

EAST LINDSEY DISTRICT COUNCIL

DUTY TO COOPERATE STATEMENT

NOVEMBER 2016



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1.0 INTRODUCTION TO THE DUTY TO COOPERATE

1.1 This document sets out how East Lindsey District Council has sought to meet its duty to cooperate through the preparation of its Local Plan, and how it will continue to cooperate throughout the life of the plan. Annex 2 of this document lists the contact and details with organisations carried out since 2010.

1.2 This document also sets out the requirements of the duty to cooperate;

- Duty to cooperate issues raised by objectors; (**WILL PUT IN AFTER PUBLICATION CONSULTATION**)
- The strategic planning context and the status of local plans in neighbouring authorities;
- Ways in which the council has cooperated with other local authorities and other relevant bodies;
- The scope for joint working – how the council has investigated opportunities;
- The outcomes of cooperation, key relationships and
- Those issues where there has been no evidence of needing to cooperate.

1.3 The Localism Act received Royal Assent in November 2011. Section 110 of the 2010 Localism Act inserts a new Section 33A into the existing Planning and Compulsory Purchase Act which sets out the powers and duties under which local plan (formerly Local Development Framework) documents are prepared. It requires local planning authorities to engage actively, constructively and on an ongoing basis with other local planning authorities, county councils and other prescribed bodies on:

- the preparation of development plan documents and other local development documents;
- the preparation of Marine plans; and
- activities preparing the way for the above and activities which support the above insofar as they relate to a strategic matter (development or infrastructure which would have a significant impact on two or more planning areas, or county matters. Specific reference is made to consideration of the scope for joint working.

Part 2 of the Town and Country Planning (England) (Regulations) 2012 defines the prescribed bodies referred to above as:

Environment Agency

English Heritage

Natural England

Civil Aviation Authority

Homes and Communities Agency

Clinical Commissioning Groups

The Office of Rail Regulation

Lincolnshire County Council as Integrated Transport Authority and Highways Authority

The Highways Agency

The Marine Management Organisation

Lincolnshire Local Enterprise Partnership

2.0 RELEVANT LOCAL AUTHORITIES AND STRATEGIC PLANNING POLICY CONTEXT

Relevant neighbouring planning authorities and county council are the following:

- North East Lincolnshire Borough Council (north)
- Boston Borough Council (south)
- West Lindsey District Council (west) (covered by the Central Lincolnshire Joint Planning Unit)
- North Kesteven District Council (west) (covered by the Central Lincolnshire Joint Planning Unit)
- Lincolnshire County Council

The position with regard to each authority's Local Plan or Minerals and Waste Plan is set out in Annex 1.

3.0 STRATEGIC GEOGRAPHY

- 3.1 East Lindsey is a large, rural, sparsely populated district on the east coast of Lincolnshire. It covers an area approximately 1,760 square km, with its population of approximately 136, 000¹ spread across 189 diverse parishes. The two largest towns within East Lindsey are Skegness (19,000) on the coast, and the inland town of Louth (16,000).
- 3.2 The District is relatively self contained in terms of the inter-relationships with the neighbouring authorities which are North East Lincolnshire (north), Boston Borough Council (south), West Lindsey District Council and North Kesteven District Council covered by the Central Lincolnshire Joint Planning Unit (west).
- 3.3 East Lindsey lies in a housing market with Boston Borough Council but even this is localised in nature. There is some movement of residents south, north and west from the District into Boston, North East Lincolnshire and Central Lincolnshire respectively to work and vice versa but not population shifting on a strategic level, so as to affect housing growth.
- 3.4 The resident population is increasing slower at 2.5% than the national average (7.1%)¹ , but has risen by 4.6%² since the 2001 census. The population is an

¹ 2012 ONS mid-year population estimates, mid 2003 – mid 2012 comparison – statistics from this unless otherwise stated.

² 2011 Census/Lincolnshire Research Observatory Analysis

ageing one, with 27.1% of the population aged 65 and over (national average - 16.9%¹). The employment rate for the resident population in the District is 59%, lower than the national rate of 71%, reflecting the make up of the population.

- 3.5 The visitor economy is the largest distinct sector in the district, making up about 16.1%³ of the working age population, and whilst agriculture remains important improvements to farming technology mean the sector is no longer a large employer. The care sector is also becoming a significant employer.
- 3.6 There are very few large businesses, and a high percentage of small and life style businesses. The number of self employed in the District has fallen since 2009 from 18.6% to 13.5%, and is now in line with the national average. In general, the district has a low wage economy and lacks opportunities for young people with higher qualifications resulting in a drain of those young people. Resident gross weekly pay in the district is lower than the regional and national average; for 2012, the average gross weekly wage for somebody living in the district was £429.10⁴ compared to a regional average of £476.9⁵ and a national average of £508.00⁶. Jobs growth in the District is low even with the highest housing growth scenario and this reflects the fact that a significant proportion of the population is retired and made up of inward migration of older persons. It does not mean the Council should not strive for new jobs but that there is no strategic link between housing growth and job growth.
- 3.7 Skegness is the fifth largest seaside resort in England and the population along the coast increases from 60,000 to 240,000 during the summer season. Along the coast there are approx 24,500 static caravans, in which approx 6,000 people live as their sole or main residence. Though this is part of the buoyant tourism industry it also poses for the Council a variety of challenges such as the impact on health services and infrastructure. Otherwise, much of the district is rural in nature with an average density of less than 80 people per square km, approximately one fifth of the national average.
- 3.8 There are constraints on the District which affect development opportunities, particularly for housing. One third of the District lies in the coastal flood plain with the District also being the location for the majority of the Lincolnshire Wolds Area of Outstanding Natural Beauty. Whilst these are constraints, it does not affect the District's ability to accommodate its own housing need, because of the sheer size of East Lindsey and the number of sustainable settlements outside the areas of constraint.
- 3.9 House prices are relatively low, the average house price in East Lindsey was £143,994⁷ (annual change = +1.8%), well below the national average of £238,293⁸ (annual change = +4.3%). Despite this, there is a shortage of affordable and social housing, with low levels of development being built out since the recession and this appears not to be increasing, indicating that in migration levels have not returned to prerecession numbers. By 2015 ELDC,

³ 2008 ONS Annual Business Inquiry Employee Analysis

⁴ 2012 ONS annual survey of hours and earnings - resident analysis

⁵ 2012 ONS annual survey of hours and earnings - resident analysis

⁶ 2012 ONS annual survey of hours and earnings - resident analysis

⁷ Land Registry of England and Wales (Oct to Dec 2012)

⁸ Land Registry of England and Wales (Oct to Dec 2012)

working with a Registered Social Landlord, will have invested £7.625m resulting in 728 new houses.

- 3.10 The district is the 73rd⁹ most deprived in England, with seven super output area's (SOA) falling into the most deprived 10 per cent of the country. All these SOA's are on the east coast of the district. District wide statistics tend to mask the levels of deprivation in the poorer wards or Super Output Areas. Although other parts of the district are more affluent, no part of the district is in the 10 per cent least deprived in England.

4.0 EAST LINDSEY DISTRICT – EXTERNAL LINKAGES AND ISSUES

4.1 Housing

Housing Market Areas were defined in the Department of Communities and Local Government's Geography of Housing Market Areas (2010) and is the basis for evidencing the functional housing market area geography of East Lindsey district.

East Lindsey's Strategic Housing Market Area (SHMA) shows that the District is covered by the Coastal Lincolnshire housing sub-region; the analysis has identified three main local housing market areas – Boston, Louth/Mablethorpe and Skegness. There is interactivity between areas inside each of these local housing markets and their surrounding areas. There is some impact of the Lincoln sub area and to the north in North East Lincolnshire. No other SHMAs lie within the boundary of East Lindsey district. Overall East Lindsey is relatively self-contained as a housing market.

With regard to East Lindsey`s neighbouring authorities

- 4.2 **Boston** – The Boston Borough Council Strategic Housing Market Assessment July 2015 found that Boston with South Holland was part of a 'strategic' HMA as well as being alone as part of a 'single tier' HMA. The research also identifies 'Local' HMAs which for Boston shows a HMA centred on Boston and including the whole of the Borough – this local HMA does however cross the Borough boundary and includes four wards in East Lindsey and one in North Kesteven. Overall, the evidence from the CLG research is that Boston is a fairly self-contained Housing Market Area, but with links predominantly with South Holland and East Lindsey.

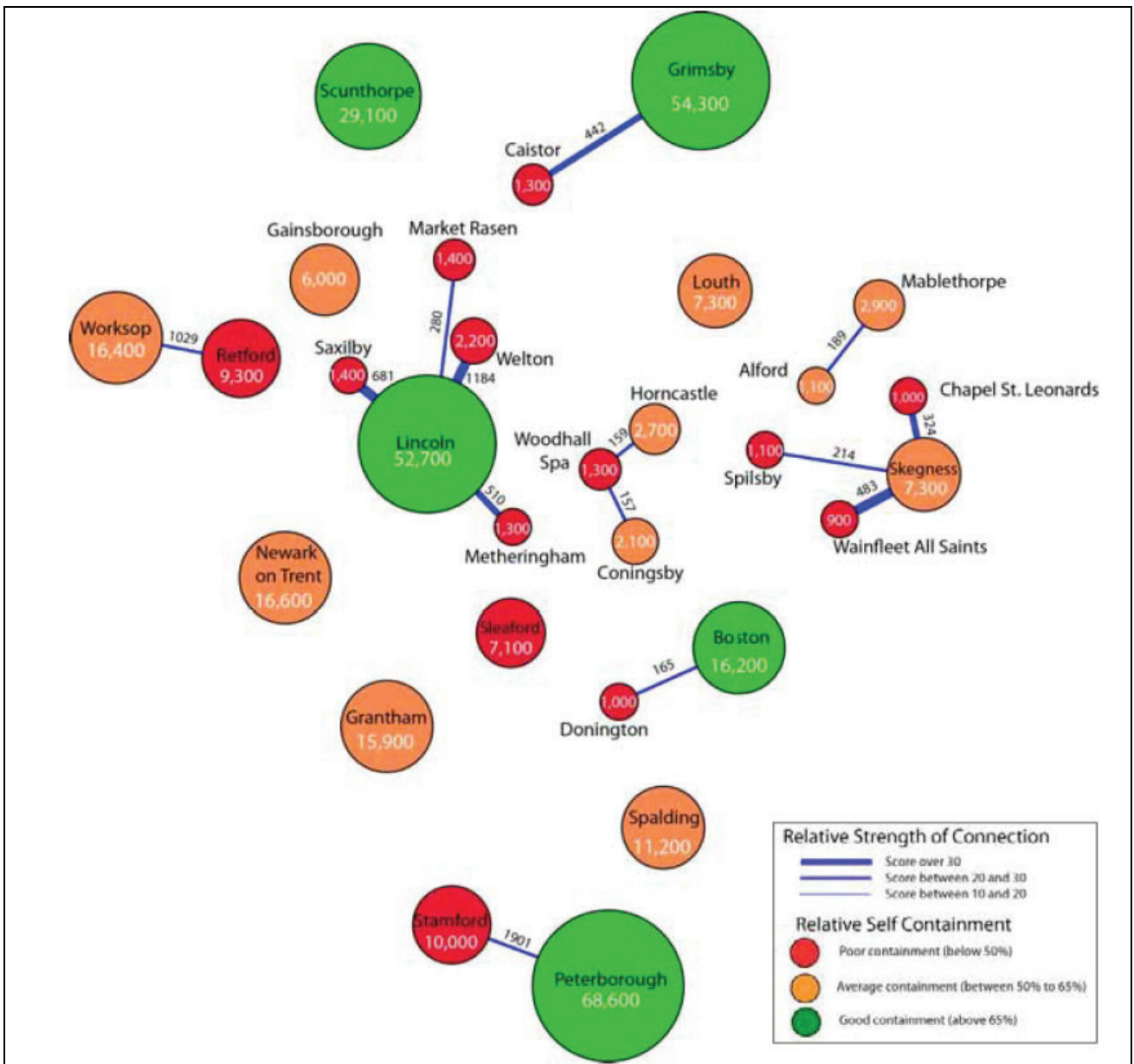
Analysis of 2011 Census data confirms that Boston has relatively high levels of self-containment when looking at either migration or travel to work; but again confirms the strongest links to be with South Holland and East Lindsey. Looking at the 2011 census there was negative net migration to Boston from East Lindsey, with a positive net commute to Boston of 1846. The table below sets out the differences between the two authorities in terms of demographics.

⁹ DCLG IMD 2010

Area	Size	Population	Age profile	Migration
COASTAL LINCOLNSHIRE				
Boston	140 square miles and includes the market town of Boston plus 18 rural parishes The district borders The Wash to the east, a coastal area of international importance for nature conservation	59,000 in 2010, an increase of 5.9% from 55,750 in 2001	Below national average levels of residents under the age of 50, with almost 40% of the population aged 50 or over	Home to a significant number of guest workers from Europe, particularly Portugal and Eastern Europe
East Lindsey	700 square miles and includes the Fens and the Wolds, and almost all of Lincolnshire's tourist coastline Largest settlements are Louth and Skegness	East Lindsey is a rural district with a population of 141,600 in 2010, an increase of around 8% from 2001 91% of the district's communities have a population less than 1,000	East Lindsey has the highest proportion of people aged over 65 in the East Midlands and the lowest proportion of people aged under 25 in Lincolnshire	In-migration is above national and regional averages In migrants are mainly retiring, older people and those with health issues

- 4.3 **North East Lincolnshire** – From their travel to work documents it would appear as if the Borough has a high degree of self-containment with 86% of employed residents working within the administrative area of North East Lincolnshire. Similarly, over 80% of those who work in the Borough also live there. Of those who do commute outside of North East Lincolnshire, most travel to other locations in Lincolnshire or within Yorkshire and the Humber. Similarly, few workers commute into the area, and those that do largely come from elsewhere in Lincolnshire or Yorkshire and the Humber.
- 4.4 **Central Lincolnshire** – From the Central Lincolnshire 2013 SHMA collectively, the evidence presented indicates that Lincoln, North Kesteven and West Lindsey act as a single housing market area, with a containment of moves, commonality in house prices and strong commuting relationships, particularly centred on Lincoln. There is very little commuting out from East Lindsey into the three authorities and vice versa.

Set out below is a diagram looking at the relative strength of connection between places around and in East Lindsey.

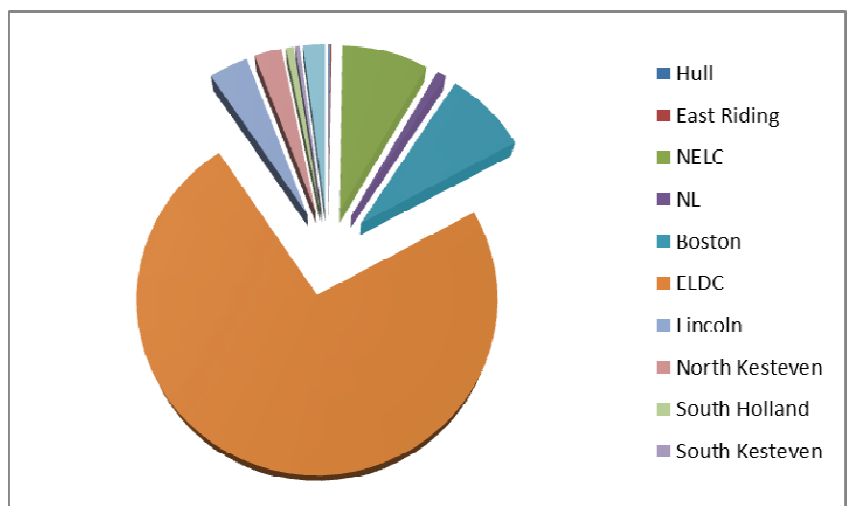


4.5 Travel to work areas

As shown by the tables below most residents in East Lindsey who work get to their place of employment by car. The next highest method of travel to work is either on foot or bicycle with a high number of people working from home; this reflects the rurality of the District. It also supports the figures on travel to work patterns taken from the 2011 census in that the majority of those working in the District also live in the District with North East Lincolnshire and Boston being the principle destinations for those commuting to work.

Method of Travel to Work	East Lindsey	East Midlands	England
		Region	Country
All Usual Residents Aged 16 to 74	99928	3336532	38881374
Work Mainly at or From Home	4286	108977	1349568
Underground, Metro, Light Rail, Tram	65	6537	1027625
Train	145	28777	1343684
Bus, Minibus or Coach	1062	132073	1886539
Taxi	223	8823	131465
Motorcycle, Scooter or Moped	398	15557	206550
Driving a Car or Van	36329	1409030	14345882
Passenger in a Car or Van	2744	129471	1264553
Bicycle	2094	58995	742675
On Foot	8479	236719	2701453
Other Method of Travel to Work	486	11582	162727
Not in Employment	43617	1189991	13718653
Method of Travel to Work, 2011 (QS701EW), Mar11			
Source Office of National Statistics - last updated 2013			

Hull	65
East Riding	50
NELC	3336
NL	356
Boston	3278
ELDC	30498
Lincoln	1527
North Kesteven	1051
South Holland	310
South Kesteven	169
West Lindsey	846



Source - Location of usual residence and place of work (OA level) Census 2011

4.6 Retail catchments

In retail terms, East Lindsey districts main retail leakage is from Louth and the north of the District to Grimsby in North East Lincolnshire. Skegness has its own retail catchment with Horncastles catchment drawing in customers from its surrounding hinterland. In the south of the District shoppers are drawn to the retail offer in Boston. The district also contains a number of local centres which provide limited retail function for local needs.

It is envisaged that some of the retail leakage out of the District to the north will be stopped by the development of a supermarket in Louth on the site of the Cattle market.

4.7 **Infrastructure**

East Lindsey district is not on a major national infrastructure corridor and in terms of general transport connectivity is considered poor. A transport study carried out by the County Council in 2015 identified no major transport issues in the District in terms of major routes. Skegness still retains its railway connection and station and this assists in transferring visitors in and out of the coastal area during the summer. In terms of health provision, East Lindsey has two small hospitals in Louth and Skegness, with main hospital provision in Boston, Grimsby and Lincoln.

Other infrastructure provider linkages include Lincolnshire County Council as County Highways Authority with responsibility for the county road network. Anglian Water who are responsible for water and sewerage; Electricity is provided by Northern Power Grid and Western Power Distribution; the Environment Agency are responsible for the coastal flood defences. The 4th Lincolnshire Local Transport Plan (2011-2021) was approved in April 2013 and work is in progress on the implementation of the plan and policies. There were no major schemes proposed for East Lindsey.

There is an aspiration to develop a Skegness Relief Road, which will also create 31 hectares of employment land. This project is also in the LEPs Strategic Economic Plan though they have received funding for some works it is not as yet clear about the plans and discussions appear to have stalled.

There is an aspiration to develop improved coastal access which could include by passes for Horncastle and Wragby. But this work is only in its infancy and needs developing beyond the aspiration phase; neither of the projects are in the 4th Lincolnshire Transport Plan.

4.8 **Biodiversity and environmental linkages**

The district has within its authority area the Lincolnshire Wolds Areas of Outstanding Natural Beauty (AONB). Lincolnshire County Council is the lead authority for the AONB which it shares with East Lindsey, North East Lincolnshire Borough Council and West Lindsey District Council. The AONB is managed in partnership through the Lincolnshire Wolds Countryside Service and its governance is through staff employed by Lincolnshire County Council by a funding partnership working with officers and elected members from each respective authority supporting and overseeing the service.

4.9 **Flood Risk**

Lincolnshire Strategic Flood Risk Management Group - The Districts coastal flood defences are managed maintained and monitored by the Environment Agency as the operating authority. Inland there are a number of internal drainage boards. The Council works with all these organisations at a strategic level. A group of organisations key to managing and understanding flood risk across the County made up of officers and elected members. This group meets once a quarter and steers the direction for managing flood risk (including emergency planning), provides a forum for information sharing, provides a forum for sub group partnership working and a place for discussions and opportunities for funding flood alleviation projects. The group also includes the Chair of the Regional Flood and Coastal Committee.

5.0 MEASURES FOR CO-OPERATION

Ongoing and standing arrangements for cooperation. East Lindsey Members and Officers take an active part in meetings and work programmes. Some formal arrangements other than those stated above for cooperation include;

HIG (Housing and Infrastructure Group) formally The Development, Infrastructure and Growth Group - This was originally a group of lead planning officers, the Heads of Planning across Lincolnshire County. They would meet once a quarter to share working practises, discuss any joint working opportunities and try to ensure that there was some kind of parity across the County.

In 2013 the group expanded to include lead economic development officers and again in 2014 it became the Delivery, Infrastructure and Growth Group and started to include a standing item on the agenda on the Duty to CoOperate, it also started to bring in external organisations where joint working was thought preferable.

As budget cuts have changed the way Councils manage the planning function in 2015, devolution came on the agenda, it was felt that the group needed to expand and include other interested parties and become more strategic in outlook and focus. They then became the Housing and Infrastructure Group, still meeting once a quarter and now includes representatives from North East Lincolnshire Council, North Lincolnshire Council, the LEP, the EA and Public Health England. From 8th December 2015 the group has taken a more strategic focus in line with the priorities of the Greater Lincolnshire Enterprise Partnership and Devolution Agenda. They are mainly focused on bringing together a Greater Lincolnshire strategic infrastructure plan and take an overview role with regard to the Greater Lincolnshire Housing Group.

Greater Lincolnshire Housing Group – This group is a sub group from the Housing and Infrastructure Group formed in 2015 of all the local authorities who make up Greater Lincolnshire, it has a chief executive sponsor and its function is to facilitate the delivery of accelerated housing growth in the area and form a greater understanding of the housing market and place making. It helps to form a more joined up focus to housing delivery.

Humber Estuary Strategy Review – This strategy only covers the future strategic management of a small part of the north coastline of the East Lindsey but it does have a wide-ranging strategic impact on North East Lincolnshire, Hull City Council and the East Riding of Yorkshire Council. Officers and elected Members have been attending the meetings for this for at least 10 years and are active participants in the strategies ongoing review.

Lincshire and Saltfleet to Gibraltar Point Coastal Management Review - The Lincolnshire coastline is constantly under threat from coastal erosion. The beach sits on top of an underlying clay layer which provides the main foundation for the sea defences. It is therefore very important to manage the impacts of coastal erosion to secure the long term sustainability of sea defences by protecting the foreshore. Otherwise, any lowering of beach levels or exposure of the underlying clay layer makes the seawalls and dune systems vulnerable to wave attack and overtopping during storm events, which could lead to failure of

the defences. Such failure would result in risk to life, extensive loss of property and agricultural land due to tidal inundation, as well as, considerable distress and disruption to the community.

Lincshire beach nourishment programme 2010-2015, is approved until 2020. The current scheme delivers the approved management policy of 'hold the line', in the Humber Estuary Coastal Authorities Group (HECAG) Shoreline Management Plan (SMP), but recognises that the impacts of Climate Change and Sea Level Rise means this approach in delivering the policy and managing this length of coast needs to be reviewed.

As part of the Environment Agency's 2010-2015 approval there was a requirement to undertake a full review of the management of this length of coastline (Saltfleet to Gibraltar Point), to consider how flood risk along this stretch of coastline should be managed and funded into the future to be consistent with the SMP. East Lindsey District Council, the County Council and the Environment Agency are working in partnership to ensure that this strategy is brought forward with alternative options for future flood risk management and funding options. Officers and Elected Members work jointly on this project, East Lindsey has a place on the project board and is the lead on working with partners to explore alternative funding opportunities.

Housing Capital Programme – the Council has had a long running program of delivering affordable housing in partnership with Waterloo Housing Association. This programme is coming to an end in 2017 but has been managed by officers and Elected Members.

Conservation of the historic environment – East Lindsey district has a rich historic built environment. The council has cooperated with English Heritage in the preparation of its Historic Environment Policy working with them on the specific wording of the policy and its accompanying text.

6.0 SCOPE FOR JOINT WORKING

- 6.1 East Lindsey District Council has sought opportunities for joint working on the evidence base for the Local Plan and in terms of collaboration on the preparation of planning policy documents where appropriate. Due to the relatively self-contained nature of East Lindsey and the issue of coastal flood risk, the Council chose not to form a joint planning unit to deliver the Local Plan. Some areas of joint working include;

Strategic Housing Market Area (SHMA) – This work was carried out with four other local authorities, Boston Borough Council, West Lindsey, North Kesteven and the City of Lincoln authorities. Since the document has been completed East Lindsey has had three updates carried out the last one benchmarked across the housing market area and was agreed with Boston Borough Council.

County Wide Transport Model - this has been an issue that the County has raised with East Lindsey and the Council has contributed to a County Wide Transport Model. The model looked at travel within, into and out of and through the county, including travel to work patterns; the growth of traffic irrespective of additional housing/employment growth, so we can see current and future growth neutral scenarios; with growth data fed in, it has identified "hot spots that will

need consideration in the Local Plan process. The LEP fed into this process along with the other 6 Districts of Lincolnshire. This project was raised and agreed through the Development, Infrastructure and Growth Group (now HIG).

7.0 KEY RELATIONSHIPS

7.1 There are a number of key relationships and bodies the Council has worked with on strategic issues.

Environment Agency – The relationship with this organisation is perhaps the most important to the District of any of its strategic partners. With nearly a third of the District subject to coastal flood risk and some of the main inland towns having fluvial flood risk, it has been necessary to work with the Environment Agency over a long period of time to reach agreement on the policies in the Local Plan that are acceptable to both parties. This work has also involved the East Midlands Regional Council (when it was an organisation), Lincolnshire County Council, Boston Borough Council and South Holland District Council. The end result is a coastal policy and inland flood risk policy that the Environment Agency has informed the Council is acceptable to them. This work will continue during the 5 year review of the Local Plan with the Environment Agency seen as a key partner in that work.

North East Lincolnshire Council – Grimsby and Cleethorpes is subject to flood risk and North East Lincolnshire Council has determined to take relatively the same approach as East Lindsey with regard to how this is dealt with for housing growth. The Council has met with them to discuss whether they wish to place some of their housing in the north of the District. Thus far they have declined, stating that they can accommodate their growth within their own authority boundary.

There is an issue with the transport link north into North East Lincolnshire with an identified pinch point at Toll Bar Roundabout. North East Lincolnshire has tried and is still trying to explore Government funding to manage this issue and to raise funding through their LEP. The Council has also worked with North East Lincolnshire Council in relation to S106 contributions from housing development in the north of the district going toward improvements to the roundabout. This issue is not considered significant enough to prevent strategic development in the northern parishes of the District and East Lindsey has indicated that as a Local Authority it will support any bids North East Lincolnshire submits to improve the roundabout. The significance of the issue will come in the next plan period if a solution is not found, which highlights for the Council the continuing need to cooperate on this issue.

Boston Borough Council – Boston is subject to extensive flood risk and whilst they are working with their neighbouring authority South Holland on a joint local plan, they do lie within East Lindsey's housing market area. The Council has approached Boston on a number of occasions and asked them if they wish to discuss placing some of their housing in the south of the District. Thus far Boston has declined the offer, stating that they can accommodate their growth within their own boundaries.

Lincolnshire County Council – The Council works with the County on a number of issues, some of which are outlined above. Also the following;

- Flood risk – The Council supports the County as the Lead Local Flood Authority with regard to its approach to SuDs, working with the County and the Environment Agency on schemes such as the Louth and Horncastle Flood Alleviation Scheme. The Council along with the County are partners on the Review of the Saltfleet to Gibraltar Point Strategy and the Humber Estuary Strategy Review.
- Health – the Council has responded to consultation with Public Health England via the County Council by making amendments to its policies where it can to ensure that its policies reflect health as key driver for healthy sustainable living.
- Adult Social Care – the Council did sit on the Extra Care Board set up in 2010 by the County Council and this delivered an extra care scheme in Skegness in partnership with Waterloo Housing. This Board was dissolved due to budgetary constraints but in 2014 was resurrected by the County and the Council is once again taking part.
- Waste and Minerals Planning – the Council has taken part in conversations with the County Council over their waste and mineral plan and are content with the adopted version of that Plan, the County responded positively to comments made by East Lindsey.

8.0 ISSUES WHERE THERE HAS BEEN NO NEED TO COOPERATE.

- 8.1 **Gypsies and Travellers** – The Council had a Gypsy and Traveller Needs Assessment carried out in 2012, with an update in 2016. This work found that there was a need for 13 permanent pitches and 20 transit pitches. Of the 13 permanent pitches, 3 can be accommodated on existing sites. The remaining 10 pitches will be accommodated within the District with the need being local to the area. The 20 transit pitches should be provided in and around the coast. The Gypsies and Travellers come to the coast in the late spring and summer months for their holidays and to work. This area is very confined and it would not be possible to effectively move any need to another local authority area, because that is not where they wish to be.
- 8.2 **Marine Planning** – East Lindsey is not a coastal operating authority and therefore does not manage, maintain or monitor the coastal flood defences. The Council understands the legal need to consult the Marine Management Organisation (MMO) on any relevant planning application. The MMO are parties to (though in a peripheral way) the review of the Humber Estuary Strategy and the Lincshire and Saltfleet to Gibraltar Point Coastal Management Review, both of which are led by the Environment Agency.
- 8.3 **Central Lincolnshire Local Plan** – As set out above this plan area is quite self-contained and the policies in the Central Lincolnshire Local Plan do not impact on East Lindsey in any negative way. The Council is only allocated a small amount of housing in Wragby which is the nearest main settlement to Lincoln and this would not impact on their ability to deliver their housing through their own plan. There are no other cross border issues which would need co-operation in order to ensure delivery.

8.4 Below is a summary of the strategic working carried out by East Lindsey. At Annex 2 of this paper is a table setting out all the contact with relevant organisations and bodies in relation to the duty to co-operate. This is an ongoing document and is updated as and when events occur. Copies of the relevant documents are available on request.

Summary table of strategic working

Local plan's strategic priorities	Management and working arrangements	Evidence Base	Outcome	Ongoing cooperation
<p>Flood Risk</p> <p>Adapting to flooding and climate change is one of the most significant challenges to be faced by the District. The District faces both coastal and fluvial flood risk.</p> <p>Strategic cooperation will enable the Local Plan to deliver long-term economic growth for the area of the coastal flood hazard zone by setting out the Councils key objective and policy.</p> <p>This cooperation has lead to a policy that will prevent strategic housing growth so that the population does not grow beyond natural growth</p>	<p>Those involved in the policy making with regard to flood risk have been the Environment Agency, Lincolnshire County Council and at the start of the process East Midlands Regional Council, Boston Borough Council, South Holland District Council.</p> <p>Over the long term this matter has evolved and developed through a series of meetings.</p> <p>Flood Risk in Lincolnshire is overseen by the Lincolnshire Strategic Flood Risk Management Group. The ongoing matter of flood risk in East</p>	<p>Lindsey Action Zone</p> <p>East Lindsey Economic Baseline Study 2010, updated 2016</p> <p>Small Coastal Towns Benchmarking Study 2011</p> <p>Hidden Communities in Caravans Project 2011 (Sheffield Hallam University and East Lindsey District Council)</p> <p>Environment Agency Coastal Flood Hazard Mapping</p> <p>Lincolnshire Coastal Study</p> <p>Demographic Projections for Coastal</p>	<p>The formation of a coastal policy in the Core Strategy, including a review mechanism and monitoring process.</p>	<p>The coastal policy has a five year review built into it, this is because this will be the first time the Council has constrained housing growth because of flood risk and there is a need to be sure the policy is not causing detrimental harm to the coastal area. Because matters relating to flood risk are reported through the Lincolnshire Strategic Flood Risk Management Group, any proposed changes will be discussed in this forum.</p> <p>Any changes to the policy will have to be made with the cooperation of the both the Environment Agency and Lincolnshire County Council.</p>

<p>thus putting less people in danger from the risk of flooding but strongly supports economic growth.</p>	<p>Lindsey has been reported to this group.</p>	<p>Districts 2013 updated 2015 Shoreline Management Plans – Flamborough Head to Gibraltar Point and Gibraltar Point to Hunstanton Joint Flood Risk Management Strategy Humber Flood Risk Management Strategy Estuary Strategy</p>		
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Local plan's strategic priorities	Management and working arrangements	Evidence Base	Outcome	Ongoing cooperation
Housing				
<p>East Lindsey wants to have a District of thriving sustainable communities and provide land for housing for the whole plan period.</p>	<p>With regard to housing on the coast – see above and the cooperation that has taken place with the Environment Agency and Lincolnshire County Council.</p> <p>East Lindsey can accommodate its own housing growth but has had discussions with both Boston Borough Council and North East Lincolnshire as to the need to accommodate any arising unmet housing need from their areas. Both authorities have declined.</p>	<p>Preliminary Flood Risk Assessment</p> <p>Joint Lincolnshire Flood Risk and Drainage Management Strategy</p> <p>Sustainable Settlement Criteria</p> <p>Strategic Flood Risk Assessment</p> <p>East Lindsey Economic Action Plan (ELEAP) 2016</p> <p>Strategic Housing Market Assessment</p> <p>Strategic Housing Land Availability Assessment</p> <p>East Lindsey Retail and Economic Assessment</p> <p>Employment Land Review</p>	<p>With regard to the coast the formation of a coastal policy (SP13).</p> <p>Both Boston Borough and North East Lincolnshire council have confirmed that they can accommodate their own housing need.</p>	<p>East Lindsey District Council and Boston Borough Council share some services and have a joint Monitoring Officer and S151 Officer, the level of co-operation between the two authorities has grown and developed. Both the high level officers who also work in Boston can raise issues through both councils. Officers meet at least quarterly usually at the Lincolnshire Flood Management Group meetings on which all three appropriate officers have a seat and this is an opportunity to ensure that issues are raised and discussed.</p> <p>There is a project in the ELEAP to look at housing on the coast with the EA, LCC, Emergency Planning and members of the housing industry.</p> <p>The Council will continue to attend the Greater Lincolnshire Housing Delivery Group and the Housing and Infrastructure Group – working toward accelerated</p>

		<p>Lincolnshire Coastal Study</p> <p>Rural Facilities Survey</p> <p>Demographic Projections for Coastal Districts in Lincolnshire 2015</p>		<p>housing growth across Greater Lincolnshire.</p>
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Local plan's strategic priorities	Management and working arrangements	Evidence Base	Outcome	Ongoing cooperation
<p>Transport</p> <p>East Lindsey wants a District of interconnected settlements, where residents have good access to basic facilities. In urban locations pedestrian and cycle routes take priority over vehicular traffic and provide good, safe access to town centres and employment sites.</p>	<p>Lincolnshire County Council is the Highway Authority and as such in conjunction with the 6 districts across the County has produced a county wide transport modelling tool.</p> <p>The Council has actively encouraged and supported those settlements doing neighbourhood plans to formulate their own connectivity policies if that is an issue raised by their communities.</p> <p>East Lindsey Council has consulted and worked with Lincolnshire County Council – Highway Authority on the Settlement Proposals Development Document. At an early stage where issues on</p>	<p>Economic Development Strategy</p> <p>East Lindsey Economic Action Plan (ELEAP) 2016</p> <p>Lincolnshire Economic Strategy</p> <p>Local Economic Partnership</p> <p>Settlement Proposals DPD</p> <p>Local Investment Plan</p> <p>Local Transport Plan</p> <p>Manual for Streets 1 and 2</p> <p>Historic Manual for Streets</p> <p>Lincolnshire Transport Plan 4</p>	<p>A county wide transport modelling toolkit – this information has been fed into the Settlement Proposals Development Plan Document</p>	<p>There is ongoing consultation with the Lincolnshire County Council Highway Authority on the Settlement Proposals Development Plan Document as and when issues arise on individual sites.</p> <p>There is a project in the ELEAP with the Lincolnshire County Council as the lead to examine improving coastal access including roads, buses and trains. LCC have not as yet confirmed the brief for this project.</p>

highway safety have been identified by the town and parish councils, East Lindsey has taken these up with the County to try and ensure highway issues do not move forward into the examination process.

Local plan's strategic priorities	Management and working arrangements	Evidence Base	Outcome	Ongoing cooperation
<p>Employment and Tourism</p> <p>East Lindsey wants a District which encourages and enables business to locate and expand; widens and supports opportunities for high quality, sustainable tourism and encourages rural and farm diversification and economic growth.</p>	<p>Lincolnshire County Council is the lead authority for the Lincolnshire AONB which it shares with East Lindsey, North East Lincolnshire Borough Council and West Lindsey District Council. The AONB is managed in partnership through the Lincolnshire Wolds Countryside Service. This service helps manage the AONB, drawing in other funding, working with communities and sustaining the character and uniqueness of the AONB.</p> <p>The Council is an active participant of the Greater Lincolnshire LEP and is committed</p>	<p>Lincolnshire AONB Management Plan</p> <p>Greater Lincolnshire LEP Strategic Economic Plan Refresh 2015</p> <p>East Lindsey Employment Land Review 2015</p> <p>East Lindsey Economic Baseline Study 2010</p> <p>East Lindsey Economic Action Plan (ELEAP) 2016</p>	<p>Employment Land allocated in the Settlement Proposals Development Plan Document.</p> <p>The delivery of economic growth and job creation over the plan period</p>	<p>The HIG group is an ongoing group of co-operation and is now also working to assist in the delivery of the Lincolnshire devolution deal. This should ensure greater co-operation and joined up working across the Greater Lincolnshire area and should provide scope for a more joined up approach to future evidence gathering for local plans.</p> <p>The Council continue to support the Greater Lincolnshire LEP and put forward bids for growth funding as and when necessary to encourage the District to grow economically.</p> <p>There is a project in the ELEAP with the EA, Emergency Planning, members of the caravan industry and the County to examine the occupancy period of caravan sites to see if the period can be safely extended.</p>

	<p>to delivering its Strategic Economic Plan, which aims to double to tourism economy in Lincolnshire.</p> <p>The Highways and Infrastructure Group (HIG) is working toward a greater Lincolnshire infrastructure plan, the Council is a member of this group and regularly attends its meetings.</p>			<p>There is a project in the ELEAP with EA, the County and Natural England to try and bring forward an exemplar holiday caravan/holiday accommodation site in the coast and the AONB to try and overcome issues of flood risk and impact on the AONB</p>
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ANNEX 1

Table 2 – Other local authorities plans

Authority	Plan and Status
North East Lincolnshire Council	Publication and public consultation on the Pre-submission Draft Local Plan approved March 2016 – out for consultation. Adoption of the Plan is estimated to be July 2017.
Boston Borough Council – Joint LP with South Holland District Council	Adoption of the Plan estimated to be February 2017
Central Lincolnshire JPU	Adoption of the Plan is estimated to be early in 2017
Lincolnshire County Council Minerals and Waste	Adopted
Marine Management Organisation	East Inshore and East Offshore Marine Plan was published on the 2 nd April 2014

ANNEX 2

PART A - EVIDENCE OF COOPERATION – LINCOLNSHIRE WIDE CO OPERATION AND WITH OTHER LOCAL AUTHORITIES AND THE ENVIRONMENT AGENCY

Date	Type	Evidence
2010		
13/1/10	Meeting of the Coastal Study Group	Officer attendance – date taken from diaries
26/1/10	Meeting of the Coastal Study Technical Group	Officer attendance – date taken from diaries
23/2/10	Meeting with Boston Borough Council to discuss the possibility of a joint local development framework	Officer attendance – date taken from diaries
13/3/10	Briefed the Councils Executive on the Coastal Study	Officer attendance – date taken from diaries
14/6/10	Meeting with Boston Borough Council to discuss a joint local development framework – after internal discussion in both Councils it was determined not to proceed with this because of the difference of opinion on dealing with flood risk.	Officer attendance – date taken from diaries
2011		
17/6/11	Meeting with North East Lincolnshire Council to discuss the Core Strategy and Neighbourhood Planning	Officer attendance – date taken from diaries
15/6/11	Meeting of the Coastal Study Group	Officer attendance – date taken from diaries
08/7/11	Meeting of the Coastal Study Group, after the meeting met with the Environment Agency (EA) to discuss the emerging Council policy on the coast	Officer attendance – date taken from diaries
25/8/11	Email from the EA with a list of dates for Easter and confirming that having a caravan occupancy condition running from Easter was a flexible idea	Email
05/9/11	Meeting of the Coastal Study Group	Officer attendance – date taken from diaries
30/9/11	Meeting of the Coastal Study Group	Officer attendance – date taken from diaries
26/10/11	Meeting of the Coastal Study Group	Officer attendance –

		date taken from diaries
21/11/11	Meeting with Lincolnshire County Council Emergency Planning Team to ensure that their concerns were covered by the Coastal Policy	Officer attendance – date taken from diaries
2012		
09/1/12	Meeting of the Coastal Study Group	Officer attendance – date taken from diaries
24/1/12	Meeting in Boston with the EA, Boston Borough Council and South Holland District Council to discuss the coastal flood hazard maps.	Officer attendance – date taken from diaries
01/2/12	Letter to Boston Borough Council concerning the Duty to Cooperate and asking if Boston wish to discuss housing across both Districts before the Core Strategy goes out for consultation	Copy
22/2/12	Meeting with Lincolnshire County Council Emergency Planning Team to go over amendments to the Coastal Policy made after the meeting on 21st November 2011	Officer attendance – date taken from diaries
12/4/12	Coastal Policy sent to the EA 22/3 - Comments back from the EA on the coastal policy, changes made to the policy	Copy of email
18/4/12	Meeting with LCC Emergency Planning, ELDC and EA to discuss the Coastal Policy. Agreed to send a copy of the amended policy to Emergency Planning and a further copy to the EA after agreeing to rewrite part of the policy. This was sent.	Minutes of the meeting
26/3/12	Meeting with LCC Education and ELDC to discuss education provision for growth proposed	Officer attendance – date taken from diaries
19/4/12	Letter from LCC Education following a meeting on 26/3/12 where growth was set out. Louth may need a new school unlikely to come forward on one site so will work with developers to get capital funding, Horncastle can be accommodated through S106, issue with Coningsby/Tattershall, will need S106 for Burgh Le Marsh	Letter from LCC
20/4/12	Reply from Boston Borough Council to the letter dated 1/2/12 stating that they did not want the Council to consider providing for their housing need.	Copy
05/5/12	Meeting with the EA to discuss the core strategy and its progress and the emerging renewal of the Lincshore Strategy	Officer attendance – date taken from diaries
21/06/12	Response to LCC on the 4 th Lincolnshire Transport Plan.	Copy of response and consultation form
9/7/12	Email from ELDC to EA and back concerning comments on the Coastal Policy prior to Policy Committee meeting	Copy of email
25/10/12	Letter from North East Lincolnshire Council asking for comments on their new local plan	Copy
30/11/12	Reply back to North East Lincolnshire Council with a paragraph asking that consideration be given to meeting regularly to discuss cross	Copy

	border issues and asking that they contact if they wish to set up a meeting.	
08/12/12	Meeting in Lincoln with LCC Transportation Department to input and feed into the 4 th Local Transport Plan	Officer attendance – date taken from diaries
2013		
14/1/13	Following the email from the 30/11/12 meeting held with North East Lincolnshire Council to discuss East Lindsey’s response to their consultation paper, also a discussion was had on the Councils emerging (at the time) policy direction.	Officer attendance – date taken from diaries
16/1/2013	Meeting with Central Lincolnshire Local Authorities, the County Council, East Lindsey District Councils Chief Executive and Policy Manager. The only strong objection East Lindsey had to the Central Lincolnshire Plan was its renewable energy policy, Central Lincolnshire agreed to revisit the policy and reconsult East Lindsey. They did do this and the Council had no other objections. No other real issues emerged other than the Council were concerned about the high level of housing growth in Central Lincolnshire not because it would affect East Lindsey but that it appeared so high as to be undeliverable.	Minutes of the meeting
25/3/13	Meeting with the Lincolnshire Flood Risk and Drainage Management Framework Group; including LCC, Drainage Boards and EA – assured ELDC that they coastal policy was supported. Policy needs further work from a public safety perspective as raised by the Lincolnshire Resilience Forum.	Copy of minutes of the meeting
14/5/13	Meeting with the EA and Portfolio Member to discuss meeting the developers on the coast to help the Council explain its direction with regard to housing and flood risk on the Coast	Officer attendance – date taken from diaries
17/5/13	Meeting with developers from the coast, the Council including lead Member and EA to explain the Councils direction with regard to flood risk and housing	Officer attendance – date taken from diaries
17/6/13	Letter to LCC asking if LCC wish to make representation on their land holdings in the Local Plan, asking if they would like to arrange a meeting. (No meeting was arranged)	Copy of letter
17/6 and 20/6	Emails from the EA to ELDC stating that they have no concerns around the Coastal Policy in the Local Plan	Copy of email
28/6/13	Meeting of Heads of Planning Lincolnshire and Lead ED Officers – LEP update and local plan update and discussion	Copy of minutes
14/8/13	ELDC responded to the MMO Draft East Inshore and Offshore Plan – no concerns	Copy of email confirming submitted response
11/10/13	Meeting of Heads of Planning Lincolnshire and Lead ED Officers – update given on Local plan progress, discussion around the LEP and	Agenda for the meeting Brief for Development

	its emerging priorities including work on a development control charter which all supported. Update on the coastal study and support given for its evidence base.	Control Charter
16/10/13	Flood Risk and Drainage management Group meeting – update on the Local and that it is going out for consultation	Minutes of the meeting
5/12/13	East Lindsey responded to the County Minerals and Waste Plan. The Council has some concerns about the plan and the fact that no contact has been had between the County and the Council over the plan until this point, this was the first time the Council had seen the Plan.	Copy of response to LCC
2014		
28/3/14	Delivery, Infrastructure and Growth Group Meeting (DIGG)(formerly Heads of Planning), discussed a PAS review of planning services, health and planning, LEP and the duty to co-operate	Minutes of the meeting
31/3/14	Meeting of Flood and Drainage Strategy Group – update given on local plan progress and the coastal policy	Minutes of the meeting
27/6/14	Delivery, Infrastructure and Growth Group Meeting, discussed a PAS review of planning services, SUDs, LEP and the duty to co-operate	Minutes of the meeting
24/7 and 5/8/14	Letter from LCC to ELDC asking for comments on the improvements of strategic routes that serve the county A15/A16 and A17. ELDC responded	Copy of letter and reply
21/7/14	Meeting between Lincolnshire Authorities and Health on population projections – poor turnout, ELDC hosted only one CCG came and two local authorities	Minutes of the meeting
27/6/14	Meeting of DIGG (Formerly Heads Of Planning) – Local Plan update	Minutes of the meeting
20/08/14	Meeting with LCC to discuss the brief for a County Wide Transport Model – agreed to go back to the Members and ask for a £25k contribution	Officer attendance
26/9/14	Briefing at the Delivery, Infrastructure and Growth Group Meeting of the modelling tool proposed by LCC and a request for £25k contribution from each District. Also discussed health impact assessments – agreed that East Lindsey would send their draft core strategy to public health to have a further look at. This was done on the 30/9/14 but no comments ever received.	Brief of transport modelling
10/10/14	East Lindsey agreed to contribute £25k to the County Wide Transport Model – Portfolio Decision	Copy of the funding decision
16/10/14	Meeting of Flood and Drainage Strategy Group – update given on local plan progress and the coastal policy	
08/12/14	Email from Public Health England at LCC, saying that they know they	Email

	have not commented on the draft Core Strategy but will do.	
12/12/14	Briefing at the Development, Infrastructure and Growth Group Meeting of the modelling tool proposed by LCC	Officer attendance – date taken from diaries
20/08/14	Meeting with LCC to discuss the brief for a County Wide Transport Model – agreed to go back to the Members and ask for a £25k contribution	Officer attendance – date taken from diaries
22/10/14	Email from North East Lincolnshire setting out their strategic direction ahead of a meeting on the 31/10/14	Email
31/10/14	Meeting with North East Lincolnshire Council to discuss both Council's policy direction. North East Lincolnshire set out their view on housing growth they want to build a review into both plans. East Lindsey agreed to this and will try and set out a way of doing it with trigger mechanisms. There is also a problem with a major link route from East Lindsey into North East Lincolnshire, both Councils are aware of this and the County Transport Model should pick this up	Minutes of the meeting
12/12/14	Delivery, Infrastructure and Growth Group Meeting, duty to cooperate on the agenda, with the a paper being provided by East Lindsey on the Duty, agreed that the East Lindsey would arrange a meeting with the four lead officers who are making local plans across the County and that the Duty will now be a standing item on the agenda.	Minutes of the meeting
12/12/14	Meeting with Boston Borough Council and South Holland District Council. Boston once again confirmed that they do not want East Lindsey to accommodate any of their housing need. East Lindsey flagged up the flood risk issue and stated that they were concerned about the impact on Boston Council and their examination. Agreed that East Lindsey will look at three of its southern settlements to see if there is additional land in case Boston has a need. Boston also indicated that they did not want to go in with East Lindsey on an update of the Economic Viability Assessment	Minutes of the meeting
16/12/14	Meeting with the officer leading on the LEP to discuss ELDCs priorities in the Local Plan and freedoms and flexibilities.	Minutes of the meeting
2015		
5/1/15	LCC formal consultation on their Minerals and Waste Plan – they have now resolved ELDC minor issues and there is no objection to the Plan.	Letter for LCC about consultation on the plan
26/03/15	Meeting of DIGG; discussed the outcome of the County Wide Open for Growth LGA Peer Review – agree that a small working party would prepare and action plan and paper for the next Leaders and Chief Executives Meeting. Discussed more collaboration around procurement and housing. LCC now managing its property portfolio differently the group was	Minutes of meeting

	<p>given an update.</p> <p>Report given on the work being carried out on the Coastal Vision.</p> <p>Agreed not to take car parking standards forward across the County because everyone is doing different work on this.</p> <p>Update on the Minerals and Waste Local Plan.</p>	
4/2/15	<p>Meet with S Mason LCC Education re update to IDP school roll data.</p> <p>SM to update data and review draft Education section</p>	Officer attendance
22/5/15	<p>ELDC asked to comment on LCCs Coastal Vision document – no adverse comments</p>	Copy of draft Vision Document
17/6/15	<p>Officer attended a meeting about the site selection process with regard to LCCs Mineral and Waste Plan – no issues particularly raised.</p>	Agenda and officer attendance
24/6/15	<p>Meeting of DIGG – discussed S106 agreements, gave a local plan update, discussed producing a compendium of plans and strategies for those wishing to develop in the County, discussed spatial mapping of large projects and had an update on the Peer Review.</p>	Minutes of meeting
1/7/15	<p>Letter from LCC concerning Minerals and Waste Local Plan consultation – no comments from ELDC</p>	Copy of letter
18/6/15	<p>Meeting with the Lincolnshire Flood Management Group, ELDC raised that their members were exploring whether additional housing could be allocated in the coast – agreed to arrange a meeting with LCC and EA to explore this matter, prior to going back to ELDC Members.</p>	Agenda
28/7/15	<p>Meeting with LCC and the EA around housing in the coastal flood hazard zones – ELDC exploring whether it would be permissible to have some housing in the coast through windfalls and brownfield sites – did not go anywhere because of the complexities of the issue.</p>	Minutes of meeting
29/7/15	<p>Officer attended a Greater Lincolnshire Housing Workshop to try and understand common challenges, devolution and future joint working. The outcome was to try and develop a devolution ask for housing; align and link to other countywide housing networks; develop a PID for high level approval and/or agree a governance. This work would be sponsored by the Chief Executives Group.</p>	Notes of workshop
6/8/15	<p>Two emails from LCC education around S106 contributions in Louth, Horncastle, Woodhall Spa and Wragby. This is part of continuing discussions around education provision with LCC</p>	Copies of emails
22/9/15	<p>Water for Growth workshop organised by the LEP to consult on their proposed Water Management Plan</p>	Officer and member attended the workshop
16/10/15	<p>Meeting with North East Lincolnshire Council for an update on both Councils Plans – agreed that both Councils would carry out a joint piece of work looking at the housing market areas between the two authorities and patterns of movement and housing. North East Lincs</p>	Funding decision and minutes of meeting

	would draw up the brief and contract the work. ELDC would pay half the costs. 21/10/15 – ELDC Portfolio Holder signed decision to fund half the work.	
2/11/15 and 11/11/15	Emails from North East Lincolnshire concerning the brief for the work agreed on 16 th October 2015.	Email
18/11/15	Meeting with LCC, EA, ELDC officers and Members concerning the Caravan Occupancy Period in the Local Plan, all parties have reservations about having an extension from that already agreed (Mar to Oct) because of the evidence of risk. Agreed that ELDC Cllr would return to Coastal Developers Forum outlining difficulties with the proposal.	Minutes of the meeting
20/11/15	Email sent to Central Lincolnshire Joint Planning Unit – ELDC has no objections to their Plan and acknowledge that that they are not seeking to accommodate any unmet housing need from neighbouring districts; nor requesting that neighbouring districts accommodate their need.	Email
25/11 and 26/11	Emails signing off the notes of the meeting on the Caravan Occupancy period on 18/11	Email
2016		
14/1/16	Meeting of the Lincolnshire Water Management Strategy Group – Resilience Forum produced a statement here with their position regarding caravan occupancy	Minutes of the meeting
18/2/16	Meeting of the coastal developers forum including the LEP and LCC and interested parties along the coast – discussed winter occupancy and had a presentation from the EA	Minutes of the meeting
16/02/16	Signed Memorandum of Understanding with Alford Town Council about the arrangements should they fail to deliver their Neighbourhood Plan	Copy
26/2/16	Meeting of the Lincolnshire Flood Risk and Drainage Management Group	Minutes of the meeting
10/3/16	Notes and actions from the Housing and Infrastructure Group meeting	Notes
18/3/16	Notes and details submitted by the CX sponsor for Housing on Devolution Deal 1 and a draft terms of reference for the Greater Lincolnshire Housing Group	Notes
21/3/16	Meeting with EA and Emergency Planning LCC to discuss the caravan occupancy period and Lincshire Strategy Review. Agreed that ELDC would lead on exploring aspects of flood funding and have a place on the strategy review board. With regard to caravans, consultation will be carried out through the local plan and the Coastal Developers Forum could use a topic paper for the Inspector of the local plan.	Notes of meeting

12/4/16	Meeting with LCC and ELDC officers and Cllrs to discuss Planning and Impact on Infrastructure – LCC raised the issue of a bypass for Horncastle, wanted ELDC to put it in the Local Plan, not happy with Coastal Policy or education capacity. ELDC informed LCC that it was too late to consider these matters the Local Plan was ready to go to Committee and out for consultation. Asked LCC for their evidence base for a bypass and asked why LCC were changing their minds about the coast when support had been forthcoming, why had this not been raised before? No resolution to the meeting – was agreed to arrange an officer’s only meeting to discuss further.	No minutes were taken
26/4/16	Housing and Infrastructure Group (HIG) meeting discussed devolution and infrastructure	Minutes of the meeting
18/4/16 and 25/4/16	ELDC Planning Portfolio Holder advised by LCC Economic Development Portfolio Holder on the occasion of two full Council meetings that he was unhappy with the Local Plan because of some of its elements and assumptions around education, housing and traffic. ELDC Lead Member asked for details but they were not provided – on both occasions ELDC Lead Member offered to meet to discuss further and asked LCC Member to send some dates from a meeting. Offer of a meeting was not taken up.	Note by ELDC Member
10/5/16	Greater Lincolnshire Housing Delivery Group meeting discussed action plan for housing growth, terms of reference and the results of a workshop carried out with senior management and DCLG on the 28/4/16	Agenda, draft terms of reference and action plan
3/6/16	Coastal Developers Forum – update on the coastal study, workshop session examining the green coast, tourism development and property development on the coast.	Agenda
8/7/16, 12/7/16, 21/7/16	<p>Emails between ELDC and LCC trying to arrange a meeting to discuss the Local Plan.</p> <p>Minutes of the arranged meeting between LCC and ELDC around the Local Plan. Explained to LCC about the East Lindsey Economic Action Plan, asked LCC for official confirmation that they are going to do a project looking at coastal access. Invited LCC to the monthly Action Plan meetings. Discussed broadly education needs in East Lindsey. ELDC not convinced that LCC has carried out a “no stone unturned” process on education to find solutions to capacity. Officers agreed to arrange a meeting with LCC Education to discuss further. LCC has arranged an internal meeting to discuss the Local Plan and will be in touch with ELDC. LCC will arrange a further meeting with officers and ELDC to discuss the Local Plan. Left with LCC to arrange.</p>	Minutes of the meeting
7/6/16	Greater Lincolnshire Housing Devolution Delivery Group meeting discussed the action plan for accelerated growth, housing supply and having a pipeline of prioritised sites and how to invigorate the housing market	Minutes of the meeting

9/6/16	Housing and Infrastructure Group (HIG) meeting discussed devolution and infrastructure	Agenda
13/6/16	Meeting of the Lincolnshire Water Management Strategy Group	Minutes of the meeting
27/7/16	Email from ELDC to LCC on communication between the two leaders of the Councils around a lack of meeting between LCC and ELDC, even though the meeting had taken place on the 21/7/16 with a further meeting planned on 5/8/16.	Copy of email
2/8/16	Sent LCC a copy of the notes from the meeting with DCLG and PINs on the Local Plan for their information and to help inform the meeting to discuss the LP between the two authorities	Copy of email
1/8/16	Email to LCC in response to their request about a site for a Gypsy Transit use; they have told ELDC that they can purchase from LCC – LCC now asking for an answer and stating how much they want for the site. ELDC response that they are still in the decision making process. (Site subsequently in late September 2016 went up for sale on the open market)	Copy of email
1/8/16, 5/8/16	1/8/16 Email between ELDC and LCC to remind them that a meeting needs to be arranged to discuss the Local Plan and it should be done quickly because the consultation deadline is 8/8. 5/8/16 Meeting with LCC and ELDC Officers on the Local Plan. LCC set out their issues with the Plan. Lengthy discussion around transport, particularly around transport issues and Horncastle, ELDC could not agree that land would be safeguarded in the Plan, not enough evidence to support what is at this time an aspiration project. Various other issues which ELDC agreed to look at further and arrange a meeting with LCC education.	Email and minutes of the meeting
3/8/16	Notes of meeting with DCLG and PINs and ELDC Political Group Leaders around the Local Plan and its timetabling – notes sent to all ELDC Members and LCC for information	Copy of notes of the meeting
12/8/16	Letter from South East Lincolnshire Joint Strategic Planning Unit asking if ELDC believed that there were any strategic issues which should have been co-operated on and asking ELDC to confirm that its housing could be accommodated in its own area. 23/8/16 Reply sent confirming that ELDC can meet its own housing needs and giving support to their Plan	Copy of letters
22/8/16	Greater Lincolnshire Housing Devolution Delivery Group meeting – looked at the pipeline of strategic sites, acceleration plan for growth and the action plan	Minutes of meeting
25/8/16	Meeting with EA and LCC to discuss workshops with elected members around the Saltfleet to Gibraltar Point Strategy Review	Minutes of meeting
30/8/16	Meeting with ELDC and LCC education and about the Infrastructure Delivery Plan. Agreed to send over the housing figures to LCC by the	Minutes of meeting

	end of September (done). LCC would send some agreed wording over. Agreed that an education project could go in the East Lindsey Economic Action Plan to look at education in Louth to try and jointly do the “no stone unturned” piece of work. (this is not on the minutes but has been set up)	
30/8/16	Email from the EA after being sent a copy of the paper around the sequential and exception test in the Local Plan – EA content with wording	Copy of email
20/8/16 to 25/8/16	Emails between the Leaders of LCC and ELDC to agree the wording to go into the Local Plan around the Horncastle bypass. Agreement reached – wording put in the plan	Copy of emails
25/8/16	Email from ELDC to HIG lead on the Greater Lincolnshire Infrastructure Plan to ensure that they were aware that the Horncastle Bypass was not a matter being brought forward in the Local Plan. The Plan shows it as a key issue in the Plan which it is not.	Copy of email
5/9/16	ELDC agreement to assist in funding the LCC Utilities project which will assist in identifying future capacity issues and funding models for utility investment on the coast – ELDC to make a £2k contribution as requested by LCC. Work will not be complete though until mid to late 2017.	Copy of email
9/9/16	Coastal Developers Forum – update on utilities project LCC are undertaking and on ELDC Economic Action Plan which is being launched on the 23/9/16	Minutes of the meeting
15/9/16	Email between ELDC and LCC following the meeting of the 5/8/16 agreeing that ELDC will put the thresholds for transport assessments as an annex to the Local Plan as they were still relevant and a useful tool	Copy of emails
19/9/16	IDP education sent to LCC by ELDC for update and comment as agreed on 30/8/16	Copy of email
22/9/16, 27/9/16	Email to LCC to ask them to confirm if they wanted the land in Horncastle they owned safeguarded for a school. LCC came back and confirmed no, though actually ELDC had put it in the Plan and it will have to be removed again at Committee.	Copy of email
29/9/16	Email to LCC to inform them that the responses to the Local Plan will be published online if they wished to see any changes and to make any further comment	Copy of email
7/10/16	Reply from LCC with further comments – these will be presented to the Planning Policy Committee members during the three days of Committee meetings to discuss the Local Plan	Copy of email and comments
12/10/16	A further email from LCC raising different issues from the 7/10/16, these issues are substantial and if they were incorporated into the Local Plan further consultation would have to take place. LCC want the Local Plan to run to 2036 so that additional housing could be	Copy of email and comments

	<p>allocated in Horncastle to pay for a bypass, they wish the Council to support additional open market housing in the coastal zone to cater for seasonal tourism workers and for an extension to the holiday caravan occupancy period from March to January. No evidence was provided for these changes and they appear to go back on the agreement made around the wording in the Local Plan made on 25/8/2016 between the Leaders of ELDC and LCC concerning Horncastle and working on infrastructure issues in the 5 year review period of the Local Plan.</p>	
13/10/16	<p>LCCs letters were both presented to the Planning Policy Committee – Members were concerned that there was a lack of evidence presented and no support from the EA and LRF – no changes to the Local plan were recommended around the LCC response.</p>	
15/10/16	<p>Email from the Local Resilience Forum – their response was that they support economic growth for the coast but were concerned about the vulnerability of the caravans, the cumulative impact and public safety</p>	Copy of email
14/10/16 and 21/10/16	<p>Email EA with LCC comments to gain their views around LCC proposed changes to the Plan and the coastal policy. Reply from the EA, asking if LCC hold evidence to support these requested changes and stating that it would appear as if LCC are asking for unlimited open market housing in the coastal zone. With regards to caravan occupancy, once again asking for the evidence to support the request</p>	Copy of email
22/10/16	<p>Email correspondence between leaders for ELDC and LCC explaining to LCC ELDCs position, the outcome of the Policy Committee meeting on the 13th October and the fact that the wording around Horncastle it was believed was already agreed. ELDC regrettably cannot accommodate LCC nor can ELDC agree. LCC Leader responded by stating that they will oppose the current proposals</p>	Copy of emails

DUTY TO COOPERATE

PART B - EVIDENCE OF COOPERATION WITH OTHER BODIES

Other Parties and Matters		
Date	Type	Evidence
2011		
13/1/11	Attended a meeting with others and the new Marine Management Organisation to discuss the development of their new Plan	Officer attendance – date taken from diaries
23/5/11	Attended an event on Marine Planning held by the MMO	Officer attendance – date taken from diaries
06/06/11	Telephone discussion with the Marine Management Organisation around their new plan	Officer attendance – date taken from diaries
22/6/11	Attended a workshop on the MMO Plan in Hull	Officer attendance – date taken from diaries
2012		
25/04/12	Reply from Lincolnshire Wildlife Trust on the draft Biodiversity policy in light of changes through the NPPF.	Copy of email
2013		
02/04/13	Correspondence from the Federation of Gypsy Liaison Councils – met them on site and discussed the emerging Gypsy and Travellers Policy made some amendments to take in their concerns	Copy
17/6/13	Letter to LCC asking for a meeting to discuss their land in connection with employment land in East Lindsey. (no reply)	
2014		
6/5 – 9/6/14	Emails and meetings with English Heritage over the formation of the Heritage Policy in the Core Strategy.	Copy
16/12/14	Meeting with LCC representing the GLLEP about the objectives in the Strategic Economic Plan and the Councils Core Strategy policies. The meeting was positive. ELDC raised an issue with the fact that the local plan and the SEP might be in conflict with regard to where strategic housing growth should be if the SEP supported it in the	Officer attendance – notes of meeting

	coast and the local plan did not.	
26/3/14	Meeting with MMO regarding monitoring of its plan and links to Local Plan monitoring.	Officer in attendance date from diary
	Anglian Water meetings, emails and correspondence – various dates from 2010 till 2014	List
28/3/14	Meeting of Heads of Planning/Economic Development Officers recognised a greater need for contact with Health organisations across the County – LCC to organise a meeting.	Minutes of meeting in the other authorities section
02/05/14	Health Strategic Planning Intentions meeting, organised by LCC, chance to get to know one another after changes to health's organisation. Agreed to hold a meeting to discuss population projections and to ensure everyone understands them – East Lindsey to organise.	Minutes of meeting in the other authorities section
27/06/14	Meeting of the Development, Infrastructure and Growth Group Meeting – giving feedback on the meeting on the 2/5 with Health. Also discussed County wide infrastructure as provided by LCC and the introduction of sustainable urban drainage.	Minutes of meeting in the other authorities section
2015		
16/1/15	Health sent through information on the location of defibrillators across the District – agreed to map them. On request they also sent an up to date list of GP surgeries and their patient numbers for us to add into our infrastructure delivery plan.	
08/1/15	Letter from Lindsey Marsh Drainage Board with their comments about the Water Cycle November 2014 draft.	Copy of letter
20/1/15	Emails with health regarding patient registers	Copy of email
11/5/15	Meeting with natural England to discuss Lincolnshire Wolds Area of Outstanding Natural Beauty, including potential housing allocations.	Officers in attendance, date from diary
1/9/15	Email from Natural England on potential housing sites in the Lincolnshire Wolds Area of Outstanding natural Beauty.	Copy of email
30/10/15	Meeting with Anglian Water with reference to concerns around how they are dealing with planning applications and cumulative impact of development on surface and foul drainage. Agreed for the Council to flag issues early in the process; Anglian Water to amend the way they make comments on applications to be more specific; for the Council to ensure that resource is available to support the Water Study being presently carried out.	Minutes of meeting
2016		
11/1/16	Meeting with Beacon Park Medical Practice following concerns	Notes

	raised about S106 agreements	
25/7/16	Meeting with LCC and West Lindsey about the Wolds Countryside Service and working together more effectively given cost reductions	Email

