



**Electoral Services
Casual Election Staff
Count Runner
Job Description**

The Count Runner Team

The purpose of the Count Runner Team is to receive ballot boxes from Presiding Officers at the Count Venue and to sort them in order.

Duties:

To receive Ballot boxes and bags from Presiding Officers.

To sort packets and boxes as directed by the Returning Officer/Elections staff.

Any other duties as directed.

Runners are required to be on site from 9.30p.m. and must remain until all ballot boxes have been received, and all duties completed.

Duties involve lifting and carrying ballot boxes. This may be for some distance between the drop off point and may include stairs.

The Returning Officer is not permitted to employ anyone who is/or has carried out duties on behalf of any political party or candidate at the election, or who has been convicted of an offence under electoral legislation. All staff will be required to sign their agreement to maintain the secrecy of the poll.