Horncastle has extensive designated and non-designated heritage assets ranging from the impressive Georgian buildings to the remains of the walls of a Roman fort from the 4th century. It is important that the settings of these assets which may be related to walls, railings or paving, are also preserved and enhanced if possible.</p>	
Development of the "backs" of the High Street – can we include this in the text? Derelict buildings/signage?	This would amount to analysis of individual sites around Horncastle. The plan has taken a design based rather site allocation approach.	

Comment:	Generally positive. Comments addressed below.	
From:	Ryan Hildred, Natural England	
Comment	Action	
Errors on Figs 9 & 10.	<p>Figure 9 to read Non Statutory Sites</p> <p>Figure 10 to read Statutory Sites (Figure 10 has been removed and replaced with text information)</p>	

Suggested talking to EA on flood alleviation scheme for Horncastle. Plan may be able to complement some of their objectives	Referenced in new para 23.5
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Comment:	Various, see below.
From:	Clive Keble, Planning Aid England Advisor
Comment	Action
The USS and GI Study should be appendices rather than classified as supporting documents so there is a clear link to the Policies.	Agreed and implemented as directed.
Additions to Policy 2.2: Proposals for 10 or more dwellings on sites of 0.5 hectares or larger or for buildings of 1,000 sq metres must show how their design reflects the applicable key considerations in the Horncastle Urban Structures Study. These are <ul style="list-style-type: none"> a) Development proposals will be expected to deliver housing at densities that reflect the specific characteristics of the site and its surrounding area (in terms of both built form and landscape) b) Design to reflect the character of the surrounding area c) Connections within and beyond development to be maximised, especially for pedestrians and cyclist particularly to the town centre, to employment areas, to schools and to open spaces comprising the “Green Wheel”. 	Agreed. Implemented as: 2. Proposals for 10 or more dwellings on sites of 0.5 hectares or larger or for buildings of 1,000 sq. metres should show how their design reflects the applicable key considerations in the Horncastle Urban Structures Study. These are that: a) Development proposals will be expected to deliver housing at densities that reflect the specific characteristics of the site and its surrounding area, in terms of both built form and landscape b) Overall design to be in keeping with the character of the surrounding area c) Connections within and beyond the development to be maximised, especially for pedestrian and cycle access to the town centre, employment areas, schools and open spaces related to the Green Wheel.
New Policy 2.3 needed: Development that uses energy efficient construction methods and/or design may be acceptable on the larger and greenfield sites, away from the Conservation Area and areas that display a distinctive local character. The differing characteristics of the Town are detailed in the Urban Structures Study and summarised below.	Agreed. Implemented as: It is recognised that there is scope for innovation and the use of sustainable construction features particularly in the larger and/or greenfield sites away from the Conservation Area and areas that display a distinctive local character. The differing characteristics of the Town are detailed in the Urban Structures Study and summarised below:
New para 6.4 needed “Whilst the setting and physical form of Horncastle are attractive and are perceived by local residents as being important to how they feel about the town, the barriers to increase pedestrian and cycle movements and the “disconnect” of some more recent housing development detract from the “Quality of Life.” The Horncastle Neighbourhood Development Plan embraces environmental sustainability, health and community cohesion. This is reflected in the Neighbourhood Plan Vision and the Community Objectives which follow”.	Agreed. Implemented as new para 6.4 The Horncastle Neighbourhood Development Plan embraces environmental sustainability, health and community cohesion. This is reflected in the Neighbourhood Plan Vision and the community Objectives.
New para 13.6 needed “This approach is supported in several ‘made’ Neighbourhood Plans (see Ascot, Sunninghill and Sunningdale and Tettenhall Neighbourhood Plans) and reflects the role the qualifying body can play in working with developers and local authorities to achieve a better quality environment for the community it serves.”	Agreed. Implemented as new para 13.6 The Community Consultation approach is supported in several ‘made’ Neighbourhood Plans such as Ascot/ Sunninghill/ Sunningdale and Tettenhall Neighbourhood Plans. The approach reflects the role Town/Parish Councils can play in working with developers and local authorities to achieve a better quality environment for the community it serves.

<p>Policy 5, new Part 4 as follows “The renovation of the Watermill for a mix of uses including those of benefit to the community (shop, café, museum) would be particularly supported.”</p>	<p>Agreed. Implemented as new Policy 5.4: The renovation of the Watermill for a mix of uses including those of benefit to the community (for example but not limited to a shop, café, or museum) would be particularly supported.</p>
<p>Page 40. Amendment to Policy 9, Part 5 – replace Part 5 with “The Green Infrastructure Plan details the improvements that should be made to existing footpaths and where new footpaths could connect up open spaces in each part of the town (See section on Principal Delivery Issues). Green enhancements must be in accordance with these Principal</p>	<p>Agreed. Original Policy 9.5: Green infrastructure enhancements must be in accordance with the Principle Delivery Issues in the Green Infrastructure Plan where applicable.</p> <p>Amended Policy 9.5: The Principal Delivery Issues section in the Green Infrastructure Study details the improvements that should be made to existing footpaths and where new footpaths could connect open spaces in each part of the town. Green enhancements must be in accordance with these Principal Delivery Issues.</p>
<p>New para 19.3: “The designation of La as Local Green Space is supported by the landowner and in all other respects meets the criteria listed at para 77 of the NPPF.”</p>	<p>Agreed and implemented as directed.</p>
<p>Page 57. Amendment to Policy 13, Part 1 (b). Delete existing wording from “unless....” And replace with “unless a clear case can be established for the change, in terms of it having been proven that the premises are no longer viable for retail use and that there is evidence of community and local business support for the proposal in question.”</p>	<p>Agreed. Original Policy 13.1.b): resist proposals for the change of use of an existing retail (A1) premises to any other use unless there is evidence that the proposals will bring some benefit to the town centre.</p> <p>Amended Policy 13.1.b): resist proposals for the change of use of an existing retail (A1) premises to any other use unless a clear case can be established for the change, in terms of it having been proven that the premises are no longer viable for retail use and that there is evidence of community and local business support for the proposal in question.</p>

Planning Aid England Plan Healthcheck

<p>Comment:</p>	<p>Plan Healthcheck, February 2015 by John Glester, Consultant to Planning Aid England. The Horncastle Neighbourhood Development Plan (HNDP) has been prepared by a Steering Group on behalf of Horncastle Town Council. It is clear from the Plan that there has been some quite extensive consultation and to that extent the one of the key Basic Conditions is met. I am satisfied too that the other basic conditions have been met and that the legal requirements are sound and have been met. However, I do suggest certain amendments to the Draft NP to improve clarity for decision makers and developers.</p>
<p>Action:</p>	<p>The Steering group accepted a Healthcheck on the Plan, arranged by Planning Aid England. The Healthcheck was then reviewed by Clive Keble, Planning Aid England Advisor. Recommendations were made, most of which have been implemented.</p>
<p>Comments by John Glester (JG) and Clive Keble (CK)</p>	<p>Changes made by the SG as below</p>
<p>CK - I wonder if the Urban Structures Study and the Green Wheel report should be appendices to the policy document itself, rather than being referred to as background documents, Then, there is a clear link to the NP polices that they provide decision making criteria for.</p>	<p>Agreed and both documents have been added to the Appendix.</p>
<p>JG - It is clear too that there is a presumption in ELDC that development in the coastal towns will be restricted and that will place some greater housing development pressures on inland towns such as Horncastle. The HNDP does not challenge housing targets for the District which are currently estimated 11,745 which is understandable but once again makes reference to the upcoming ELDC core strategy. It is acknowledged that the HNDP does not make site specific</p>	<p>Detail is now given on densities. Policy 2 now reads: Development proposals will be expected to deliver housing at densities that reflect the specific characteristics of the site and its surrounding area (in terms of both built form and landscape). The differing characteristics of the Town are detailed in the Urban</p>

<p>allocations but instead relies on a criteria led approach to help to manage the general location and scale of development. However, this approach could be improved if more detail is given on matters such as density.</p>	<p>Structures Study and summarised below.</p>
<p>JG - The policies which deal with housing are not specific enough and in my view could place some difficult tasks on both planners and developers. One key example is the frequently quoted need for developments to demonstrate how they will enhance the quality of life in the town. That is a nebulous concept and requires some definition or deletion as it places a difficult task on both developers and planners. If it remains then the Examiner should look very closely at it and how it might be measured and also if it should be placed as a duty on developers.</p> <p>CK –Add to section 6 “Whilst the setting and physical form of Horncastle are attractive and are perceived by local residents as being important to how they feel about the town, the barriers to increase pedestrian and cycle movements and the “disconnect” of some more recent housing development detract from the “Quality of life.” In this instance, this is defined as embracing environmental sustainability, health and community cohesion. This is reflected in the Neighbourhood Plan Vision and the Community Objectives which follow”.</p>	<p>Agreed. A new para 6.6 has been introduced as per the comments.</p>
<p>JG - Policy 2 is appropriate in setting out criteria on housing and major development but falls down by inserting references as below: “that the proposals adhere to the principles established for that sector of the Plan area as detailed in the in the Horncastle Urban Structures Study 2014-2029. e) Proposals for 10 or more dwellings on sites 0.5 hectares or larger or for buildings of 1,000 sq. metres must show how their design reflects the applicable key considerations in the Horncastle Urban Structures Study figures 4.2.11 – 4.6.8.”</p> <p>As I mentioned above it would serve the HNDP better if those references were deleted and the key points were inserted in the policy and supporting text.</p> <p>CK – You can summarise and include the points made in the Urban Structures Study eg</p> <ul style="list-style-type: none"> • Design to reflect the character of the surrounding area • Density to reflect that of the immediate surroundings • Connections within and beyond development to be maximised, especially for pedestrians and cyclists. The key considerations are ; access to the Town, to employment areas, to schools, and to “open spaces” comprising the Green Wheel <p>A statement could be added that there is scope for innovation and innovative sustainable construction features especially in larger greenfield sites, away from the Conservation Area and areas that display local character.</p>	<p>Policy 2.2 Rewritten as follows Proposals for 10 or more dwellings on sites of 0.5 hectares or larger or for buildings of 1,000 sq metres should show how their design reflects the applicable key considerations in the Horncastle Urban Structures Study. These are</p> <ol style="list-style-type: none"> a) Development proposals will be expected to deliver housing at densities that reflect the specific characteristics of the site and its surrounding area, in terms of both built form and landscape b) Overall design to be in keeping with the character of the surrounding area c) Connections within and beyond the development to be maximised, especially for pedestrian and cycle access to the town centre, employment areas, schools and open spaces related to the Green Wheel. <p>Policy 2.3 now reads Development that uses energy efficient construction methods and/or design may be acceptable on the larger and Greenfield sites, away from the Conservation Area and areas that display a distinctive local character.</p>
<p>JG – Policy 4 on community involvement is contentious. I am not convinced that the reference to the NPPF is right. I believe that statement in the NPPF covers pre-application discussion with the planning authority and not consultation with the local community.</p> <p>CK – I also have doubts about this but I recall it has been drawn from a made NDP. Suggest including a reference to the fact that this is an established approach in emerging NPs and that it reflects the principles of Localism.</p>	<p>New para added after 13.5</p> <p>This approach is supported in several “made” Neighbourhood Plans (see Ascot, Sunninghill and Sunningdale, Tettenhall Neighbourhood Plans) and reflects the role the qualifying body can play in working with developers and local authorities to achieve a better quality environment for the community it serves.</p>
<p>JG - Horncastle is an attractively located town with a strong historic influence and that there is a need to improve linkages between the town centre and some residential areas but that should be clear from the policies and not require direct community intervention in the drawing up of planning applications.</p>	<p>Amended Policy 5, Clause 4 as follows</p> <p>4. The renovation of the Watermill for a mix of uses including those of benefit to the community (eg shop, cafe, museum) would be particularly supported.</p>

<p>CK - I think that this is already clear in terms of references to improved connectivity in various polices. Also modify the text in Policy 5 re: the Watermill to increase clarity.</p>	
<p>JG - Policies on green infrastructure and the Green Wheel are broadly acceptable with one exception in policy 10 which states: “Planning applications must show how they have contributed to the delivery of the proposals in the Green Infrastructure Study: How to Create a Green Wheel for Horncastle.” That would be better if it began “Appropriate planning applications should show...” for the avoidance of doubt.</p> <p>CK – Not sure about the recommended wording. Should add a list of proposals/projects in the GI study whether in this policy or the preceding one (Policy 9).</p> <p>CK – refer to the fact that for the LGS the NPPF criteria have been met including consultation with the landowner</p>	<p>Policy 9.5 amended:</p> <p>Old: Green infrastructure enhancements must be in accordance with the Principle Delivery Issues in the Green Infrastructure Plan where applicable.</p> <p>New: The Principal Delivery Issues section in the Green Infrastructure Study details the improvements that should be made to existing footpaths and where new footpaths could connect open spaces in each part of the town. Green enhancements must be in accordance with these Principal Delivery Issues.</p> <p>New para 19.3 added</p> <p>The designation of La as Local Green Space is supported by the landowner and in all other respects meets the criteria listed at para 77 of the NPPF.</p>
<p>JG - Once again in the Retail core policy 13 the involvement of the community is raised: resist proposals for the change of use of an existing retail (A1) premises to any other use unless the change of use is supported by the community. That could be amended for example to make a clear specific policy:</p> <p>CK – I agree with this. Suggest Policy 13, Clause 1 change the wording to “Proposals for a change of use of existing retail premises (A1) to other uses will be resisted, unless a clear case can be established for the change, in terms of it having been proven that the premises are no longer viable in retail use and that there is evidence of community and local business support for the proposal in question.</p>	<p>Policy 13.1.b) amended,</p> <p>The Neighbourhood Development Plan designates Primary Shopping Frontages, as shown on the Town Centre Map. In those frontages on the ground floor it will...</p> <p>Old: ...resist proposals for the change of use of an existing retail (A1) premises to any other use unless there is evidence that the proposals will bring some benefit to the town centre proposal in question.</p> <p>New: ...resist proposals for the change of use of an existing retail (A1) premises to any other use unless a clear case can be established for the change, in terms of it having been proven that the premises are no longer viable for retail use and that there is evidence of community and local business support for the proposal in question.</p>

Changes made based on feedback from the Local Planning Authority.

Comment:	Change ‘must’ to ‘should’ or ‘required’ to ‘expected’ in several places in the plan	
Action:	Some changes made	
		Notes
Para.11.8 All schemes of 10 or more dwellings on sites of 0.5 hectares or larger or buildings of 1,000 sq. metres (defined as major development in the General Permitted Development Order 1995) must should show how they have used the key considerations listed in the Urban Structures Study as the starting point for the design of their scheme.		Changed as requested
Policy 2.2. Proposals for 10 or more dwellings on sites 0.5 hectares or larger or for buildings of 1,000 sq. metres must should show how their design reflects the applicable key considerations in the Horncastle Urban Structures Study (summarised below and listed in full in the Horncastle Urban Structures Study section 4.2.11-4.6.8).		Changed as requested Policy 2 has changed been altered somewhat from the draft version.
Policy 2.4 5 . Where the proposal is for major development as defined in 1e), applicants will should be required to produce a report to demonstrate that their scheme accords with BFL12 Building for Life 12 (or equivalent) and the Horncastle Urban Structures Study. The report should be produced by a suitably qualified independent assessor.		Changed as requested
Policy 4.1. Development proposals for 10 or more dwellings on sites 0.5 hectares or larger or for buildings of 1,000 sq metres or larger, must should submit a Development Brief to East Lindsey District Council.		Changed as requested
Policy 4.2. Planning applications that require a development brief must should be accompanied by a Community Consultation Statement as defined at Appendix D.		Changed as requested
Policy 8.1. Planning applications for housing schemes of more than 10 dwellings are required expected to deliver a Horncastle specific housing mix that reflects the demonstrable needs applying at that point in the Plan period.		Changed as requested
Policy 8.2. Developers must should show how the key findings in the SHMAA 2012 and the recommendations in the Horncastle Urban Structures Study have been in taken into account in the different house types and bedroom numbers proposed.		Changed as requested

Comment:	Policy 9, various wordings	
Action:	Changes made as below	
Policy 9.2. Change to “..... infrastructure assets affected by the whole site development		Not implemented
Policy 9.2 “improve linkages” printed twice – delete one.		Changed as requested
Part 6 Take out “ and which is likely to result in a net gain in biodiversity”		Changed as requested

Comment:	Figures 9/10 In map key search area is Horncastle Parish. The map is somewhat difficult to read with the green background dominating. Can we zoom in slightly to focus on just the Parish or change the colour intensity or expand the map to A3 size?	
Action:	Unfortunately is not possible to alter these figures as the map taken from a paper report and not an electronic document. Figure 9 has been kept in but figure 10 has been removed and replaced with the details of sites shown on Figure 9.	

Comment:	For Policy 6 Include all connections from Appendix E in the Policy	
Action:	Changes made. Policy now has ‘Terms of Priority 1 -7’ within Policy	

Comment:	Need to modify the text and Policy to differentiate between mixed housing developments for which a 20% Affordable Housing Level is more than adequate and the 100% AH sites started/planned for Horncastle.
Action:	Changes made as below
Para 16.1	Added, "The housing development situation in Horncastle is complicated as major 100% affordable housing sites have been started or are in the planning stage. This has the effect of skewing affordable housing targets."
Para 16.2	Changed part of the text, "Enhancements such as improved community facilities , better design and a greater contribution towards green infrastructure in accordance with the suggestions in the Urban Structures Study and the Green Infrastructure Study are expected at the 20% threshold."
New para 16.3	16.3 East Lindsey District Council keeps a list of those on the waiting list for affordable housing and that shows there is equal demand for both family homes and older person's accommodation ¹² .
Policy 7.2	To meet identified housing needs within the community, developers will be required to provide up to a 20% contribution towards affordable housing provision on market housing sites schemes of 10 or more dwellings unless it can be shown that a contribution of at that level would compromise viability.
Policy 7.3	Where a lower % is agreed the application must show how other considerations (as detailed on such as better design as per the Horncastle Urban Structures Study, improvements to education, health, highways, community amenities, community facilities and green infrastructure. 2014-2029 and the Green Infrastructure Study: How to create a Green Wheel for Horncastle) have been addressed.

Comment:	Figure 11 Take out Site M – land leased. Sports facilities may be enhanced to include this area – steering group feels hindering expansion of these sport facilities isn't in the Towns best interests.
Action:	Changed as requested. Support for enhanced sports facilities at existing locations is supported.

Comment:	Figure 11 Take out Site P – The site is highly contested and there are already organisations dealing with this outside of the HNDP.
Action:	Agreed. Changed as requested.

Comment:	Policy 14.1.c) - add, 'or an acceptable alternative use'
Action:	Agreed. Changed as requested.

Comment:	Various changes to policy 15 as detailed below	
Action:	Changed as detailed below.	
Policy 15.2.b) The development proposed should demonstrate is entirely self-sufficient in its ability to manage surface water run-off which, unless evidences, should be self-sufficient to the site.	Requested better wording. Agreed.	
Policy 15.2.c) Development within the flood sensitive areas will be designed to have a minimise predicted water discharge of no more than 80 litres of water per person per day using the latest design solutions.	Requested to take out this point as is covered by building regulations, but wording has been altered.	

Other changes made by steering group

Improved text for Section 4: The Plan Process to make it easier to understand what the plan is about.


Old	New
<p>4.3 Although the remit of the Town Plan was wider than just land use planning matters a significant number of its recommendations have been embraced in this Plan. As the Neighbourhood Development Plan will be a statutory planning document the policies it contains will ensure that those Town Plan aspirations relating to land use planning will be realised. A list of the Town Plan's recommendations for action that relate to this Neighbourhood Development Plan are highlighted in yellow at Appendix A.</p>	<p>4.3 As the Neighbourhood Development Plan will be a statutory document, the policies it contains will enable those Town Plan aspirations relating to land use planning to be realised. A list of the Town Plan's recommendations for action that relate to this Neighbourhood Development Plan are highlighted in blue at Appendix A.</p>
<p>4.5 The successful production of a Neighbourhood Development Plan requires an open process and on-going consultation. It also requires the involvement of a wide range of people in terms of their ages and where they live across the Plan area. It is estimated that in excess of 25% of the population of Horncastle have attended presentations, drop in sessions and/or replied to questionnaires. This means that a highly significant number of residents have already directly contributed to the making of this Plan</p>	<p>4.5 The successful production of a Neighbourhood Development Plan requires an open process and ongoing consultation. It also requires the involvement of a wide range of people in terms of their ages and where they live across the Plan area. Events were held in Stanhope Hall, Horncastle Community Centre, Horncastle Market whilst online involvement with the Plan website and Facebook pages was encouraged. It is estimated that in excess of 25% of the population of Horncastle have attended presentations, drop in sessions, replied to questionnaires and/or reviewed the Plan and supporting documents online. This means that a highly significant number of residents have directly contributed to the making of this Plan.</p>
<p>4.6 Local people have expressed in consultations great concerns over the impact of large scale developments on the Town's facilities and infrastructure. The main concerns of residents are listed below:-</p> <ul style="list-style-type: none"> a. the impact on the schools which are apparently now at capacity b. the impact on the medical facilities which are already under pressure c. the impact on the drainage and sewerage systems in Horncastle which have become overloaded on many occasions from heavy rain d. the impact of more traffic into the Town which already suffers from congestion and lack of adequate parking e. the impact on facilities for catering with elderly people f. lack of employment opportunities, particularly for the 18-24 age group g. the impact on the main public transport routes h. policing of an enlarged Town without a manned police station <p>The Town Council expects the district wide planning processes to assess the needs and to use Section 106 agreements to secure the necessary provisions.</p>	<p>4.6 Local people have expressed in consultations great concerns over the impact of large scale developments on the Town's facilities and infrastructure. The main concerns of residents are listed below:-</p> <ul style="list-style-type: none"> a. the impact on the schools which are apparently now at capacity b. the impact on the medical facilities which are already under pressure c. the impact on the drainage and sewerage systems in Horncastle which have become overloaded on many occasions from heavy rain d. the impact of more traffic into the Town which already suffers from congestion and lack of adequate parking e. the impact on facilities for catering with elderly people f. lack of employment opportunities, particularly for the 18-24 age group g. the impact on the main public transport routes h. the level of policing of an enlarged Town. <p>The Town Council expects the district wide planning processes to assess the needs and to use Section 106 agreements to secure the necessary provisions for Horncastle.</p>

4.8 Every household in the Plan area will receive a summary of this Pre Submission Draft Plan ensuring that 100% of local people will have the chance to comment on it and contribute to it.

4.8 As part of the robust consultation process required in accordance with Regulation 14 of the National Planning (General) Regulations 2012 the draft Plan was subject to extensive consultation with the statutory consultees listed at Schedule 1 and within the community. Every household within the Plan area should have received a summary of the vision, policies and objectives of the Draft Plan with a questionnaire. Printed copies of the Plan were available at the Horncastle Library, a number of cafes in the Town and at various drop in sessions. The Plan and supporting documents were available for viewing online on the Plan Website. This is in addition to the range of consultation events over the preceding 18 months to ensure that anyone living in Horncastle had the opportunity to comment on and contribute to the Plan.

Appendix A: Approval / confirmation of designation of neighbourhood plan area

APPLICATION FOR THE DESIGNATION OF A NEIGHBOURHOOD PLAN AREA

NAME OF THE RELEVANT ORGANISATION	Horncastle Town Council
CONTACT ADDRESS	Horncastle Town Council Community Access Point & Library Wharf Road HORNCastle LN9 5HL
STATEMENT (please give a short statement explaining why your area should be considered appropriate to be designated as a neighbourhood area)	Horncastle is a historic market town and parish located at the junction of the Rivers Bain and Waring and at the gateway to the Lincolnshire Wolds. It is the second largest market town in East Lindsey and is a primary focus for many smaller villages in the surrounding area for shops, services and schools. Horncastle faces many challenges for future development and it is essential that the area has a robust neighbourhood plan that allows for sustainable future development whilst retaining the charm and character of this unique market town.
Are you a designated Town or Parish Council (Please state yes or no)	Yes
Signature of authorised person	
Position in organisation	Town Clerk
Date	4 October 2012

Anne Shorland
3141
Anne.Shorland@e-lindsey.gov.uk
8th January 2013

Gillian Mauger
Horncastle Town Council
Community Access Point & Library
Wharf Road
Horncastle
LN9 5HL

Dear Ms. Mauger,

Re: Designation of Neighbourhood Area

Thank you for your application (dated 4th October 2012) to designate Horncastle as a Neighbourhood Area.

As required under the Neighbourhood Planning (General) Regulations 2012, the application was publicised on the website and in the local newspaper, and comments were invited. The consultation for the proposal to be designated a Neighbourhood Area ran between 2nd November 2012 to 14th December 2012. No objections were raised.

I can confirm that your application to designate Horncastle as a Neighbourhood Area has been successful.

A copy of this letter will be published on the East Lindsey District Council website.

Yours sincerely,

Anne Shorland
Planning Policy and Housing Strategy Manager

Appendix B: Terms of Reference for the HNBP / Steering Group

HORNCASTLE NEIGHBOURHOOD DEVELOPMENT PLAN - TERMS OF REFERENCE

INTRODUCTION

Horncastle Town Council has agreed with East Lindsey District Council to work in co-operation to produce a Neighbourhood Development Plan [The Plan] for the Parish of Horncastle. In order to produce The Plan a Steering Group has been established.

MEMBERSHIP OF THE STEERING GROUP

The Steering Group will consist of a manageable number of Horncastle Parish residents and 2 members of Horncastle Town Council. The Steering Group may form sub-committees to undertake various aspects of the work involved in producing the Neighbourhood Development Plan.

The Steering Group will be advised and supported by Officers from East Lindsey District Council.

ROLES AND RESPONSIBILITIES OF THE STEERING GROUP

The Steering Group will:

- Report to and liaise with Horncastle Town Council, keeping them apprised of the progress of The Plan and ensure that they continually represent the Council's views and concerns.
- Record Minutes of their meetings and email these to The Town Clerk for reference.
- Liaise, in consultation with Horncastle Town Council, with the local community, promoting The Plan, answering questions and concerns and contribute to any public consultation events.
- Be supported by the District Council to establish the future development needs of the Parish.
- Be supported by the District Council to develop policies to inform the future development and use of land in the Parish.
- Identify and define the development boundaries applicable to The Plan.
- Work together for the benefit of the community and to draw up the Neighbourhood Development Plan, making any revisions necessary as a result of the ongoing consultation process.
- Support Horncastle Town Council through the referendum process.

The District Council Representatives on the Steering Group will:

- Support the Steering Group, providing professional planning advice and any relevant evidence to aid the development of The Plan.
- Ensure that The Plan conforms to national and local policy and will be sound at Examination by advising the Steering Group, as necessary.
- Provide and carry out training to ensure all parties are equipped to make the relevant decisions around the plan-making process.
- Work with the Steering Group and the local community to establish the future development needs of the Parish.
- Work with the Steering Group to develop policies to guide the future development and use of land in the Parish.
- Assist in arranging for a Sustainability Appraisal and an Appropriate Assessment to be carried out on The Plan.
- Work with the Steering Group to ensure there is engagement and consultation with the local community throughout the plan-making process.

- Ensure that any other relevant statutory bodies or parties, as necessary, are involved in the plan-making process.
- Arrange for The Plan to be subjected to a referendum.
- Arrange, with agreement from the Steering Group, for the Examination of the Plan to be carried out.

PROBITY and TRANSPARENCY

To ensure that the plan-making process is inclusive, open and transparent and to uphold the probity of the Steering Group, the following will be maintained:

- The Agenda for all meetings of the Steering Group will contain a Declaration of Interests item.
- All Members of the Steering Group must declare any personal interest that may be perceived as being relevant to any decisions or recommendations made by the Steering Group.
- Personal interests may include membership of an organisation, ownership of interest in land (directly or indirectly) or a business or indeed any other matter likely to be relevant to the work undertaken by the Steering Group.
- The Steering Group will ensure that there is no discrimination in the plan-making process and that it is an inclusive, open and transparent process to all community groups, those wishing to be involved in the process and those wishing to undertake development.
- Members of the Steering Group will treat other Members with dignity and respect and allow Members to air their views without prejudice and interruption.

FUNDING

- Funding matters will be the responsibility of Horncastle Town Council and will be managed by them.
- The Steering Group will report the on-going budgetary implications associated with the project; specific funding issues being referred to The Responsible Finance Officer for attention.

GENERAL MATTERS

The Terms of Reference will be continually reviewed during the life of the project and relevant amendments will be made following recommendations by the Steering Group either to Horncastle Town Council or directly by Horncastle Town Council.

Issue 001 on 05 April 2013

Appendix C: Details of all the consultation events up to pre-submission of the HNDDP

Summer Market		July 2013
Purpose	1 st Public consultation with residents.	
Outcome	Established that there was support to carry out Neighbourhood Development Plan	
Report	http://horncastleneighbourhooddevelopmentplan.co.uk/wp-content/uploads/2015/04/HNDP-FirstConsultation-FindingsSummer-Market-2013.pdf	
Winter questionnaire		Nov/Dec 2013
Outcome	To identify the issues and obtain base data	
Report	http://horncastleneighbourhooddevelopmentplan.co.uk/wp-content/uploads/2014/08/Consultation-Report.pdf http://horncastleneighbourhooddevelopmentplan.co.uk/wp-content/uploads/2014/10/Findings-from-the-winter-2013-survey-at-QEGS.pdf	
Christmas Market		December 2013
Purpose	Further questionnaire/consultation	
Outcome	To confirm the issues and get wider support	
Report	http://horncastleneighbourhooddevelopmentplan.co.uk/wp-content/uploads/2014/08/Consultation-Report.pdf	
2-day Public Consultation at Stanhope Hall		February/March 2014
Purpose	Presentation of Winter/Christmas market questionnaire results/ further questions/consultation	
Outcome	Feedback on the issues, direction of the Plan and options presented for discussion	
Report	http://horncastleneighbourhooddevelopmentplan.co.uk/wp-content/uploads/2014/10/Findings-from-the-FebMarch13-Consultation.pdf http://horncastleneighbourhooddevelopmentplan.co.uk/wp-content/uploads/2015/04/Horncastle-Consultation-Event-Report-OPUN.pdf	
Session at Horncastle Primary School and Session at Banovallum Academy		March 2014
Purpose	To talk to young people and get their opinion on living in Horncastle, what they like and what they would change.	
Outcome	36 10/11 year olds and 12 14 year olds contributed to the policy on movement and connections.	
Report	http://horncastleneighbourhooddevelopmentplan.co.uk/wp-content/uploads/2014/08/hndp-school-report.pdf	
Market Stall		March 20 2014
Purpose	Further questions/consultation	
Outcome	Feedback on issues and options	
Report	Combined with Stanhope Hall report http://horncastleneighbourhooddevelopmentplan.co.uk/wp-content/uploads/2014/10/Findings-from-the-FebMarch13-Consultation.pdf	
Annual Parish Meeting		April 1 2014
Purpose	To raise awareness of the NDP and to ensure all Town Council members were well informed	
Outcome	Clear statement to residents of the objectives of the NDP.	
Report	http://horncastleneighbourhooddevelopmentplan.co.uk/wp-content/uploads/2014/10/Findings-from-annual-parish-meeting-1April2014.pdf	
Market Stall		April 3 2014
Purpose	Data analysis of 2 day consultation at Stanhope Hall + questionnaire	
Outcome	As above	
Report	http://horncastleneighbourhooddevelopmentplan.co.uk/wp-content/uploads/2015/01/April-3-Market-Report.pdf	
Horncastle Community Centre		April 12 2014
Purpose	Poster Display. Questionnaire on community objectives, crime etc.	
Outcome	Feedback on issues and options	
Report	http://horncastleneighbourhooddevelopmentplan.co.uk/wp-content/uploads/2014/10/Findings-from-community-centre-consultation-12April2014.pdf	
Market Stall		April 17 2014
Purpose	Presentation of Draft Policies and Draft Objectives	
Outcome	Discussion of policies/objectives and responses noted	

Report	http://horncastleneighbourhooddevelopmentplan.co.uk/wp-content/uploads/2015/04/Fidings-from-Market-Stall17april2014.pdf	
Horncastle Community Centre and Stanhope Hall		May 17 2014
Purpose	Presentation of revised Draft Policies and Community Objectives	
Outcome	Discussion on revised policies/objectives for consideration	
Report	Findings were combined into the mobile presentation findings http://horncastleneighbourhooddevelopmentplan.co.uk/wp-content/uploads/2015/01/HNDP-Neighbourhood-Van-Consultation-May-2014.pdf	
Mobile presentation at various sites in Horncastle		May 2014
Purpose	Presentation of revised Draft Policies and Community Objectives	
Outcome	Ongoing discussions as amendments are made following consideration of policies	
Report	http://horncastleneighbourhooddevelopmentplan.co.uk/wp-content/uploads/2015/01/HNDP-Neighbourhood-Van-Consultation-May-2014.pdf	
Market Stall – Summer Fair		June 29 2014
Purpose	Presentation of revised Draft Policies and Community Objectives	
Outcome	Ongoing discussions as amendments are made following consideration of policies	
Report	N/A	
Business Survey		July/August 2014
Purpose	To understand the needs of local business	
Outcome	To ensure the policies addressed these where possible.	
Report	http://horncastleneighbourhooddevelopmentplan.co.uk/wp-content/uploads/2014/10/Findings-from-business-survey-August2014.pdf	
Facebook Discussions.		July/August 2014
Purpose	To further engage with residents. Views on parts of the town, SWOT ideas, etc.	
Outcome	Some good feedback, unfortunately a lot of comments we couldn't work with.	
Report	http://horncastleneighbourhooddevelopmentplan.co.uk/wp-content/uploads/2015/01/Facebook-Report.pdf	
Draft Policy Questionnaire		July/August 2014
Purpose	To seek validation of Draft Policies by residents	
Outcome	Assessment of feedback on Draft Policies in further consideration of amendments.	
Report	http://horncastleneighbourhooddevelopmentplan.co.uk/wp-content/uploads/2014/10/DraftPoliciesConsultation-Findings.pdf	
Statutory Public Consultation (Residential - Printed)		November 3 2014 to January 9 2015
Purpose	Household questionnaire on vision, policies and objectives to be returned on completion	
Outcome	Final feedback from residents for consideration towards completion of the Plan	
Report	Within this document	
Statutory Public Consultation (Residential - Online)		November 3 2014 to January 9 2015
Purpose	Online questionnaire, draft Plan, supporting documents on website	
Outcome	Final feedback from residents for consideration towards completion of the Plan	
Report	Within this document	
Statutory Public Consultation		November 3 2014 to January 9 2015
Purpose	Links to the Draft Plan and supporting documents sent to local organisations and statutory consultees	
Outcome	Feedback on the Draft Plan for consideration as amendments to the Draft Plan	
Report	Within this document	
Strategic Environmental Assessment Screening		November 2014
Purpose	SEA screening report sent to statutory consultees for review.	
Outcome	Decision on the need for a Sustainability Appraisal. Full sustainability report not required.	
Report	http://horncastleneighbourhooddevelopmentplan.co.uk/wp-content/uploads/2014/12/SEA-Screening-Opinion-Horncastle-NDP.pdf	
Sustainability Review		January 2015
Purpose	Report sent to statutory consultees and ELDC	
Outcome	Review of the report. Although not required, believed to be beneficial to the Plan.	
Report	http://horncastleneighbourhooddevelopmentplan.co.uk/wp-content/uploads/2015/04/HNDP-Sustainability-Review-March-2015.pdf	

Appendix D: Email sent to all statutory and non-statutory local organisations and stakeholders during formal public consultation period

Dear ,

The Horncastle Neighbourhood Development Plan has now entered the six week (minimum) statutory consultation in accordance with Regulation 14 of the Neighbourhood Planning (General) Regulations 2012. The Plan is open for consultation from Monday November 3 2014 to Monday December 22 2014.

The Horncastle NDP website holds the Plan, supporting documents, reading points and the schedule for drop-in sessions during the consultation period. The link to the website is <http://horncastleneighbourhooddevelopmentplan.co.uk/>

The Plan itself is available for viewing in two parts; both of which are about 30MB. The direct links are as follows

<http://horncastleneighbourhooddevelopmentplan.co.uk/hndp.pdf>

<http://horncastleneighbourhooddevelopmentplan.co.uk/hndp-appendix.pdf>

The Steering Group for the Horncastle Neighbourhood Development Plan look forward to your response. Please pass this email to your colleagues if we have inadvertently sent this email to you in error.

Regards
Dr. R M Sambrook FRSC
Chairman, Steering Group
Horncastle NDP

Appendix E:

List of people/organisations contacted for the formal public consultation on the pre-submission version of the local plan. The list includes statutory and non-statutory consultees.

Organisation / Position	Contact
Corporate Asset Manager, East Lindsey District Council	Gary.sargeant@e-lindsey.gov.uk
Private Planning Consultant	natalie@nataliedearplanning.co.uk
Senior Planning Officer (Infrastructure), Lincolnshire County Council	andrew.norton@lincolnshire.gov.uk
Planning Liaison Manager, Growth Planning Team, Lincolnshire County Council	sbull@anglianwater.co.uk
Lincolnshire Wolds Countryside Service Manager, Lincolnshire Wolds Countryside Service	Stephen.Jack@lincolnshire.gov.uk
Conservation Assistant, Lincolnshire Wildlife Trust	CSterling@lincstrust.co.uk
Private Planning Consultant	m.braithwaite@rdc-landplan.co.uk
Lead Advisor, Land Use Operations (Midlands), Natural England	ryan.hildred@naturalengland.org.uk
Horncastle Recruitment & Business Solutions	info@horncastlerecruitment.co.uk
Chairman, Horncastle Playingfields Management Limited	dpayne.hpfmt@btinternet.com
Horncastle Festivals	getinvolved@horncastlefestivals.co.uk
Horncastle Youth Centre	horncastleyouthcentre@gmail.com
Chairman, Horncastle Town Football Club	colinlow98@btinternet.com
Manager, Age UK Horncastle	rob@ageuklindsey.co.uk
Superintendent Minister, Horncastle Methodist Church	marty.presdee@methodist.org.uk
South Wolds Partnership	southwoldsgroup@btinternet.com
President, Horncastle and District Lions Club	alan.toon@btinternet.com
The Stanhope Hall	billandamanda@hotmail.com
NHS England (Leicestershire and Lincolnshire Area)	amanda.anderson8@nhs.net
Interested Party	cclrc.davie@lincolnshire.gov.uk
Regulation Services, East Lindsey District Council	regservices.planningapps@e-lindsey.gov.uk
Lincolnshire Target News	news@targetseries.co.uk
Horncastle News	horncastle.news@ipress.co.uk
Horncastle Medical Group	horncastle.medicalgroup@lpct.nhs.uk
Owner, Crowders Garden Centre, Horncastle	robert.crowder@crowders.co.uk
Lincolnshire Wildlife Trust	info@lincstrust.co.uk
Head of Music, Queen Elizabeth's Grammar School, Horncastle	SAddisV@qegs.lincs.sch.uk
Horncastle Primary School	enquiries@horncastleprimary.co.uk
Banovallum Secondary School, Horncastle	admin@banovallumschool.co.uk
The Saint Lawrence School, Horncastle	stlawrence@lwf.lincs.sch.uk
Chairman , Walkers are Welcome	gailydymoke@hotmail.co.uk
Wolds Community Police Inspector and Trustee Director for Magna Vitae	terry.ball@lincs.pnn.police.uk
Interested Party	minting.knight@btinternet.com
Business Centre Manager, Lincolnshire County Council	karen.taylor@lincolnshire.gov.uk
Ben Smith, Global Sales Director, Plan4UK	ben@plan4uk.com

Organisation / Position	Contact
Andrew Poole Jewellery and Silverware, Horncastle	poolesilver@yahoo.co.uk
Private Planning Consultant	info@monoconsultants.com
Private Planning Consultant	louise.harrison@athene-communications.co.uk
Christine Jude, Media and Communications, Mobile Operators Association	christinejude@ukmoa.org
Private Planning Consultant	fishert@rpsgroup.com
Private Planning Consultancy	planning@rdc-landplan.co.uk
Private Planning Consultancy	lw@landmarkplanning.co.uk
Senior Associate, David Lock Associates	awintersgill@davidlock.com
Gladman Developments	a.green@gladman.co.uk
Lincolnshire Design Consultancy	admin@lincsdesignconsultancy.co.uk
Interested Party	peter.r.cowen@bt.com
Information Officer, Greater Lincolnshire Nature Partnership	charlie.barnes@glnp.org.uk
Project Officer, Life on the Verge	MSchofield@lincstrust.co.uk
Interested Party	damien.holdstock@amec.com
Environmental Agency	sharon.nolan@environment-agency.gov.uk
Principal Highways Officer, Lincolnshire County Council	cliff.vivian@lincolnshire.gov.uk
Fire Safety, Lincolnshire	firesafety.east@lincoln.fire-uk.org fire.safety@lincoln.fire-uk.org
Miss A.Hewitson, Coastal Partnership and Strategic Overview Team	PSOLINCS@environment-agency.gov.uk attn. Miss A.Hewitson
Senior Programme Officer – Planning and Environmental Health,, Lincolnshire County Council	sean.johnson@lincolnshire.gov.uk
Mark Welsh, Flood Risk & Development Manager, Lincolnshire County Council	mark.welsh@lincolnshire.gov.uk
Lincolnshire Wolds, Area of Outstanding Natural Beauty	aonb@lincswolds.org.uk
Historic Environment Planning Adviser, English Heritage	Claire.Searson@english-heritage.org.uk
Horncastle Civic Society	horncastlecivic@gmail.com
FHS Premises Assistant, NHS England (Leicestershire & Lincolnshire Area)	brenda.clayton@nhs.net
Force Crime Prevention Design Advisor, Lincolnshire Police	john.manuel@lincs.pnn.police.uk
Lincolnshire Clinical Commissioning Group	audrey.brown@lincolnshireeastccg.nhs.uk
Historic Environment Officer, Planning Department, Lincolnshire County Council	jan.allen@lincolnshire.gov.uk
Team Leader, Planning Policy, East Lindsey District Council	anne.shorland@e-lindsey.gov.uk
Senior Planning Officer, East Lindsey District Council	helen.wright@e-lindsey.gov.uk
Environmental Health Officer, Environmental Protection Team, East Lindsey District Council	caroline.currie@e-lindsey.gov.uk
Manager, Development Control, East Lindsey District Council	andy.allen@e-lindsey.gov.uk
Team Leader, Planning, East Lindsey District Council	chris.panton@e-lindsey.gov.uk
Senior Conservation & Design Officer, East Lindsey District Council	robert.walker@e-lindsey.gov.uk

Organisation / Position	Contact
Homes & Communities Agency	mail@homesandcommunities.co.uk
Town Planning Notifications and Consultations, Lincolnshire North Eastern, Network Rail	townplanning.lne@networkrail.co.uk
Engineer, Witham First District Internal Drainage Board.	alangardner@witham-3rd-idb.gov.uk
Anglian Water	planningliaison@anglianwater.co.uk
Lincolnshire County Council Highways East	LCCHighwaysEast@lincolnshire.gov.uk
East Midlands Highways Agency	planningEM@highways.gsi.gov.uk
	PlanningEnquiries@lincolnshire.gov.uk
Horncastle Town Council	info@horncastletowncouncil.co.uk
English Heritage East Midlands Office	eastmidlands@english-heritage.org.uk
Environmental Agency	PlannL.Lincoln2.AN@environment-agency.gov.uk
Planning Proposals, Natural England	consultations@naturalengland.org.uk
Sustainable Places Planning Officers, Environmental Agency	rob.millbank@environment-agency.gov.uk
Steve Mason, Strategic Development Officer, Lincolnshire County Council	stephen.mason@lincolnshire.gov.uk
Planning Manager – Central hub, Sport England.	Helen.cattle@sportengland.org
All adjacent Parish Councils by email or post.	
Parish Clerk, Roughton Parish Council	s.helliwell@hotmail.co.uk
U3A and Transition Horncastle	
Coal Authority	thecoalauthority@coal.gov.uk
Marine Management Organisation	info@marinemanagement.org.uk
Head of Health Improvement, Public Health England East Midlands Centre	ann.goodwin@phe.gov.uk
Lindum Homes, Lindum Group.	homes@lindumgroup.co.uk
East Midlands Waterways	enquiries.eastmidlands@canalrivertrust.org.uk
Western Power Distribution	p.woodcock@westernpower.co.uk
	helen.phillips@rpsgroup.com
Senior Planning Officer, East Lindsey District Council	kay.turton@e-lindsey.gov.uk response to HNDP Sustainability Assessment

Appendix F: Formal Public Consultation Summary Document and Feedback Form

Page 1 of 4

Horncastle Neighbourhood Development Plan

Formal Public Consultation



The Draft Neighbourhood Development Plan is Now Available.

Having asked you about the vision, objectives and policies in the last few months we have pulled it all together and we would like to know your views.

Why does your Opinion Matter?

The Neighbourhood Development Plan will help shape Horncastle for the next 15 years, from now until 2029, influencing your lives and those of your children. It has been prepared for you by local people on behalf of Horncastle Town Council. It is your Plan, the policies in it will affect you and it is important that you have a say on it.

Five Ways to Comment on the Draft Plan:

1. There is a summary of the Draft Plan's policies overleaf and a tear off questionnaire for you to complete and return.
2. The Draft Plan with supporting documents is available on the Horncastle Neighbourhood Development Plan website www.HorncastleNeighbourhoodDevelopmentPlan.co.uk There is an electronic version of the questionnaire for you to complete online. Please complete either the paper questionnaire or the online one.
3. You can send an e-mail with comments to info@horncastletowncouncil.co.uk.
4. There are paper copies of the Draft Plan and supporting documents available for you to read at Horncastle Town Council offices, the reference section at Horncastle Library, Bentons Café, The Bridge Café, Harpars Bar, Excellenté Café, Hennys Café and Captain & Cook.
5. There will be six sessions over the consultation period. Come and meet members of the Neighbourhood Development Plan Steering Group to discuss the Draft Plan at:

➤ The Community Centre – 10am-4pm November 6 th 2014	➤ The Community Centre – 4pm-7pm November 25 th 2014
➤ The Stanhope Hall – 10pm am-4pm November 13 th 2014	➤ Horncastle Christmas Market – 10 am-4pm November 30 th 2014
➤ Harpers Bar – 6am-11pm November 20 th 2013	➤ Stanhope Hall Tabletop Sale – 9 am-4pm December 6 th 2014



We Would like your Views...

...before 9th January 2015 so that we can change the Plan as necessary and be confident that later versions fully reflect local views and that it is supported by local people.



Don't leave commenting too late!

However you choose to comment, you have from 3rd November until 9th January 2015 to tell us what you think. Please be aware that for the Neighbourhood Development Plan to become a statutory planning document used by East Lindsey District Council in assessing planning applications it must be in line with national planning policy. The policies need to be reasonable and justified i.e. based on evidence. They cannot just reflect individual dislikes and must be about land use planning matters.



Vision & Community Objectives



The Horncastle Neighbourhood Development Plan will take a positive approach to development so long as it brings forward a balance of housing, employment, retail, community and leisure development to ensure Horncastle remains an attractive, vibrant place, providing all the amenities you would expect in a desirable town. All development over the Plan period will maximise the environmental assets in and around Horncastle, improving access to the countryside and open spaces for residents and visitors.

To preserve the essential character of Horncastle by ensuring that:

- I. All new development enhances the quality of life in the town whilst achieving integration into the existing community.
- II. There is a balance between housing growth and the provision of community facilities for the benefit of all residents.
- III. The rural nature of its setting and its open spaces are preserved and enhanced
- IV. Opportunities are maximised to support local businesses.



Community Objective 1

The character and heritage of Horncastle is maintained and enhanced as the town grows.

Community Objective 4

To create a more attractive shopping centre, a vibrant evening economy and to develop the tourist industry in the town.

Community Objective 7

Any community funding arising from all developments is maximised for the benefit of the town.

Community Objective 10

Creating an environment that makes it attractive for micro, small and medium sized businesses and shops to locate and flourish in the town.

Community Objective 2

Future housing growth must meet the needs of the local community whilst minimising the impact on the natural and built environment.

Community Objective 5

All new development must relate positively in form and function, in particular with respect to materials, style, and connections where it will adjoin the existing settlement.

Community Objective 8

Development proposals in and around the town must show how they have addressed the issues identified in the Horncastle Urban Structures Study.

Community Objective 11

The economic vitality of the town is supported by ensuring that:

- a) Future housing development is flexibly designed to support home working.
- b) Future development ensures that good broadband connectivity is possible.
- c) Future development supports retail and commercial activity in the town centre.

Community Objective 3

New housing developments must integrate easily with the existing settlement pattern whilst sustaining and enhancing local facilities for all residents.

Community Objective 6

To ensure easy access to the countryside through green connections, protect and enhance local green spaces whilst supporting nature conservation.

Community Objective 9

The community are consulted early in the planning application process via the mechanisms outlined in this Neighbourhood Development Plan.

Planning Policies

Policy 1 – Sustainable Development

New development must bring forward a balance of housing, employment, retail, community and leisure development to ensure Horncastle remains an attractive, vibrant place.



Policy 2 – Design

The design of new development must be in accordance with national best practice guidelines and draw upon local character to ensure new development enhances the distinctiveness and quality of the town as a whole.

Policy 3 – Car Parking

Where applicable there must be two car parking spaces per new dwelling and the spaces should be designed according to national guidance and best practice.



Policy 4 – Pre Application Consultation

On larger schemes of 10 or more houses developers are required to consult with local people before they submit their planning application.

Policy 5 – Protecting the Historic Environment

There is added consideration given to any development that affects Non-listed but locally valued buildings.



Policy 6 – Affordable Housing

Where affordable housing is developed as part of larger market housing sites, priority will be given to people who live in or near Horncastle.

Policy 7 – Amount of Affordable Housing

Larger market housing schemes will have 20% affordable dwellings.



Policy 8 – A Mix of Housing Types

Housing should reflect the needs of the local population.

Policy 9 – Green Infrastructure

Larger development proposals must provide a range of new and/or improved parks, play spaces and green corridors to meet national standards. Sensitive management of the local landscape will be required.



Planning Policies

Policy 10 – Developing a Green Wheel around Horncastle

New development will maximise opportunities to create new green spaces and corridors that will connect to form a Green Wheel around the parish.



Policy 11 – Designating Local Green Spaces

Local Green Spaces will be created; these spaces will be protected from development for the lifetime of the Plan (2029).

Policy 12 – Visual Connections with the Countryside

New development on the edge of Horncastle must not obscure the skyline; development must maintain visual connections with the countryside and must not have a significantly detrimental effect on the landscape character around the town.



Policy 13 - Strengthening the Retail Core

The town centre boundary and focus on primary shopping uses is confirmed and proposals to pedestrianise part of St Lawrence Street will be supported.

Policy 14 – Supporting Local Business Growth

Existing employment sites are protected, super-fast broadband is a requirement of new employment development and an expansion of Boston Road Industrial Estate is supported.



Consultation Events we've Held:

- Summer Market– June 2013
- Winter 2013 questionnaire – December 2013
- Christmas Market – December 2013
- Stanhope Hall – Feb/March 2014
- Market stall – March 2014
- Banovallum & Horncastle Primary schools – March 2014
- Horncastle Annual Parish Council meeting – April 2014
- Market stall – April 2014
- Community Center – May 2014
- Stanhope Hall Renewable Energy Festival – May 2014
- 'Van in your neighbourhood' – May 2014
- Summer Market – April 2014
- Town centre business survey – August 2014
- September 2014 draft policy questionnaire – to every home in Horncastle.

Policy 15 – Reducing the Risk of Flooding

Development in areas affected by flooding will require stringent assessment and higher design specifications to take into account the higher risk of flooding.

Thank you for reading this document.

Full versions of the policies are available as detailed on page one.

Don't forget, please complete and return the enclosed questionnaire.

If you can complete the electronic questionnaire online at
www.HorncastleNeighbourhoodDevelopmentPlan.co.uk

it will save the Steering Group significant time when analysing comments.

Public Consultation Feedback Questionnaire

Please complete and return to The Joseph Banks Centre, Perkins Newsagents or Homcastle Library.

All feedback will be considered and the Draft Plan amended where relevant to reflect comments made.

Photocopies are allowed if each household member wants to complete the questionnaire.

Name: _____ Address: _____

Gender: Male / Female _____

Age (please circle): Under 18 18-30 31-45 46-65 Over 65

What do you think of the Vision, Community Objectives and Policies? Please tick the column that matches how you feel about them.

	Agree	Neutral	Disagree	Comments	
Community Vision & Objectives	Vision	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Objective: 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Objective: 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Objective: 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Objective: 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Objective: 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Objective: 6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Objective: 7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Objective: 8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Objective: 9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Objective: 10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Objective: 11	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	
Neighbourhood Plan Policies	Policy 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Policy 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Policy 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Policy 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Policy 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Policy 6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Policy 7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Policy 8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Policy 9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Policy 10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Policy 11	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Policy 12	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Policy 13	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Policy 14	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Policy 15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

If you have additional comments
please comment online (preferred)
or write overleaf.

**Please return to a
location detailed above
or complete online.**

**THANK YOU FOR
YOUR INPUT**

Appdenix G:

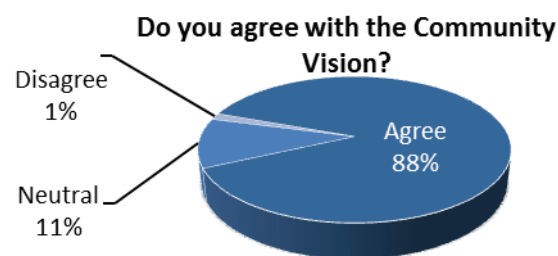
List of all public comments by objective/policy and the HNDDP Steering Group's response to each set of comments.

Community Vision

The Horncastle Neighbourhood Development Plan will take a positive approach to development so long as it brings forward a balance of housing, employment, retail, community and leisure development to ensure Horncastle remains an attractive, vibrant place, providing all the amenities you would expect in a desirable town. All development over the Plan period will maximise the environmental assets in and around Horncastle, improving access to the countryside and open spaces for residents and visitors.

To preserve the essential character of Horncastle by ensuring that:

- i. All new development enhances the quality of life in the town whilst achieving integration into the existing community.
- ii. There is a balance between housing growth and the provision of community facilities for the benefit of all residents.
- iii. The rural nature of its setting and its open spaces are preserved and enhanced
- iv. Opportunities are maximised to support local businesses.



Comment on Community Vision

- 1 Should go without saying.
- 2 All development should assess capacity of site drainage/soakaways versus river capacity (speed of filling) to decrease risk of flooding
- 3 There is a need to reinforce the steering group's vision, especially at Planning meetings and Appeals. The Langton Hill review was told that it was not the Steering Group's place to comment on where development should take place!
- 4 Any development must be supported by increased health facilities e.g. doctors and dentists etc. It is important that the travel links are improved for example the times and frequency of buses.
- 5 Admirable, however, turning words into deeds is easier said than done. Satisfying individuals, various bodies, etc. and businesses means compromises which do not necessarily satisfy anyone. I am unconvinced that housing in Horncastle needs growth. The current plans are on greenfield sites not brown. There are plenty of eyesore buildings in Horncastle which should be developed first.
- 6 I am replying on behalf of Transition Town Horncastle and only responding to objectives & policies which relate to the Transition groups objectives of addressing the issues of Climate Change, Peak Oil and Income Inequality
- 7 yes
- 8 IV needs rethinking and rephrasing
- 9 Just don't ruin what we have by trying to make it better!
- 10 Is very important
- 11 Before we undertake good quality housing we need employment and transport (very very poor at best one bus per hour). Still in the dark ages.

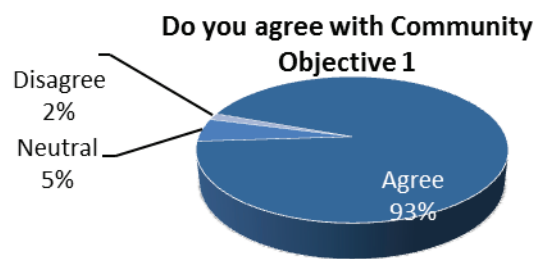
HNDDP Steering Group's Response to Comments

Generally positive comments.

Flooding and infrastructure comments covered in policy 15

Community Objective 1

The character and heritage of Horncastle is maintained and enhanced as the town grows.



Comment on Community Objective 1

- 1 It is unclear what this statement means
- 2 Certainly needs enhancing
- 3 Brown Field Sites should be considered as a first priority.

HNDP Steering Group's Response to Comments

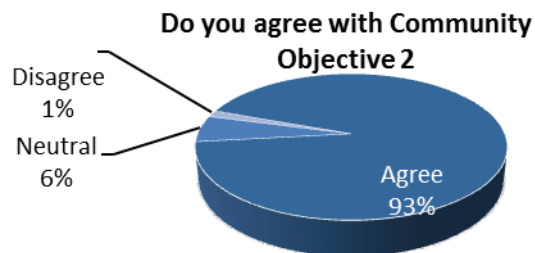
Comments in general agreement with Objective.

Few comments.

Brownfield development before greenfield is covered in National Planning Policy Framework.

Community Objective 2

Future housing growth must meet the needs of the local community whilst minimising the impact on the natural and built environment.



Comment on Community Objective 2

- 1 Again, this must be strongly stated.
- 2 With account of additional traffic in a town that has long queues at traffic lights already
- 3 This should be strengthened by assessing the anticipated need from the local population by age figures and stating the number of new housing units needed. It should also identify the areas where new development is most likely to be approved in line with this objective.
- 4 But see my comments above on housing growth.
- 5 Again it is unclear what this means
- 6 agree with more development but infrastructure and services need updating first
- 7 medical practice + schools first
- 8 Should be more than just local community
- 9 Particularly lessen impact on natural environment

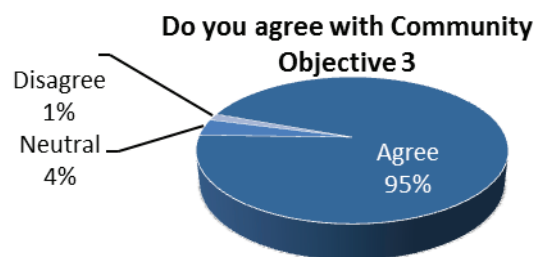
HNDP Steering Group's Response to Comments

Generally positive comments - none are in disagreement.

Schools and doctors considered in Policy 1

Community Objective 3

New housing developments must integrate easily with the existing settlement pattern whilst sustaining and enhancing local facilities for all residents.



Comment on Community Objective 3

- 1 New builds must fit in with the town and not change the character.
- 2 Local facilities are not are poor at the moment to say the least. There are no facilities for the younger people. There is little support for the elderly, if they do not have family that are close by, then there is very little help and support. Also it is very difficult for them to access any help. The local GP is overstretched with only 4 doctors and at present 9000 patents registered.
- 3 But see comments above
- 4 needs to be economic housing for local young people
- 5 medical practice + schools first
- 6 But we need to keep the green areas interspersed with the housing; we don't want to be building massive estates. Keep them small to maintain the rurality for all.
- 7 Any development plans that are passed developers should sign on to a start and finish date for completion.
- 8 Give consideration to the amount of on-street parking
- 9 Affordable housing necessary
- 10 No large-scale development

HNDP Steering Group's Response to Comments

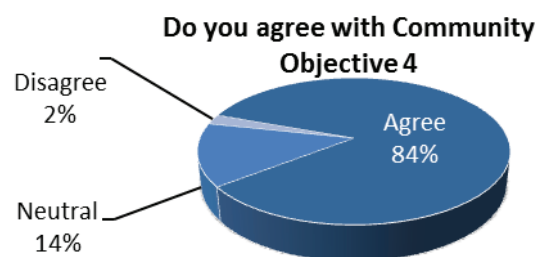
Many of these comments are for requests outside of the power of a neighbourhood plan.

Parking spaces for new development is addressed in Policy 3

Affordable housing is addressed in Policy 7

Community Objective 4

To create a more attractive shopping centre, a vibrant evening economy and to develop the tourist industry in the town.



Comment on Community Objective 4

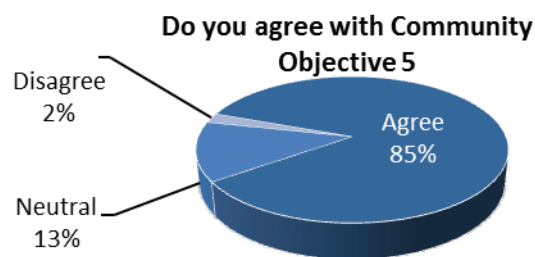
- 1 Emphasis on shopping CENTRE
- 2 Free parking would help!
- 3 There needs to be a plan to attract shops that the local people would want. Maybe a committee to discuss what shop facilities could be persuaded to come to Horncastle. Where are the gaps in what the town has to offer both locals and tourists. The town has to have a more relaxed attitude re restaurant/bar tables on pavements especially in the summer and to make the market place pedestrianised to facilitate this. It would also make for a larger weekly market. There should be a creative plan for all signage to be in keeping with the age and feel of the town.
- 4 And reduce traffic problems caused by double parking of buses
- 5 Good luck with achieving this objective. No chance until business rates and car parking are significantly reduced. This is the opposite of what has happened over many years.
- 6 I consider that the town is already an attractive shopping centre. The introduction of national "chain" shops would reduce the attractiveness. Concerning a "vibrant evening economy", I trust that this would not include more sources of loud pop music: we have more than enough deep throbbing base lines that sometimes continue well into the night.
- 7 "town" centre rather than shopping centre
- 8 Town centre needs encouragement to grow. Free parking would help. more pedestrianisation
- 9 Kind of depends what you mean. Horncastle's shopping should be kept as small local shops, providing a more personal service. There are plenty of national chains further afield or online shopping if you really want it. As for tourism, that ought to really on the natural beauty around us, so more building can only detract from that.
- 10 Hanging baskets down all streets to cheer us up.
- 11 Improved parking (no charging) Pedestrianisation
- 12 Essential better roads and more places in education, schools oversubscribed.
- 13 Do not put night clubs in town
- 14 We do not want any more pubs and bars
- 15 To the detriment of Horncastle originality

HNDP Steering Group's Response to Comments

Parking issues – deal but perhaps we can strengthen the traffic/parking policy. Potential increasing in parking requirements requires some more thought in planning terms.

Community Objective 5

All new development must relate positively in form and function, in particular with respect to materials, style, and connections where it will adjoin the existing settlement.



Comment on Community Objective 5

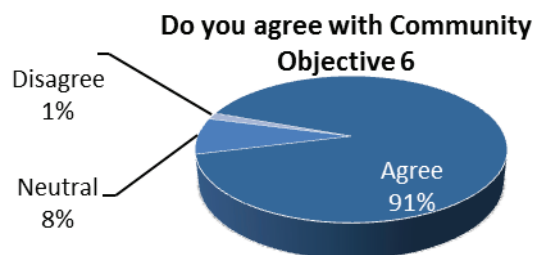
- 1 I think so, very oddly put!
- 2 All new development should be based around the Georgian aspect of the town. It should be well built and well designed.
- 3 With attention paid to landscape planting
- 4 smarten up existing + rent out top floors
- 5 But I must say again, don't make the estates any bigger. Small estates with surrounding greenery and wildlife please.

HNDP Steering Group's Response to Comments

Comments very much in general agreement with objective.

Community Objective 6

To ensure easy access to the countryside through green connections, protect and enhance local green spaces whilst supporting nature conservation.



Comment on Community Objective 6

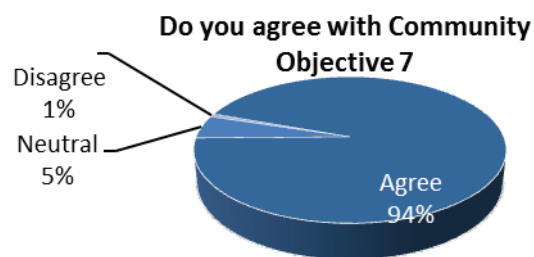
- 1 Agree. Other agencies need to be informed when there are problems, such as rubbish in the rivers. There could be guidance on how to do this as it is very difficult!
- 2 There are not enough easy accesses to the countryside at present, especially for the disabled.
- 3 Plant more trees in existing green spaces
- 4 Strongly supported
- 5 Unclear what this means
- 6 Horncastle is all about the countryside and its wildlife; let's make sure we don't destroy that.
- 7 Take better care of verges and green spaces
- 8 Any green spaces must be maintained (Bain Country Park looks like a bomb sites and river banks are a disgrace).
- 9 We have easy access to countryside
- 10 Protect green space as a matter of priority

HNDP Steering Group's Response to Comments

Comments very much in general agreement with objective.

Community Objective 7

Any community funding arising from all developments is maximised for the benefit of the town.



Comment on Community Objective 7

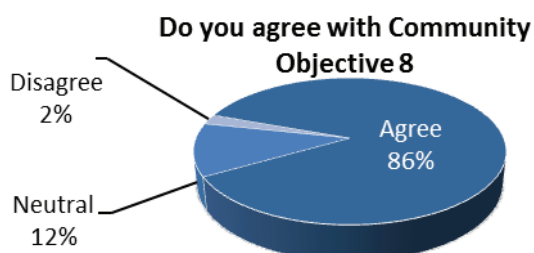
- 1 Who decides on how these monies are spent?
- 2 Any funding usage needs to be agreed upon by the community, openly and in consultation.
- 3 Money used for practical rather than decorative purposes such as fancy railings, sculptures
- 4 Where else would it go???
- 5 It depends where community funding comes from.
- 6 essential to have projects in mind to enhance the town
- 7 But it's not all about the money.
- 8 Health funding, only 4 doctors and 3 are part time.

HNDP Steering Group's Response to Comments

Funding should be managed by the town council and spent for the benefit of the town.

Community Objective 8

Development proposals in and around the town must show how they have addressed the issues identified in the Horncastle Urban Structures Study.



Comment on Community Objective 8

- 1 Is this before planning consent is granted?
- 2 I agree with the statement in the Urban Studies structure that good design is the key but not that it should reflect existing structures. This is desirable for infill building in the conservation area but not on new housing developments. If this restriction had been in place in Regency & Georgian times we would not have had the styles of that period which are still much admired today.
- 3 I don't know what the Urban Structures Study says
- 4 Need to define draining issues
- 5 On Baggaley drive there is a site which I am told has planning permission for 2 bungalows but now has expired this site is an eyesore and becoming a dumping ground for rubbish.

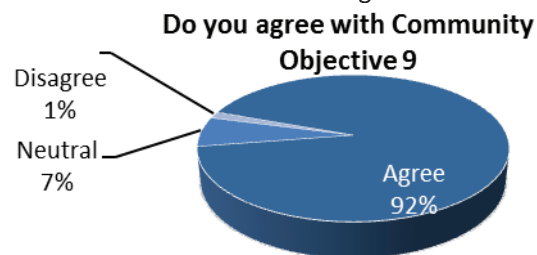
HNDP Steering Group's Response to Comments

Draining issues are dealt with by the Local Planning Authority during the planning permission application process.

It is the LPA's responsibility to enforced planning regulations.

Community Objective 9

The community are consulted early in the planning application process via the mechanisms outlined in this Neighbourhood Development Plan.



Comment on Community Objective 9

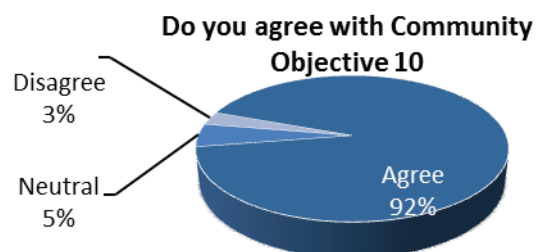
- 1 This is vital.
- 2 Consultation with the community is all very well, provided these views are not ignored by ELDC or central government.
- 3 Not workable. Not everyone is interested. cost factors
- 4 But there's no point in consultation, if you're not going to listen & take other views into account.
- 5 Make this meaningful

HNDP Steering Group's Response to Comments

It will be the LPA's responsibility to enforce this consultation.

Community Objective 10

Creating an environment that makes it attractive for micro, small and medium sized businesses and shops to locate and flourish in the town.



Comment on Community Objective 10

- 1 IN the town
- 2 Good communication links are vital.
- 3 I would be interested to hear what ideas the Town Council has for creating this environment to make it 'attractive'.
- 4 With appropriate improvements to allow for additional traffic
- 5 See comments in objective 4
- 6 Suggest that small & micro businesses owned/staffed by local people are given help/incentives to set up in the same way that it is proposed local people are given priority in allocating social housing.
- 7 The community should drive development
- 8 More diversity, but keep a local more personal approach. We certainly don't need more supermarkets for e.g.
- 9 Shops the few we have are good but still lack a choice in clothes etc.
- 10 And larger businesses too

HNDP Steering Group's Response to Comments

Greater Lincolnshire Local Enterprise Partnership produced a plan for the area – we will reference this in the HNDP.

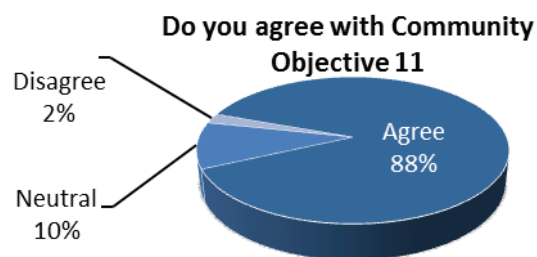
Comments in general agreement with Objective.

Planning policies can't dictate the market and specifically prevent a business from locating in the area.

Community Objective 11

The economic vitality of the town is supported by ensuring that:

- Future housing development is flexibly designed to support home working.
- Future development ensures that good broadband connectivity is possible.
- Future development supports retail and commercial activity in the town centre.



Comment on Community Objective 11

- How do you design a 2 bedroom house to support home working?
- Economic vitality is crucial; the thought is that a large supermarket would 'kill' the town. But it would also bring people into the town and if we had an interesting and creative mix of shops then it would draw in those shoppers into town.
- As long as arials do not blight skyscape
- In addition to home working the design should also support small cooperative & social enterprise businesses
- Future development support for retail & commercial activity should include those which are of a social enterprise or cooperative nature.
- Agree with b and c, but disagree with a. Broadband needs to be significantly improved; I haven't noticed any improvements despite the recent upgrade!
- "C"
- To ??? future development
- Not home working but yes to broadband

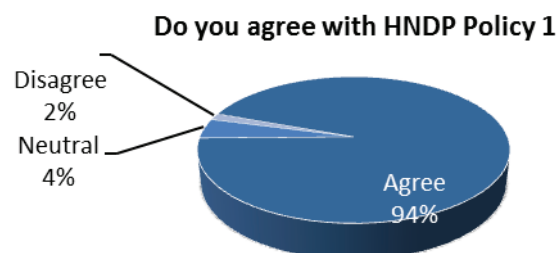
HNDP Steering Group's Response to Comments

Comments in general agreement with Objective.

Broadband supported in Policy 14

Policy 1 – Sustainable Development

New development must bring forward a balance of housing, employment, retail, community and leisure development to ensure Horncastle remains an attractive, vibrant place.



Comment on HNDP policy 1

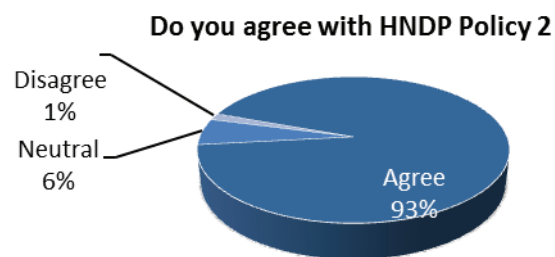
- A lot of lip service is paid to 'sustainability' by developers but their ideas regarding this are not necessarily those of most people!
- As well as better transport links.
- Admirable policy easier said than done. Is Horncastle an attractive, vibrant place now????
- But there is a fine balancing act here. Over doing it will be to the detriment of the town.
- Essential, parking is a nightmare, that is before we talk about drains and sewers both a disgrace.

HNDP Steering Group's Response to Comments

Comments in general agreement with Policy.

Policy 2 – Design

The design of new development must be in accordance with national best practice guidelines and draw upon local character to ensure new development enhances the distinctiveness and quality of the town as a whole.



Comment on HNDP policy 2

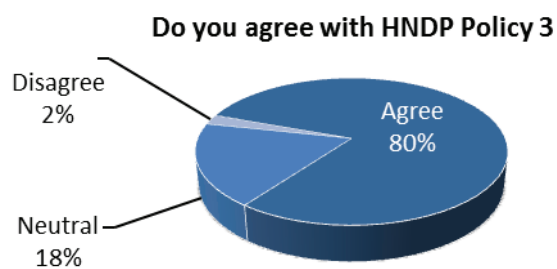
- 1 I do not agree that the design need reflect local character but agree with the rest of the policy. In addition design & orientation of houses should allow future owners the opportunity to gain the maximum benefit from installing solar voltaic and or passive solar panels. Design of houses should maximise use of space by using roof (attic) space or using rafter design that will allow the space to be used in future. Gutters & downpipes should be designed to allow for easy installation of rainwater harvesting units. Where gas boilers are installed these should be CHP units (or its successors).
- 2 Design & orientation of houses should allow future owners the opportunity to gain the maximum benefit from installing solar voltaic and or passive solar panels. Design of houses should maximise use of space by using roof (attic) space or using rafter design that will allow the space to be used in future. Gutters & downpipes should be designed to allow for easy installation of rainwater harvesting units. Where gas boilers are installed these should be CHP units (or its successors).
- 3 National best practice is not always sensible. Development needs to specific to Horncastle
- 4 I suggest that the size of development referred to in para 2 of the Policy should be any development of two or more properties (currently 10), i.e. any commercial property development for more than one property.
- 5 quality design must be recognised

HNDP Steering Group's Response to Comments

Solar panel requirement in new development impacts too much on the financial viability of developments.

Policy 3 – Car Parking

Where applicable there must be two car parking spaces per new dwelling and the spaces should be designed according to national guidance and best practice.



Comment on HNDP policy 3

- 1 agree with caution, am always nervous of national guidelines, maybe better to walk 50 yards from larger parking lot
- 2 Where is it?
- 3 Policy 3 not shown on this document
- 4 I assume this one is about parking spaces, although it has not been made clear!
- 5 If these additional cars occur the traffic problem in town centre and junction with Boston Road must be addressed as queue along Boston Road backs up as far as close to town boundary at busy times
- 6 Car parking should not dominate developments visually or otherwise. Access to car parking spaces should ensure the safety of pedestrians & cyclists.
- 7 Car parking areas & drives should have a permeable surface. Access to parking areas should be designed for the maximum safety of pedestrians & cyclists.
- 8 Also provide short term free parking close to shops
- 9 Don't know what this is
- 10 not sure needed for all developments
- 11 one space only
- 12 ELDC probably only support 1.5
- 13 I think you are asking about parking spaces per dwelling
- 14 What is HNDP Policy 3 - no synopsis provided above and don't have the pamphlet immediately to hand. Think it might have been to do with parking?
- 15 Enforce infringements e.g. pavement parking.
- 16 Cars shouldn't be parked on road
- 17 More resident parking essential

HNDP Steering Group's Response to Comments

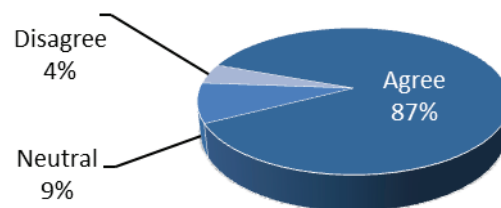
Most of the design based comments are covered in Building for Life 12 – a design guide the HNDP supports and requires consideration of.

Parking violation enforcement is the duty of the County Council / Police.

Policy 4 – Pre Application Consultation

On larger schemes of 10 or more houses developers are required to consult with local people before they submit their planning application.

Do you agree with HNDP Policy 4



Comment on HNDP policy 4

- 1 does this actually work in practice, power, determination and money versus small, reticent individuals
- 2 Yes, if there is no consultation a great many people will not realise that development is proposed at all.
- 3 As per my comments on the objectives
- 4 I suggest that the threshold should be 5 houses (not 10).
- 5 all applicants should have to consult
- 6 Not workable. Costs. Public interest.
- 7 Again, so long as the locals are listened to. If not, what's the point?
- 8 regarding flood issues
- 9 Insist on it.
- 10 I agree, but fear that some developers will not listen to local views. ELDC must be more robust in declining more applications.
- 11 Any development should require a substantial sum from each developer to improve and enhance existing drainage and sewage systems or they will fail and make current situation worse. This happened in 2012. The promised improvements are still not in place!
- 12 Essential
- 13 Definitely consult residents

HNDP Steering Group's Response to Comments

Comments in general agreement with Policy.

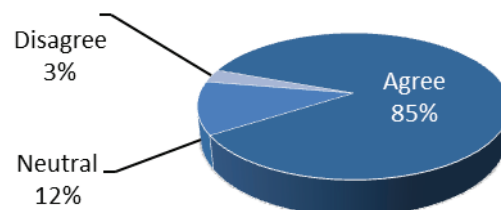
Sensitive local topics suggested (i.e. flooding) is one reason for the inclusion of this policy.

LPA's responsibly to enforce consultation policy.

Policy 5 – Protecting the Historic Environment

There is added consideration given to any development that affects non-listed but locally valued buildings.

Do you agree with HNDP Policy 5



Comment on HNDP policy 5

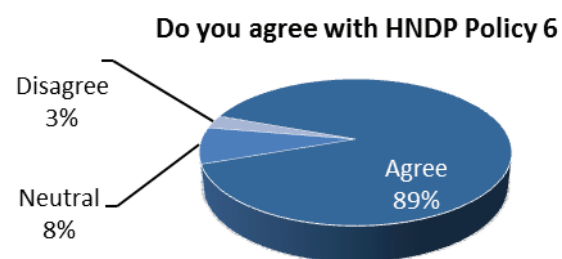
- 1 Serious consideration, not just lip-service.
- 2 Do more houses require listing?
- 3 Improve existing locally valued buildings by restoring and infilling on the brown sites before considering green field developments
- 4 No point keeping building empty

HNDP Steering Group's Response to Comments

Most comments not applicable to Policy.

Policy 6 – Affordable Housing

Where affordable housing is developed as part of larger market housing sites, priority will be given to people who live in or near Horncastle.



Comment on HNDP policy 6

- 1 And more mixing of housing types on same site
- 2 This must happen.
- 3 Young people need to be encouraged to live and work in Horncastle. But having said that Horncastle needs to encourage business to be based here. If not as I stated before the transport links are not fit for purpose.
- 4 This should be rigorously monitored to ensure this is the case. I have doubts about this happening
- 5 It is unclear whether the affordable housing is intended to be on the same site as the other parts of a development. I suggest that this might be inappropriate in some cases and could lead to small isolated pockets of affordable homes.
- 6 priority housing is a must for local people
- 7 Charity begins at home.
- 8 Should be a higher percentage
- 9 Essential good quality housing not for the scroungers and takers. No big housing schemes at all.
- 10 Not like Bells Yard
- 11 Not outsiders not UK
- 12 Housing should be equally available
- 13 How do you calculate what is affordable

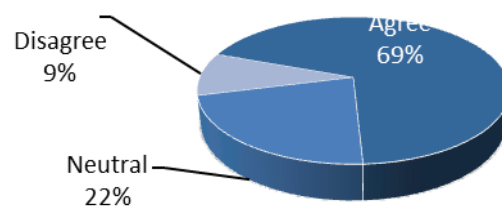
HNDP Steering Group's Response to Comments

Comments in general agreement with Policy.

Policy 7 – Amount of Affordable Housing

Larger market housing schemes will have 20% affordable dwellings.

Do you agree with HNDP Policy 7



Comment on HNDP policy 7

- 1 Why 20%, and not 40%, or even 80%. Houses should be affordable to locals, otherwise we just encourage mass 'immigration'
- 2 Some sites may be more suitable for affordable housing than others. It depends on the type of housing proposed and where the site is. I can see no point building houses for people with no transport at the top of a steep hill 1.5 miles from the town centre as will happen on Langton Hill if the development goes ahead.
- 3 only available to LOCAL people
- 4 Too high a percentage, plenty of older, terraced housing in Horncastle, already.
- 5 Depends what affordable in practice means
- 6 Whereas I agree that there is a need to provide affordable housing, I question whether it is practicable to try to enforce it to be (a) integrated on the same site and (b) "visually indistinguishable from the rest of the development". See also comment above re Policy 6.
- 7 40% would be better
- 8 more affordable housing for local people
- 9 33% or 25% would be better
- 10 House prices vary regionally, should make sure that the range of houses available here are appropriate for the demographic - as per HNDP 8!
- 11 Should be a higher percentage
- 12 10% max
- 13 Conservation areas must be protected.
- 14 20% seems high
- 15 Is this affordable housing or social housing
- 16 Less than 20%
- 17 Where Affordable and social housing is located near to private dwellings (non affordable housing) then steps must be taken to ensure that the residents behave in an acceptable manner and take care of their property, so as not to adversely affect the lives of other residents nearby. This issue is directed towards residents of Linx Housing - Linx Housing does not appear to have the necessary controls in place to achieve this at the present time.
- 18 I feel that 15% would be more appropriate
- 19 Yes!
- 20 Less than 20% not more

HNDP Steering Group's Response to Comments

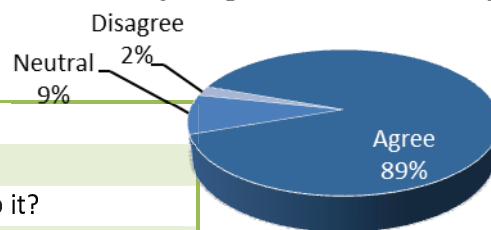
The definition of 'Affordable housing' is summarised in paragraph 15.1 in the plan, and reference is made to the full definition found in the National Planning Policy Framework.

Split between desires for higher or lower rate of affordable housing.

Policy 8 – A Mix of Housing Types

Housing should reflect the needs of the local population.

Do you agree with HNDP Policy 8



Comment on HNDP policy 8

- 1 Ye3s but this is very rarely considered by developers.
- 2 What does this mean? Who will decide it and will developers agree to it?
- 3 need bungalows/over 55 flats for downsizing
- 4 needs to be more specific
- 5 50% more 2 bed houses
- 6 provision for elderly essential e.g. warden controlled
- 7 Mostly affordable + family dwellings

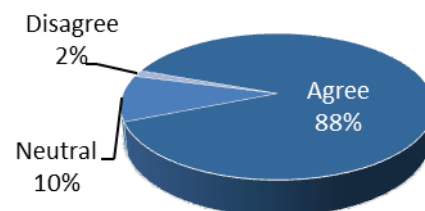
HNDP Steering Group's Response to Comments

Comments in general agreement with Objective.

Policy 9 – Green Infrastructure

Larger development proposals must provide a range of new and/or improved parks, play spaces and green corridors to meet national standards. Sensitive management of the local landscape will be required.

Do you agree with HNDP Policy 9



Comment on HNDP policy 9

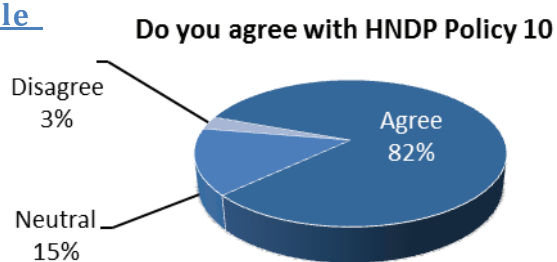
- 1 as a requirement, not a manipulation from the big boys (e.g. Tesco) to get their way
- 2 Isn't this law?
- 3 I suggest not basic national standards, but enhanced.
- 4 Parks should include trees as open green spaces can be very sterile and unstimulating
- 5 In addition to the green spaces mentioned above add allotments and community gardens & orchards. This will mitigate the effect of the smaller building plots & enable those who wish to garden. Larger developments should also have some type of community meeting space if only a sheltered picnic area.
- 6 Wouldn't be necessary if housing was built on brown field sites first as stated before.
- 7 In view of the decreased size of building plots larger development proposals should also include provision of allotments, community gardens and or orchards. This will enable those residents who wish to grow fruit & vegetables. An important consideration in view of the number of active retirees and of those in part time employment that are anticipated during the life of the plan.
- 8 Essential as neglected in the past
- 9 Developments need to be kept small.
- 10 Play areas a must
- 11 Sensitive management of the local landscape is key here. Don't just build because there's space available!
- 12 Ensure this is not lip service
- 13 Preferable to exceed national standards
- 14 Important for future generations

HNDP Steering Group's Response to Comments

Good support for green infrastructure. Community orchards and gardens, will consider for developments without gardens. Improvement to wording can improve strength of this concept – increased mentioning of biodiversity improvements now included in plan.

Policy 10 – Developing a Green Wheel around Horncastle

New development will maximise opportunities to create new green spaces and Corridors that will connect to form a Green Wheel around the parish.



Comment on HNDP policy 10

- 1 The description here is wrong! Assumed text from paper copy is valid!
- 2 Do not understand this. Why should developers need to do this when local council doesn't? Far more important constraints should be agreed first.
- 3 and include facilities for children
- 4 strongly supported
- 5 Don't know what the Green Wheel is
- 6 Would wish to a larger area of green space behind Langton Hill!
- 7 Please stop using jargon
- 8 Only if creating kept pathways

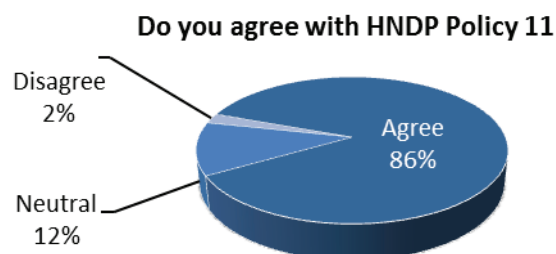
HNDP Steering Group's Response to Comments

The Green Wheel Study which fully explains the concept will be appended to the final plan so that it is easily accessible to readers of the plan.

When the Green Wheel concept is understood support is shown.

Policy 11 – Designating Local Green Spaces

Local Green Spaces will be created; these spaces will be protected from development for the lifetime of the Plan (2029).



Comment on HNDP policy 11

- 1 The description here is wrong! Assumed text from paper copy is valid!
- 2 Are all green spaces currently listed and protected?
- 3 See comments re 10.
- 4 Need more detail
- 5 bit weak, more permanent protection needed
- 6 Just behind my house please!!
- 7 Not like Bells Yard
- 8 Nature conservation in existing green areas
- 9 Most important

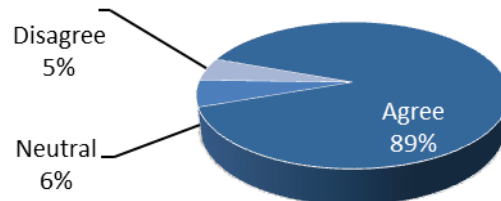
HNDP Steering Group's Response to Comments

Mix of responses. Text in Plan checked for clarity and found acceptable

Policy 12 – Visual Connections with the Countryside

New development on the edge of Horncastle must not obscure the skyline; development must maintain visual connections with the countryside and must not have a significantly detrimental effect on the landscape character around the town.

Do you agree with HNDP Policy 12



Comment on HNDP policy 12

- 1 The description here is wrong! Assumed text from paper copy is valid!
- 2 Very important to protect our hills and views, not fill them with boxes
- 3 I think you may be too late here!
- 4 Wouldn't be necessary if brownfield sites used first. More important constraint on developers than 10/11.
- 5 very important
- 6 Must keep high skylines. do not destroy
- 7 probably too late
- 8 no houses on skyline
- 9 Significant building on Langton Hill will have a detrimental effect on character of the l'scape in this area of town!
- 10 Tell that to the developers of Mareham Road.
- 11 Town houses should be built
- 12 They wanted to build 3 storey town houses behind us (Fairfax close) - on green belt land and we are bungalows!
- 13 Not the most essential
- 14 The beauty of Lincolnshire is its open skyline

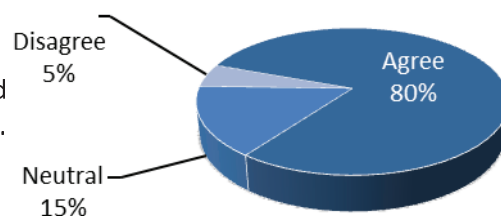
HNDP Steering Group's Response to Comments

Comments very much in general agreement with objective.

Policy 13 - Strengthening the Retail Core

The town centre boundary and focus on primary shopping uses is confirmed and proposals to pedestrianise part of St Lawrence Street will be supported.

Do you agree with HNDP Policy 13



Comment on HNDP policy 13

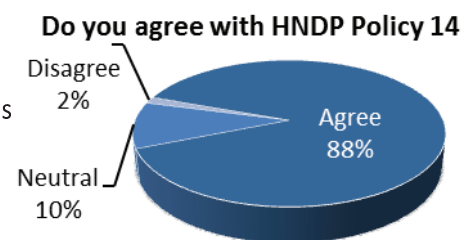
- 1 The description here is wrong! Assumed text from paper copy is valid!
- 2 Again, free parking is a must!
- 3 More pedestrianisation is required. This would make the town centre more user friendly and attractive.
- 4 While continue use of ground floors for retail should be encouraged + use of unused upper floors for res.acc.
- 5 Should not the Primary Shopping Frontages inc. (a) the stretch in North Street north of Conging St. (Kemps to Turners) (b) the Lincolnshire Coop building (Claire Blooms) & (c) the Antiques Centre in Bridge Street?
- 6 vehicles should be able to use St Lawrence St. in an emergency
- 7 I do not support the pedestrianisation of St Lawrence St
- 8 The shopping centre has worsened since Woolworths left. We still only have convenience stores. No proper supermarket. So people spend money elsewhere because of a lack of affordable choice. We cannot live in the past. Unless we embrace the present and improve things for the future young people will go elsewhere and an ageing population will lack the people to care for them.
- 9 Development of the retail core must be considered.
- 10 No footpath through St. Lawrence St for wheelchair without tipping into road - pedestrianisation is urgent.

HNDP Steering Group's Response to Comments

Pedestrianisation suggested a few times.

Policy 14 – Supporting Local Business Growth

Existing employment sites are protected, super-fast broadband is a requirement of new employment development and an expansion of Boston Road Industrial Estate is supported.



Comment on HNDP policy 14

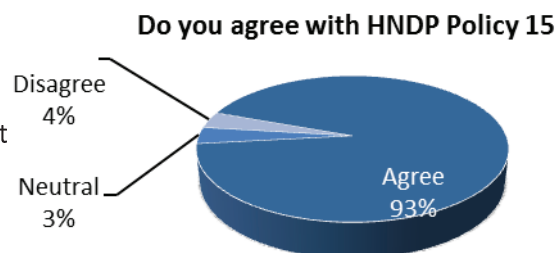
- 1 The description here is wrong! Assumed text from paper copy is valid!
- 2 With heavy traffic preferably discouraged from travelling on through the town
- 3 Putting constraints on businesses which add cost with little or no benefit, possibly like super-fast broadband, is a sure way of turning business away from Horncastle. Does Horncastle have it anywhere else??
- 4 More detail
- 5 Just don't overdo it.
- 6 Whilst the Lincoln Coop continues to own the majority of properties in Horncastle Centre, real competition and new businesses are unlikely to be attracted here.
- 7 Small independent shops need support
- 8 As long as expansion minimises effect on the countryside

HNDP Steering Group's Response to Comments

Most comments are not relevant to this policy.

Policy 15 – Reducing the Risk of Flooding

Development in areas affected by flooding will require stringent assessment and higher design specifications to take into account the higher risk of flooding.



Comment on HNDP policy 15

- 1 no building on flood plains
- 2 Strongly agree. This is a very important Policy due to the frequent surface water flooding in Horncastle!
- 3 What I wanted to state in this section is that many properties in Horncastle are extremely close to the water table, and that any development should not exacerbate this.
- 4 I asked you to replace 'areas affected by flooding' by 'all areas'. Drainage and destruction of soakaways causes water to travel rapidly downhill affecting other parts of town. Also effects on chalk substrata and springs should not be ignored. The geology is important.
- 5 There should be no building on flood risk plains.
- 6 I would state this is one of the most important requirements by developers if not the most important. Far more than some of the green issues
- 7 No development in areas affected by flooding
- 8 Policy 15 subject should be Policy 1
- 9 All developments should include measures to help prevent flooding in the whole town.
- 10 Drainage big issue. Attention always on river. What about land run off?
- 11 In policy 15, para 2b - replace manage with control
- 12 Essential! - Old drainage system need completely re-doing to support all the new developments
- 13 Old drainage needs re-assessing
- 14 The river needs to be dredged from the basin to the old mill and former trout farm
- 15 Priority in view of climate change

HNDP Steering Group's Response to Comments

All comments are in agreement.

Flooding is a very sensitive topic locally and which is why this policy has been created.

Other Comments

If you have any other comments, please use the space below.

- 1 Proof-read this questionnaire - it keeps quoting Policy 6
- 2 There are errors in your online version of the questionnaire, see my comments above.
- 3 The steering group needs to get the plan into place as a matter of urgency & lobby ELDC to get theirs sorted!
- 4 Major consideration must be given to pressure of traffic in and around Horncastle which is worsening. Bus stops in town centre block traffic when double parked. Junction at Jubilee Road / Boston Road causes queuing to back up Boston Road - trucks travelling through up Louth road cause blocks in town centre. Town centre must be accessible to all local traffic while discouraging passing through traffic
- 5 Bypass considered as town is cut in two, provisos ion of cycle track along Boston Road, traffic lights dismantled and replaced with roundabouts
- 6 Housing for the elderly needs to be taken into consideration as well as for 1st time house buyers
- 7 Please note Comments are restricted to aspects of the plan related to the Transition group's objectives of addressing the issues of Climate Change, Peak Oil and Income Inequality.
- 8 I found this difficult to answer because it refers to documents not easy to find. It is also far too general in places
- 9 Only brownfield development permitted. sustainable development should require improved infrastructure should be in place such as schools, doctors, dentists, roads, jobs etc. renew all drainage pipes throughout the town paid for by developers etc. not council tax payers
- 10 Decrease traffic builds up through Horncastle. Alternative route?
- 11 Some local businesses detrimental to the community e.g. wood yard, scrap dealers. economy stores like Lidl, Wilko etc. should be encouraged for the benefit of less prosperous residents
- 12 Outdoors areas waterside need a facelift. Use brownfield sites first. Cater for young people esp. teenagers
- 13 design spec must be at the outline stage
- 14 Langton Hill development should not be allowed
- 15 My comments will be made direct to the chairman of the steering committee.
- 16 All your objectives and policies are worded in such a way it would be difficult to disagree.
- 17 Excellent Plan
- 18 Please consider putting train station back into Horncastle
- 19 Develop brownfield sites first. Health and school in place before any major development
- 20 Please leave green fields alone, build on brow fields.
- 21 It is essential that proper infrastructure is in place BEFORE and further expansion of the population - school places MUST be available for ALL school age groups. GP and nursing cover is already stretched MORE staff required before any increase in population. More jobs for all abilities
- 22 Some of the objectives seem to contradict each other. | I think we also need to be open to the prospect of encouraging larger businesses to located here, so objective 10 is limiting - HC needs a more competitive shopping base to enhance a better economy. A large discount shop like Aldi would have a positive effect as more people would shop locally - this encourages people to chop for other commodities in the town. | We also need a more diverse approach to housing to say ALL new development must meet the existing settlement pattern is restrictive and doesn't allow for improvement. | Each development needs to be considered on its own basis.
- 23 Need a better amount of affordable housing, especially social housing but growth needs to add to an increase in services, schools, GP surgeries.
- 24 All the Vision, Objectives and Policies are sensible and need to be implemented
- 25 Well thought out plan and worthy of being implemented.
- 26 As a retired Planner I think the Plan is well thought out. Congratulations to who have put this together.

HNDP Steering Group's Response to Comments

These comments are wide ranging and have been assimilated into the previous section document on pages 5-9 which summarised every comment received into groups.

Appendix H: Summary of all member of the public 'other' comments condensed into similar topics.

These other comments have been considered and grouped into, "comments without direction / fact", "already achieved", "definitely outside power of the HNDDP", "unacceptable" or "miscellaneous".

No. of mentions	"Comments Without Direction / Fact"
	How do you design a 2 bedroom house to support home working?
	Young people need to be encouraged to live and work in Horncastle. But having said that Horncastle needs to encourage business to be based here.
	Charity begins at home.
	Essential good quality housing not for the scroungers and takers.
	Please note Comments are restricted to aspects of the plan related to the Transition group's objectives of addressing the issues of Climate Change, Peak Oil and Income Inequality.
	Langton Hill development should not be allowed
	I found this difficult to answer because it refers to documents not easy to find.
	Drainage and destruction of soakaways causes water to travel rapidly downhill affecting other parts of town. Also effects on chalk substrata and springs should not be ignored. The geology is important.
	There is little support for the elderly, if they do not have family that are close by, then there is very little help and support. Also it is very difficult for them to access any help.
	Whilst the Lincoln Coop continues to own the majority of properties in Horncastle Centre, real competition and new businesses are unlikely to be attracted here.
	No point keeping building empty
	Unclear what this means [Community Objective 1]
	On Baggaley drive there is a site which I am told has planning permission for 2 bungalows but now has expired this site is an eyesore and becoming a dumping ground for rubbish.
	Is Horncastle an attractive, vibrant place now????
	Admirable, however, turning words into deeds is easier said than done.
	There is a need to reinforce the steering group's vision, especially at Planning meetings and Appeals. The Langton Hill review was told that it was not the Steering Group's place to comment on where development should take place!
	Admirable, however, turning words into deeds is easier said than done. Satisfying individuals, various bodies, etc. and businesses means compromises which do not necessarily satisfy anyone.
	Just don't ruin what we have by trying to make it better!
	Ensure this is not lip service
	Don't know what the Green Wheel is
	Please stop using jargon [Green Wheel]
	Tell that to the developers of Mareham Road.[visual connections]
	They wanted to build 3 storey town houses behind us (Fairfax close) - on green belt land and we are bungalows! [visual connections]
	Serious consideration [to protecting environment], not just lip-service.
	ELDC probably only support 1.5 car parking spaces
	I think you are asking about parking spaces per dwelling
	I assume this one is about parking spaces, although it has not been made clear!
	Again it is unclear what this means (Future housing growth must meet the needs of the local community whilst minimising the impact on the natural and built environment.)
	Good luck with achieving this objective [more attractive shopping centre]. No chance until business rates and car parking are significantly reduced. This is the opposite of what has happened over many years.

No. of mentions	“Already Achieved”
	Each development needs to be considered on its own basis.
	vehicles should be able to use St Lawrence St in an emergency

No. of mentions	“Definitely outside the power of the HNDP”
5	Free parking
2	Isn't this law? [providing new/improved parks + management]
	There needs to be a plan to attract shops that the local people would want. Maybe a committee to discuss what shop facilities could be persuaded to come to Horncastle. Where are the gaps in what the town has to offer both locals and tourists?
	S.106s etc. should not be a manipulation from the big boys (e.g. Tesco) to get their way
	Housing should be equally available
	Housing only available to LOCAL people
	Enforce infringements e.g. pavement parking.
	Just behind my house please!! [designated local space]
	Please consider putting train station back into Horncastle
	Any development plans that are passed developers should sign on to a start and finish date for completion.
	Design spec must be at the outline stage

No. of mentions	“Unacceptable”
	Not outsiders not UK
	Where Affordable and social housing is located near to private dwellings (non affordable housing) then steps must be taken to ensure that the residents behave in an acceptable manner and take care of their property, so as not to adversely affect the lives of other residents nearby. This issue is directed towards residents of Linx Housing - Linx Housing does not appear to have the necessary controls in place to achieve this at the present time.

No. of mentions	“Miscellaneous”
3	Don't know what this is [policy 3]
	Other agencies need to be informed when there are problems, such as rubbish in the rivers. There could be guidance on how to do this as it is very difficult!
	My comments will be made direct to the chairman of the steering committee.
	Is this affordable housing or social housing
	I don't know what the Urban Structures Study says
	I would be interested to hear what ideas the Town Council has for creating this environment to make it 'attractive'.
	Not like Bells Yard [designated local space]
	To the detriment of Horncastle originality